QUALIFICATIONS ASSESSMENT
FOR SMSF AUDITOR REGISTRATION WITH AUSTRALIAN SECURITIES & INVESTMENTS COMMISSION (ASIC)

IPA INSTITUTE OF PUBLIC ACCOUNTANTS

To be considered suitable for registration with ASIC as an SMSF Auditor, your qualifications must:

(i) be a degree, diploma or certificate from a prescribed university or institution;
(ii) of at least three years duration; and
(iii) include a course of study in auditing.

IPA's assessment of your qualifications is not an endorsement of your application with ASIC. This assessment is part only of the ASIC evaluation process.

Personal Details

○ Mr ○ Mrs ○ Miss ○ Ms ○ Other, please state _____ IPA member ID _____

Gender ○ Male ○ Female Date of birth ____ / ____ / ____ Given name _____

Family name/Surname _____

Please list other names used eg. different name shown on your qualification(s)

_____

Contact address _____ Suburb/Town/City _____

State _____ Postcode _____ Country _____

Phone _____ Home email _____

Education

QUALIFICATION	EDUCATION INSTITUTION	DATE AWARDED
		___/___/___
		___/___/___
		___/___/___

Payment

ABN 81 004 130 643

○ Normal application AUD150/AUD490

○ Fast Track application AUD250/AUD700

Payment of fee is to be by cheque or credit card.

○ I have enclosed a cheque payable to 'Institute of Public Accountants'

○ Please charge my: ○ Amex ○ Mastercard ○ Visa

Card number ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Expiry date ☐☐☐☐

Cardholder's name _____

Signature _____ Date ____ / ____ / ____

Total AUD _____

TAX INVOICE: This form becomes a Tax Invoice upon payment. Total Price includes GST. Please retain a copy for your taxation records

SMSF Auditor Registration Assessment Fee Structure

	MEMBER	NON-MEMBER
STANDARD FEE	AUD150	AUD490
FAST TRACK FEE	AUD250	AUD700

Final Checklist

○ All documents must be appropriately certified true copies. The name of the certifying officer must be printed legibly before the signature

○ Include the application fee

○ Include copies of degrees or diplomas awarded for your qualifications (in home language and English translation)

○ Include academic transcripts/mark sheets for your qualifications (in home language and English translation), including details of the grading system and/or subject legend

○ Include syllabus details/subject outlines for qualifications (in home language and English)

○ Please note that the IPA does not return documents

○ where applicable, evidence of name change eg marriage certificate or deed poll/name change certificate

Contact Details Freecall (from within Australia): 1800 625 625. Email to: membership@publicaccountants.org.au

Post applications to: Admissions Unit, Institute of Public Accountants, GPO Box 1637, Melbourne VIC 3001 Australia (Level 6, 555 Lonsdale Street, Melbourne VIC 3000 Australia)