





## Payment

ABN 81 004 130 643

CATEGORIES	APPLICANTS LIVING OVERSEAS		APPLICANTS LIVING IN AUSTRALIA	
	Fees (GST exc.)	Tick	Fees (GST inc.)	Tick
Qualification Reassessment within 12 months from the date of the initial assessment	214	<input type="radio"/>	235	<input type="radio"/>
Qualification Reassessment over 12 months from the date of the initial assessment	500	<input type="radio"/>	550	<input type="radio"/>

Payment of fee is to be by bank cheque, overseas bank draft in Australian dollars, Australia Post money order or credit card. The IPA is not able to accept cash. IPA is not responsible for the loss of mail. **The fee is not refundable.**

☐ I have enclosed a cheque/money order payable to 'Institute of Public Accountants'

☐ Please charge my ☐ Amex ☐ Mastercard ☐ Visa

Card number                 Expiry date

Cardholder's Name

Signature  Date  /  /

Optional

☐ Express Post (available within Australia only). Include additional **AUD8** in total payment.

☐ International Express Post (outside Australia only). Include additional **AUD20** in total payment. Express Post International is not a courier service. It only guarantees international despatch on the working day following postage, depending on available flights. Letters are not traceable once they have left Australia.

**TAX INVOICE:** This form becomes a Tax Invoice upon payment. Please retain a copy for your taxation records

Total AUD

## Declaration

I declare that:

- The information I have supplied and any attachments are complete, correct and up to date;
- I undertake to inform the Institute of Public Accountants (IPA) of any changes to my circumstances (e.g. address) while this re-assessment is being considered;
- I authorise the IPA to make any and all enquiries necessary to assist in this re-assessment and to use any information supplied in this application for that purpose;
- Information on this form is collected by the IPA to enable a re-assessment of qualifications. The information collected about me and any documents I attach can be disclosed without my consent where authorised or required by law; including to the Department of Immigration and Border Protection (DIBP: formerly DIAC);
- I have read and understood the information supplied to me in the explanatory notes accompanying this application;
- If successful with the re-assessment, I will be admitted to membership of the IPA (unless otherwise indicated) and I agree to abide by the Constitution, By-Laws and Pronouncements of the IPA as amended from time to time.

I agree with the terms and conditions for the re-assessment of my qualifications for the purposes of General Skilled Migration; as disclosed on the IPA website.

Applicant's Signature  Date  /  /

## Final Checklist

- ☐ All documents must be appropriately certified true copies. The name, address and provider/registration number of the certifying officer should be printed legibly below the signature
- ☐ The re-assessment application fee
- ☐ Include an additional fee of AUD8 or AUD20 if you have ticked the Express Post option
- ☐ Include official academic transcripts/mark sheets for additional studies completed
- ☐ Include IELTS /TOEFL iBT/PTE Academic English test results
- ☐ Include completion letter/award certificate for programs recently completed
- ☐ Include additional documents, e.g. detailed subject outlines/syllabus details
- ☐ Include letter of authority allowing the IPA to correspond and verify directly with the university concerning your studies
- ☐ Include any other documents supporting your re-assessment
- ☐ Please note that the IPA does not return documents