



A Your personal details

Member ID _____ Advancing to: MIPA FIPA
 Mr Mrs Miss Ms Other, please state _____ Date of birth ____ / ____ / ____
Given name _____ Middle name _____ Family name _____
Preferred name _____ Previous name (if changed) _____

Your name for the membership certificate (e.g. John David Smith) _____

Current position title _____ Company name _____

Contact details Preferred mailing address (Please indicate if this address is Residential or Business)

Address _____ Suburb/Town/City _____

State _____ Postcode _____ Country _____

Mobile _____ Email _____

B Basis for advancement

From AIPA to MIPA

Completion of further studies: IPA Program UNE Grad Certificate IPA Program UNE Master of Commerce
 IPA Program Stage 1 Pathways Program Other (please state _____); **AND**
Mentored Experience Program: completion full exemption exemption application with this application

OR Current full Member level membership of an International Federation of Accountants (IFAC) Member level body (www.ifac.org/about-ifac/membership/member-organizations-and-country-profiles) such as CA ANZ or CPA Australia

From MIPA to FIPA

Length as Member level (MNIA, RMIPA, MIPA) _____ years (minimum of 7 consecutive years); **AND**
 Experience (10 years or more experience in accountancy and related fields, the last 5 years of which are at a senior level)

OR Current Fellow level membership of an IFAC Member level body

OR IPA Program stage 2 MBA completion plus relevant experience in accountancy and related fields

C Mentored Experience Program (MEP)

The MEP is one of the important requirements for your advancement to MIPA. Please select one of the statements relevant to you and provide documentary evidence.

I have already completed the IPA MEP or obtained a full exemption from the IPA MEP in ____ / ____ (mm/yy).

I have already completed a practical experience program with CA ANZ or CPA Australia: Please provide documentary evidence.

I am applying for an exemption from the IPA MEP with this application: Please provide your resume (or complete Section **D**) detailing your work experience in the last 10 years or more for assessment.

D Professional work experience in accountancy and related fields

From	To	Position title	FT, PT or Casual	Employer name
e.g. 08/06/2012	Current	Partner	FT	Accounting for you
Responsibilities	Tax returns for individual, partnership, or company. Supervising two Accountants.			
Responsibilities				
Responsibilities				
Responsibilities				
Responsibilities				
Responsibilities				
Responsibilities				

E Declaration

I declare that:

- I have read the IPA’s membership price list and understand that I will be charged an advancement fee and a pro-rata difference in subscription fee if required - refer to the link in Section (F) on the next page.
- I understand that by providing the credit/debit card details or cheque details, I am confirming that I have sufficient funds and have authorised for IPA to process all the fees relevant to this application as prescribed in Section (F). I also understand that my advancement will not be finalised until the payment has been received by the IPA and I will receive a tax invoice/receipt via email upon successful payment.
- I have read the IPA’s Privacy Statement* and consent to my personal information being collected, used and disclosed for the purposes outlined.
- I understand that my eligibility for advancement will be based on the information and supporting documents that I have supplied for this application.
- I agree to abide by the IPA Constitution, By-laws, Pronouncements* and all Standards and Guidance Statements issued by the Auditing & Assurance Standards Board of Australia, the Australian Accounting Standards Board and the Accounting Professional and Ethical Standards Board.
- I agree to advise the IPA should I become bankrupt, be charged with any criminal offence or be the subject of an adverse finding by any professional or regulatory body.

I certify that the information provided on this application form and attachments is true and correct.

Full name _____
Signature _____ Date ____ / ____ / ____

*For more information, go to www.publicaccountants.org.au.

Go to the next page

F

Payment details

Your application must include payment of:

- An advancement fee of AUD 160; **AND**
- The pro-rata difference in subscription where the fee for your new membership status exceeds your current membership fee (see www.publicaccountants.org.au/become-a-member/how-to-apply/fees).

I have enclosed a cheque/money order payable to “Institute of Public Accountants”

OR

Please charge my AMEX MasterCard Visa

Card number _____ Expiry date ____ / ____

Cardholder name _____

OFFICE USE ONLY
Advancement fee \$160.00
Pro-rata membership fee \$ _____
Total amount due \$ _____

Signature _____ Date ____ / ____ / ____

All fees are GST inclusive

Upon payment, you will receive a Tax Invoice email.

Checklist

<input checked="" type="checkbox"/>	Please review your application and documentary evidence relevant to your advancement basis before submitting your application.
<input type="checkbox"/>	Have completed all fields each section
<input type="checkbox"/>	Have included documentary evidence of further studies (e.g. award certificates and transcripts)
<input type="checkbox"/>	[Advancement to MIPA] Have included documentary evidence of MEP completion or full exemption (or equivalent); OR Have included documentary evidence of professional work experience in accountancy and related fields for the MEP exemption application (e.g. your current resume, work references, client testimonials or completion of the Section D in the application)
<input type="checkbox"/>	[Advancement to FIPA] Have included documentary evidence of professional work experience in accountancy and related fields (e.g. your current resume, work references, client testimonials or completion of the Section D in the application)
<input type="checkbox"/>	Have included documentary evidence of your membership certificate and a receipt for your current membership renewal payment from the other IFAC Member level body.

Any questions? Please contact us on 1800 625 625 (9 am – 5 pm (AEST), Monday to Friday).

How to submit your application:

Please scan and email your completed application with required documentary evidence to your local IPA office below.

New South Wales & Australian Capital Territory e nswdivn@publicaccountants.org.au	Queensland e qlddivn@publicaccountants.org.au
South Australia & Northern Territory e sadivn@publicaccountants.org.au	Tasmania e tasdivn@publicaccountants.org.au
Victoria e vicdivn@publicaccountants.org.au	Western Australia e wadivn@publicaccountants.org.au
Overseas e overseas@publicaccountants.org.au	