



The assessment process described relates to the assessment of your accounting qualifications by the Institute of Public Accountants (IPA). A successful assessment does not guarantee the granting of a Permanent Resident (PR) visa. You should obtain and read the "General Skilled Migration" booklet (available from www.immi.gov.au/allforms/booklets/1119.pdf) before applying for the assessment of your accounting qualification(s). Please note that the IPA is not able to act on your behalf or become involved in other migration issues. Please contact the Department of Immigration and Border Protection (DIBP: formerly DIAC) for assistance with matters which do not relate directly to this assessment.

I am applying as an: (select one only)

- Onshore applicant (if you are an international student on a student visa, studying full time in Australia and this assessment is to enable you to lodge your application with DIBP for a Graduate (Temporary) visa (subclass 485))
- All other applicants

Applicant's Personal Details

Mr Mrs Miss Ms Other, please state _____ Gender Male Female Date of birth ____ / ____ / ____

Given name _____ Family name/Surname _____

Please list other names used if these are different from the name shown on your qualification(s)

Contact address _____ Suburb/Town/City _____

State _____ Postcode _____ Country _____

Phone _____ Home email _____

Agent or Authorised Person Details

Business/Organisation Name: _____

Authorised Person's Name: _____

Postal address _____ Suburb/Town/City _____

State _____ Postcode _____ Country _____

Phone _____ Fax _____

Mobile _____ Email _____

Nominated Occupation

Please note that the IPA is authorised to assess qualifications for the following occupations. What occupation are you nominating for migration purposes? (Select one only)

- Accountant (General) ANZSCO code 221111
- Taxation Accountant ANZSCO code 221113
- Finance Manager ANZSCO code 132211
- Management Accountant ANZSCO code 221112
- External Auditor ANZSCO code 221213
- Corporate Treasurer ANZSCO code 221212

I hereby apply for assessment of my qualification(s) for the purposes of migrating to Australia as an accountant and for admission as a member of the IPA. I understand that if my qualification(s) assessment is satisfactory, I will be eligible for membership of the IPA.

Note: If you do NOT wish to seek membership of the IPA at this time, please tick the following box

Education

Secondary or Higher School Education

In which years did you begin and complete your secondary school education? From: _____ to _____

Tertiary Qualifications

QUALIFICATION	EDUCATION INSTITUTION	DATE AWARDED
_____	_____	____ / ____ / ____
_____	_____	____ / ____ / ____
_____	_____	____ / ____ / ____

English Language Proficiency

Applicants must provide evidence of English language proficiency.

- To be eligible for a 485 Visa, applicants must provide an IELTS Test Report Form (TRF) showing a band score of at least 6 in each of the four components of speaking, reading, listening and writing.
- To be eligible to apply for a Permanent Resident visa, applicants must provide an IELTS Academic Test Report Form (TRF) showing a band score of at least 7 in each of the four components of speaking, reading, listening and writing.

This evidence would normally consist of a certified true copy of the TRF; which the IPA will then verify direct with IELTS.

Payment

ABN 81 004 130 643

- Normal application AUD490
- Fast Track 30 application AUD700 This option is available only to applicants who are currently residing in Melbourne.
- Fast Track 5 application AUD700 This option is available only to applicants who are currently residing in other cities in Australia other than Melbourne. The Fast Track fee of AUD700 includes the Express Post charge.

Payment of fee is to be by bank cheque, overseas bank draft in Australian dollars, Australia Post money order or credit card. The IPA is not able to accept cash. IPA is not responsible for the loss of mail. IPA does not normally refund fees.

I have enclosed a cheque/money order payable to 'Institute of Public Accountants'

Please charge my Amex Mastercard Visa

Card number Expiry date

Cardholder's Name

Signature Date / /

Optional

- Express Post (available within Australia only). Include additional **AUD8** in total payment.
- International Express Post (outside Australia only). Include additional **AUD20** in total payment. Express Post International is not a courier service. It only guarantees international despatch on the working day following postage, depending on available flights. Letters are not traceable once they have left Australia.

Total AUD

TAX INVOICE: This form becomes a Tax Invoice upon payment. Total Price includes GST. Please retain a copy for your taxation records

Declaration

I declare that:

- The information I have supplied and any attachments are complete, correct and up to date;
- I undertake to inform the IPA of any changes to my circumstances (e.g. address) while my application is being considered;
- I authorise the IPA to make any and all enquiries necessary to assist in this assessment and to use any information supplied in this application for that purpose;
- The information collected about me and any documents I attach can be disclosed without my consent where authorised or required by law; including to DIBP;
- I have read and understood the information supplied to me in the explanatory notes accompanying this application; and
- If successful with the assessment, I will be admitted to membership of the IPA (unless otherwise indicated) and as a member, I agree to abide by the Constitution, By-Laws and Pronouncements of the IPA as amended from time to time.

I agree with the terms and conditions for the assessment of my qualifications for the purposes of General Skilled Migration; as disclosed on the IPA website.

Applicant's Signature Date / /

Final Checklist

- All documents must be appropriately certified true copies. The name, address and provider/registration number of the certifying officer should be printed legibly below the signature
- Include an application fee of AUD490 or AUD700 for Fast Track applications
- Include an additional fee of AUD8 or AUD20 if you have ticked the Express Post option (non-Fast Track only)
- You need to supply proof of identity, e.g. passport, national identity card
- Include evidence of name variations on documents, e.g. Marriage Certificate, Statutory Declaration
- Include all secondary school certificates and mark sheets
- Include degrees or diplomas awarded for your qualifications (in home language and English translation)
- Include academic transcripts/mark sheets for your qualifications (in home language and English translation), including details of the grading system and/or subject legend
- Include syllabus details/subject outlines for qualifications (in home language and English)
- Include evidence of professional association qualification, e.g. membership certificate, examination results and training certificate
- Include IELTS Test Report Form (TRF)
- Please note that the IPA does not return documents