Microsoft Excel Visual Basic

**Dates:** Thursday 14 & Friday 15 August 2014  
**Time:** 9.00am to 4.00pm  
**Venue:** Applied Education  
Level 1, 524 Hay St, Perth WA  
**Fee:**  
Member $629.00 (GST Free),  
Non-Member $699.00 (GST Free)  
**Includes:** Session notes, lunch & tea breaks  
**CPE Hours:** 14

**Introduction**  
Microsoft Excel Visual Basic training course in Perth (2 days | version: 2010) is designed to give you the skills to create your own macros and commands using Visual Basic. It is ideal for the user with little or no experience in Visual Basic and will help you to get up and running in creating your applications in Microsoft Excel.

**Prerequisites**  
The Microsoft Excel Visual Basic training course in Perth assumes an understanding of the topics and concepts covered in the Microsoft Excel Advanced course.

**About the presenter**  
BRETT THORNETT MIPA  
Brett spent the early years of his professional career applying his accounting qualifications in public practice, mostly with Mann Judd. He later held commercial positions in a number of significant organisations including the NSW public utility AGL and has lectured in commercial law, accounting, finance and accounting data applications.


**Learning Outcomes**  
At the completion of this Microsoft Excel Visual Basic training course in Perth, participants will be able to:

- Understanding Visual Basic for Applications  
  - Objects: Their properties and methods  
  - Recording macros and editing their code  
  - Controlling code with If and Select  
  - Methods verses functions  
  - Use Message Boxes and Input Boxes  
  - Using variables for values and objects  
  - Controlling Charts and Pivot Tables  

- How to Calculate with VBA  
  - Loops: Do / For / For Each  
  - Manipulating cells and ranges  
  - Using Functions in VBA code  
  - Using relative and absolute formulas  
  - Using temporary arrays  
  - Using array functions  
  - Creating your own functions

- Creating Function Procedures  
  - Variables, data types and constants  
  - If-Then constructs  
  - “Go To” statements  
  - Looping instructions

- Working with and Creating User Forms  
  - Using temporary arrays  
  - User form buttons  
  - List box techniques  
  - Advanced user form techniques

- Plus  
  - Developing Microsoft Excel utilities with VBA  
  - Using Microsoft Excel events  
  - Interacting with other applications  
  - Creating and using Add-ins  
  - Creating custom toolbars and menus  
  - Developing under-orientated applications

The Microsoft Excel Visual Basic training course utilises learning materials that are packed full of high quality content, step-by-step instructions with visuals and plenty of practice exercises offering exceptional value to the participant.
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Register on-line at publicaccountants.org.au or complete registration form and return to:
Institute of Public Accountants, Locked Bag 9, South Perth, WA 6951
Ph: 08 9474 1755 Fax: 08 9474 2911 Email: wadivn@publicaccountants.org.au

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*Regional Members - All regional members located 200kms from Perth are entitled to a 25% discount on the registration fee.

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