



Continuing Professional Education



Microsoft Excel Visual Basic

Presenter: Brett Thornett MIPA
Dates: Thursday 9 & Friday 10 April 2015
Time: 9.00am to 4.00pm
Venue: Applied Education
Level 1, 524 Hay St, Perth WA
Fee: Member \$629.00
Non-Member \$699.00
Includes: Session notes, lunch & tea breaks
CPE Hours: 14

Introduction

Microsoft Excel Visual Basic training course in Perth (2 days | version: 2010) is designed to give you the skills to create your own macros and commands using Visual Basic. It is ideal for the user with little or no experience in Visual Basic and will help you to get up and running in creating your applications in Microsoft Excel.

Prerequisites

The Microsoft Excel Visual Basic training course in Perth assumes an understanding of the topics and concepts covered in the Microsoft Excel Advanced course.

About the presenter

BRETT THORNETT MIPA CPA

Brett spent the early years of his professional career applying his accounting qualifications in public practice, mostly with Mann Judd. He later held commercial positions in a number of significant organisations including the NSW public utility AGL and has lectured in commercial law, accounting, finance and accounting data applications.

Brett joined Applied Education in 2001. His success in training and professional qualifications made him the ideal person to set up Applied Education's Payroll & Office Tax Procedures and Salary Packaging training courses.

Learning Outcomes

At the completion of this Microsoft Excel Visual Basic training course in Perth, participants will be able to:

Understanding Visual Basic for Applications

- Objects: Their properties and methods
- Recording macros and editing their code
- Controlling code with If and Select
- Methods verses functions
- Use Message Boxes and Input Boxes
- Using variables for values and objects
- Controlling Charts and Pivot Tables

How to Calculate with VBA

- Loops: Do / For / For Each
- Manipulating cells and ranges
- Using Functions in VBA code
- Using relative and absolute formulas
- Using temporary arrays
- Using array functions
- Creating your own functions

Creating Function Procedures

- Variables, data types and constants
- If-Then constructs
- "Go To" statements
- Looping instructions

Working with and Creating User Forms

- Using temporary arrays
- User form buttons
- List box techniques
- Advanced user form techniques

Plus

- Developing Microsoft Excel utilities with VBA
- Using Microsoft Excel events
- Interacting with other applications
- Creating and using Add-ins
- Creating custom toolbars and menus
- Developing under-orientated applications

The Microsoft Excel Visual Basic training course utilises learning materials that are packed full of high quality content, step-by-step instructions with visuals and plenty of practice exercises offering exceptional value to the participant.

Microsoft Excel Visual Basic



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Partnership beyond numbers

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