

Registration closes 5pm, Wednesday 20 February 2019 unless sold out prior.

ABN 81 004 130 643

STEP 1 – PLEASE PROVIDE YOUR CONTACT INFORMATION

IPA Member ID _____ Non Member

Mr Mrs Miss Ms Other, please state _____

First Name _____ Surname _____

Postal Address _____

Suburb/Town/City _____ State _____ Postcode _____

Telephone _____ Mobile _____

Email _____

Preferred name for lanyard (e.g. Bob Smith) _____

Special requirements (dietary, disability, or otherwise) _____

STEP 2 – PLEASE CHOOSE YOUR REGISTRATION TYPE (ALL PRICES INCLUDE GST)

PACKAGE	EARLY BIRD RATE (Register and pay in full by 1 February 2019)	REGULAR RATE (Register and pay in full by 20 February 2019)
DELUXE PACKAGE (Includes full CPD registration, catering from Thursday morning through to Friday night, entertainment and electronic copies of session notes)	<input type="radio"/> \$990 Member <input type="radio"/> \$1,200 Non Member	<input type="radio"/> \$1,100 Member <input type="radio"/> \$1,320 Non Member
SINGLE DAY REGISTRATION (Includes daytime catering and electronic copies of session notes only)		
THURSDAY ONLY	<input type="radio"/> \$550 Member <input type="radio"/> \$660 Non Member	<input type="radio"/> \$660 Member <input type="radio"/> \$770 Non Member
FRIDAY ONLY	<input type="radio"/> \$550 Member <input type="radio"/> \$660 Non Member	<input type="radio"/> \$660 Member <input type="radio"/> \$770 Non Member

EXTRAS – PARTNER TICKETS, SOCIAL TICKETS, SESSION NOTES AND SLIDES (ALL PRICES INCLUDE GST)

Tickets are available to day registrants and partners who choose to attend the evening functions on Thursday and Friday.

	PRICE
FULL PARTNER PACKAGE Includes all daytime catering and evening functions on Thursday and Friday	<input type="radio"/> \$250
OFFICIAL DINNER Thursday – includes 3 course meal, beverages and entertainment	<input type="radio"/> \$125
GIPPSLAND BBQ BUFFET DINNER Friday – includes buffet dinner, beverages and entertainment	<input type="radio"/> \$85
HARD COPIES OF NOTES AND SLIDES	<input type="radio"/> \$75

Partner name for lanyard _____

Partner special requirements (dietary, disability or otherwise) _____

PLEASE NOTE: Registration fees do not include travel or accomodation.

STEP 3 – PAYMENT

All amounts are inclusive of GST. This form becomes a Tax Invoice upon payment. Please keep a copy for your records.

Delegate package	\$
Social ticket(s)	\$
Notes and slides (hard copy)	\$
Less deposit (Applies to those that have pre-registered)	-\$150
Less other discounts claimed (Please provide details)	-\$
TOTAL PAYMENT (incl. GST)	\$

PAYMENT DETAILS

Cheque made payable to 'Institute of Public Accountants'

Please charge my Amex Mastercard Visa

Card number _____ Expiry date _____

Cardholder Name _____

Signature _____ Date ____ / ____ / ____

QANTAS BUSINESS REWARDS

Earn 1 Qantas point per \$1 on this registration by signing up to Qantas Business Rewards on publicaccountants.org.au/qantas.

ABN _____

STEP 4 – SUBMIT FORM

Return this registration form to the IPA Victoria Division

POST: Institute of Public Accountants, GPO Box 1637, Melbourne, VIC 3001

EMAIL: vicdivn@publicaccountants.org.au **PAY BY PHONE:** Call the Victoria Division on 03 8665 3150

Booking Deadline & Confirmation: A confirmation email will be sent to you within 48 hours of the IPA receiving your registration. Please notify the IPA Victoria Division by phone or email if you do not receive a confirmation email within this timeframe. Congress registrations will close on 20 February 2019 unless sold out prior.

Contact

Any questions? Contact **Sarah Cooke, Professional Development Executive,**

PHONE: 03 8665 3153 or **EMAIL:** sarah.cooke@publicaccountants.org.au

Conditions of Registration

IPA reserves the right to alter the program of events or specific presenter(s) without notice, however, the program is intended to run as publicised.

Privacy Statement

The IPA acknowledges the importance of privacy and of safeguarding personal information. Any personal details provided to IPA will be protected in line with National Privacy Policy principles and the laws and regulations regarding such matters, as are applicable in Australia.

Cancellation Policy

Cancellations up until 1 February 2019 will be entitled to a full refund of any deposit and registration fees paid. All cancellations received after 1 February 2019 will be refunded less an AUD\$150 administration fee. Unless there are exceptional circumstances, there will be no refunds for any cancellations received after 20 February 2019 but you may substitute another delegate in your place. Failing this, you will be entitled to course notes and other materials provided to delegates at the Congress.

PLEASE NOTE: Registration fees do not include travel or accomodation.