NSW/ACT CPE JUL - DEC 2016

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IPA INSTITUTE OF PUBLIC® ACCOUNTANTS

Tax Agent Guide 2015/16 - Sydney

CPE Hours: 9

Presenter: Peter Adams
Date: Wednesday, 6 July
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This one-day seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2016 taxation year. The seminar is designed for practitioners and their staff who have responsibility for preparing/reviewing individual and business (partnership, company, trust) tax returns for the 2016 year.

The seminar and supporting materials will include reference to the main changes in the law for the past 12 months (cases, rulings and legislation) that are likely to impact on preparing a 2016 income tax return or providing advice to clients. The changes flowing from the Budget for the 2016/2017 will be incorporated in the material.

The materials contain substantial worked examples which link directly to where the information should be included in the relevant income tax return. Income tax returns for the 2016 year will be reviewed for changes when compared with the 2015 income tax returns. The course materials include all updated rates, thresholds and ceilings.

Topics Covered:

2016/17 Individual Tax Return

- Assessable income and allowable deductions
- Tax offsets and rebates
- Supplementary Return
- Personal Services Income tests and calculations
- Capital Gains events and calculations
- Foreign Income
- Administrative and record keeping requirements

2016/17 Company Tax Return

- Legal structure of business entities
- Tax treatment of different entity structures
- Revenue recognition and disclosure
- Distribution of income
- Expense recognition and deductibility
- CGT events, calculations and CGT concessions
- PSI tests and calculations
- Trading stock, leases, bad debts, depreciation and superannuation expenses
- Tax treatment of losses and pre-payments
- Anti-avoidance provisions

Key Tax Changes, Developments and Planning 2016

CPE Hours: 9.5

Presenter: Peter Adams
Date: Thursday, 7 July
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This one-day seminar presented by Peter Adams will cover all the major developments and changes on various aspects of income law during 2016-17 relevant legislation and ATO rulings. It will give you a chance to reflect on these changes and plan how these changes will affect your clients this tax season.

Topics Covered:

- Changes announced in the 2016 Federal Budget
- The critical tax issues and cases affecting small businesses
- Taxation of Trusts (including streaming of capital gains and franked dividends, UPEs)
- Taxation of Companies (including Division 7A, carry back loss rules, expanded liability of company directors)
- Fringe Benefits Tax (now on ATO Audit radar, changes to LAFHA)
- Tax Avoidance (including proposed changes to Part IVA)
- Personal Services Income (Current Issues)
- Small Business Entity (SBE) related tax changes
- Superannuation Changes (including the current borrowing rules)

Small Business Entity Concessions Workshop

CPE Hours: 7

Presenter: Peter Adams
Date: Friday, 15 July
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This course will give you a comprehensive program covering the requirements of the application of income tax and CGT concessions for Small Business Entities. Attendees will gain a broad understanding of the prevailing tax rules that underpin entitlement to the SBE concessions available under the Australian taxation framework.

Topics Covered:

- Requirements for access and tips and traps relevant to SBE concessions pertaining to:
  - Uniform capital;
  - Allowance system;
  - Trading stock;
  - Cash versus accruals tax accounting;
  - CGT;
  - GST;
  - PAYG withholding; - FBT

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Tax Agent Guide Roadshow - Sydney

CPE Hours: 9

Presenter: Peter Adams
Date: Thursday, 21 July
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This one-day seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2016 taxation year. The seminar is designed for practitioners and their staff who have responsibility for preparing/reviewing individual and business (partnership, company, trust) tax returns for the 2016 year.

The seminar and supporting materials will include reference to the main changes in the law for the past 12 months (cases, rulings and legislation) that are likely to impact on preparing a 2016 income tax return or providing advice to clients. The changes flowing from the Budget for the 2016/2017 will be incorporated in the material.

The materials contain substantial worked examples which link directly to where the information should be included in the relevant income tax return. Income tax returns for the 2016 year will be reviewed for changes when compared with the 2015 income tax returns. The course materials include all updated rates, thresholds and ceilings.

Topics Covered:

2016/17 Individual Tax Return

- Assessable income and allowable deductions
- Tax offsets and rebates
- Supplementary Return
- Personal Services Income tests and calculations
- Capital Gains events and calculations
- Foreign Income
- Administrative and record keeping requirements

2016/17 Company Tax Return

- Legal structure of business entities
- Tax treatment of different entity structures
- Revenue recognition and disclosure
- Distribution of income
- Expense recognition and deductibility
- CGT events, calculations and CGT concessions
- PSI tests and calculations
- Trading stock, leases, bad debts, depreciation and superannuation expenses
- Tax treatment of losses and pre-payments
- Anti-avoidance provisions

Key Tax Changes, Developments and Planning 2016

CPE Hours: 9.5

Presenter: Peter Adams
Date: Friday, 22 July
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This one-day seminar presented by Peter Adams will cover all the major developments and changes on various aspects of income law during 2016-17 relevant legislation and ATO rulings. It will give you a chance to reflect on these changes and plan how these changes will affect your clients this tax season.

Topics Covered:

- Changes announced in the 2016 Federal Budget
- The critical tax issues and cases affecting small businesses
- Taxation of Trusts (including streaming of capital gains and franked dividends, UPEs)
- Taxation of Companies (including Division 7A, carry back loss rules, expanded liability of company directors)
- Fringe Benefits Tax (now on ATO Audit radar, changes to LAFHA)
- Tax Avoidance (including proposed changes to Part IVA)
- Personal Services Income (Current Issues)
- Small Business Entity (SBE) related tax changes
- Superannuation Changes (including the current borrowing rules)

SME Audit for Beginners

CPE Hours: 7.5

Presenter: Ashley Course
Date: Monday, 25 July
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This workshop will provide a step by step approach to auditing small entities and trust accounts, such as sporting clubs, churches, school P & F associations, accountants' trust accounts and other similar entities. The workshop is aimed at those wishing to commence auditing such entities as well as those with minimal audit experience. The workshop will demonstrate the key steps and evidence requirements of the Australian auditing and assurance standards and their linkage to the scope of each different audit.

Topics Covered:

- Scope of the various audits including the different legislative frameworks and reporting requirements
- Key auditing standards and process including accepting engagements, planning and risk assessment (including internal control and fraud requirements), audit evidence and documentation
- Auditor's reporting obligations, i.e. the various types of reports required and when to issue each.
- Auditor's obligations in response to identified risks

SMSF Audit – SMSF Property Investment

CPE Hours: 3.5

Presenter: Ashley Course
Date: Tuesday, 26 July
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

When it comes to a SMSF investing in property, there are various different ways this can be undertaken. As a result, the scope of the SMSF audit will vary according to the manner in which the trustees have invested. This session will cover the scope of the audit, whether it is direct property investment, through a related trust, tenants in common, or through a Limited Recourse Borrowing Arrangement (LRBA), including related party borrowing. It will also cover the auditor's planning and risk assessment procedures, further audit procedures, and auditor reporting requirements

Topics Covered:

- The scope of the audit relating to various different types of property investment through a SMSF
- Borrowing to invest in property including related party borrowing
- Primary and secondary risks associated with property investment
- Planning, risks and risk assessment procedures relating to property investment
- The auditor's reporting requirements

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SOLVENCY + FORENSIC ACCOUNTANTS

CHRISTOPHER DARIN

Partner, Sydney
02 9249 1214
christopher.darin@worrells.net.au

NICHOLAS MALANOS

Partner, Sydney
02 9249 1209
nicholas.malanos@worrells.net.au

AARON LUCAN

Partner, Sydney
02 9249 1203
aaron.lucan@worrells.net.au

GRAEME BEATTIE

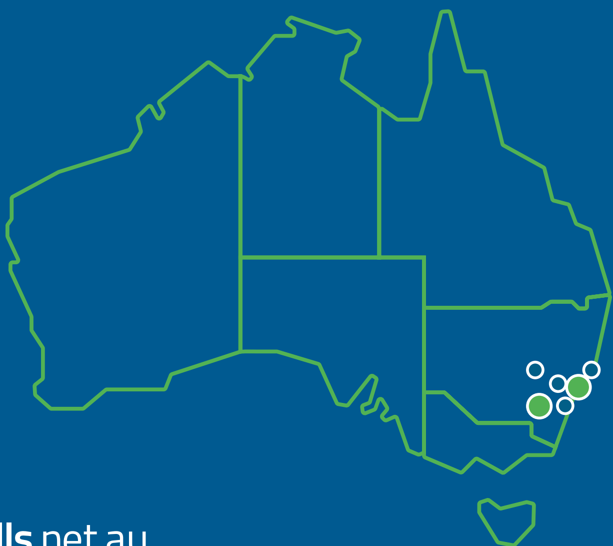
Partner, Western Sydney
02 8844 1212
graeme.beattie@worrells.net.au

SIMON CATHRO

Partner, Sydney
02 9249 1208
simon.cathro@worrells.net.au

STEPHEN HUNDY

Partner, Canberra
02 6287 6000
stephen.hundy@worrells.net.au



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* All seminars are complimentary and award one hour CPD with certificate.

We are available anywhere you are. With eight offices in NSW and the ACT and an ever increasing number of breakfast seminars held across Sydney, Canberra/ACT, the Central Coast, the Illawarra, and the Central West. Our partners are regularly in your neighbourhood and they look forward to meeting you.

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SMSF Audit – "What happens when the trustees get it wrong?"

CPE Hours: 3.5

Presenter: Ashley Course
Date: Tuesday, 26 July
Time: 1.00pm to 4.30pm
Location: IPA Training Centre
Level 10, 210 George St, Sydney

In the majority of SMSF audits it is rare for the auditor to encounter significant problems that are out of the ordinary. However, every now and then the auditor encounters issues that are rare or uncommon, and when this does happen, it is often difficult to determine the consequence of the issue(s) along with the auditor's obligation with regard to further audit procedures and reporting requirements.

This session will provide a number of real life issues encountered by SMSF auditors, the impact of each on the scope of the audit with regard to further audit procedures, resources and references to ATO documents relating to each issue, and the auditor's reporting requirements associated with each issue.

Topics Covered:

- Examples of complex and unusual situations encountered by different SMSF auditors
- The impact of each on the scope of the SMSF audit
- References to legislation and ATO pronouncements relating to each
- Planning and risk assessment procedures designed to detect these issues
- The impact of each issue on the auditor's further audit procedures
- The auditor's reporting requirements in response to each issue

SMSF Audit Workshop

CPE Hours: 7.5

Presenter: Ashley Course
Date: Tuesday, 26 July
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St, Sydney

This session is divided into two parts. The morning session will cover the scope of the audit, whether it is direct property investment, through a related trust, tenants in common, or through a Limited Recourse Borrowing Arrangement (LRBA), including related party borrowing. It will also cover the auditor's planning and risk assessment procedures, further audit procedures, and auditor reporting requirements. The afternoon session will provide a number of real life issues encountered by SMSF auditors, the impact of each on the scope of the audit with regard to further audit procedures, resources and references to ATO documents relating to each issue, and the auditor's reporting requirements associated with each issue.

Topics Covered.
Morning Session - SMSF Audit: Property Investment

- The scope of the audit relating to various different types of property investment through a SMSF
- Borrowing to invest in property including related party borrowing
- Primary and secondary risks associated with property investment
- Planning, risks and risk assessment procedures relating to property investment
- The auditor's reporting requirements

Afternoon Session: SMSF Audit - 'What happens when trustees get it wrong?'

- Examples of complex and unusual situations encountered by different SMSF auditors
- The impact of each on the scope of the SMSF audit
- References to legislation and ATO pronouncements relating to each
- Planning and risk assessment procedures designed to detect these issues
- The impact of each issue on the auditor's further audit procedures
- The auditor's reporting requirements in response to each issue

Trust Audits Not Including Law Society Trust Accounts

CPE Hours: 3

Presenter: Richard Collins
Date: Thursday, 28 July
Time: 9.00am – 12.00pm
Location: IPA Training Centre
Level 10, 210 George St, Sydney

This half day session will be in two parts (a) Real Estate Trust Accounts and (b) Accountants APES Dealing with Client Monies. The session will contain both a theory and workshop. On completion of this seminar, attendees will understand how to be effective in performing a trust account audit and the reporting requirements.

Topics Covered:

- Understanding meaning of Trust Monies;
- Auditing Standards that need to be considered and applied to Trust Audits.
- Planning of a Trust Account(s) Audit
- Examine the requirements of NSW Fair Trading;
- Reporting requirements;
- Understand APES 310 and the reporting requirements to the IPA and other professional bodies.
- Case Studies
- Sample Audit Programs

How to Audit Not for Profit Entities

CPE Hours: 3

Presenter: Richard Collins
Date: Thursday, 28 July
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St, Sydney

This session will contain both a theory and workshop and cover audit issues in the Not-for-Profit sector. The session will assist practitioners with identifying what is required when providing services to government funded entities.

Topics Covered:

- Understanding the various types of Not-For- Profit Entities;
- Identifying the Australian Accounting Standards to may apply to the Not-For Profit Organisation;
- Auditing Standards that need to be considered and applied to the Not-For-Profit Organisation;
- Planning of the audit;
- Consideration in planning for Fraud;
- Understanding the type of audit report required;
- ACNC
- Case Studies

Tax Agent Guide Roadshow - Sydney

CPE Hours: 9

Presenter: Peter Adams
Date: Thursday, 4 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This one-day seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2016 taxation year. The seminar is designed for practitioners and their staff who have responsibility for preparing/reviewing individual and business (partnership, company, trust) tax returns for the 2016 year.

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- Tax treatment of losses and pre-payments
- Anti-avoidance provisions

HR Masterclass: Fair Work Overview

CPE Hours: 7.5

Presenter: David Bates
Date: Monday, 8 August
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

"Simple payroll questions" often raise complex legal questions under Australia's Fair Work laws. All too often, a lack of awareness leads to unintentional breaches and significant legal penalties.

This HR Masterclass will provide participants with a comprehensive, plain-English overview of Australia's unique and sometimes complex HR and employment-related laws.

Topics Covered:

- Accountants' liability for the provision of HR advice
- National Employment Standards (NES)
- Modern Awards – Coverage and interpretation
- Record-keeping requirements
- Performance Management
- Disciplinary Action
- Dismissal and Redundancy

BAS Fundamentals

CPE Hours: 7

Presenter: Peter Adams
Date: Tuesday, 9 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

There are still many areas of misunderstanding and confusion in regards to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updating. Therefore, it is essential that an up to date knowledge is retained and applied.

This seminar is designed to provide attendees with a broad understanding of the fundamentals of BAS disclosure.

Topics Covered:

- GST registration requirements
- GST fundamentals, including supplies and acquisitions
- BAS disclosure when accounting for GST on cash or accruals method
- Identification and disclosure of capital acquisitions and non-capital acquisitions in BAS Identification and disclosure of exports and other GST-free supplies in BAS
- Timing rules for paying GST and claiming GST credits
- Basic process for correcting GST mistakes
- Reporting and paying GST annually, quarterly and monthly
- PAYG disclosure requirements in the BAS

Superannuation Budget Update: What you must now learn for 2016 and 2017

CPE Hours: 3.5

Presenter: Mark Wilkinson
Date: Wednesday, 10 August
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The 2016 budget contained many unexpected changes to legislation impacting superannuation fund trustees and retirees. This session will examine the changes as announced, the unexpected consequences for retirees and outline the steps that fund members should be taking now to protect their wealth and maximise their retirement benefit.

Topics Covered:

- Superannuation contributions
- Pension planning
- Transitioning to retirement planning
- The impact of the budget changes on SMSF estate planning, estate planning and pension planning

The Truth. Can you avoid the Accountants' Exemption? What you can and can't do after 1 July

CPE Hours: 3.5

Presenter: David Moss
Date: Wednesday, 10 August
Time: 1.30pm – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Within the next few weeks, the advice landscape changes for accountants. The removal of Accountants' Exemption under Corporations Act on 1 July impacts what accountants can and can't do when working with their clients in the SMSF space. ASIC has been clear that they will closely monitor the activity of accountants, including shadow shopping, to assess compliance with the legislation. This impacts any accountant who could find themselves in a discussion with a client regarding SMSFs. The risk is at both the firm and individual level.

This session walks you through the changes and provides practical examples of what can and cannot be done. The greatest danger for you is to believe that nothing will change and you can simply do what you have done in the past. The ground changes for us all. This session is designed to assist you to comply with the new requirements

Topics Covered:

- Your position if you are not licensed or acting under a Dealer's authorisation
- Individual liability/firm liability, who gets sued, employer vs employee
- Understanding the dividing lines, what can and cannot be said

Practice Enhancement Masterclass

CPE Hours: 6.5

Presenter: Michael Grosser
Date: Thursday 11 August
Time: 9.00am – 3.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The move from compliance-based practice raises interesting challenges as well as opportunities. Deliberations from business models to technology and pricing to customer service models are some of the many vital considerations to make when transitioning a business into a firm of the future. This master class will provide delegates with a solid foundation on how best to guide their practices into the future.

Topics Covered:

- Privacy Update
- Cloud Computing
- Offshoring – risks and rewards
- Fundamentals for ICT contracting – risk allocation, clarity of scope, data security, service levels and transitioning
- Doing business online – enforceability of contracts formed electronically, best practice guidelines, practical tips and tricks

MYOB Payroll Legislation

CPE Hours: 8

Presenter: Maria Landrelli
Date: Tuesday, 16 August
Time: 9.00am – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This seminar covers all the current legislation relating to employer's payroll obligations. This course is recommended for people who have never processed payroll previously as well as a practical refresher for existing payroll users

Topics Covered:

- ATO requirements including TFN Declarations, PAYG Withholding Tax Laws, HECS / HELP / SFSS, Medicare Levy, FBT and Superannuation Laws, Payroll Tax
- Industry awards including Fair Work Australia, Record keeping obligations, Leave Acts – Annual, Personal Carer's, Long Service Leave, Paid and Unpaid Parental Leave, RDO
- Reconciliation of payroll obligations

Additional Requirements Attendees must bring their own PC laptop. Attendees will need to have MYOB 2014 or MYOB AccountRight Plus version 19 available on their laptop to use throughout the workshop.

If you have already have MYOB or MYOB AccountRight Plus version 19 - 19.9 installed, then you do not need to do anything.

For those that do not have this available please arrive early so that we can install the Student Edition on the day.

MYOB Payroll Setup

CPE Hours: 8

Presenter: Maria Landrelli
Date: Wednesday, 17 August
Time: 9.00am – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This course guides you through a practical workshop setting up a small payroll using MYOB AccountRight Plus 2013.5 or MYOB Version19.

This course is recommended for people who have never processed payroll previously as well as a practical refresher for existing payroll users.

Topics Covered:

- Setup Payroll Categories to suit organisation and employee requirements
- Create employee and enter opening balances including leave entitlements
- Processing payroll including timesheets and salary
- Prepare PAYG Summary

Additional Requirements Attendees must bring their own PC laptop. Attendees will need to have MYOB 2014 or MYOB AccountRight Plus version 19 available on their laptop to use throughout the workshop.

If you have already have MYOB or MYOB AccountRight Plus version 19 - 19.9 installed, then you do not need to do anything.

For those that do not have this available please arrive early so that we can install the Student Edition on the day.

Two Day Intensive: MYOB Payroll Legislation & Payroll Setup

CPE Hours: 16

Presenter: Maria Landrelli

Date: Tuesday 16 & Wednesday 17 August

Time: 9.00am – 5.00pm

Location: IPA Training Centre Level 10, 210 George St, Sydney

This two-day seminar covers all the current legislation relating to employer's payroll obligations and guides you through a practical workshop setting up a small payroll using MYOB AccountRight Plus 2013.5 or MYOB Version19.

This is recommended for people who have never processed payroll previously as well as a practical refresher for existing payroll users.

Topics Covered:

Day 1 – Payroll Legislation

- ATO requirements including TFN Declarations, PAYG Withholding Tax Laws, HECS / HELP / SFSS, Medicare Levy, FBT and Superannuation Laws, Payroll Tax
- Industry awards including Fair Work Australia, Record keeping obligations, Leave Acts – Annual, Personal Carer's, Long Service Leave, Paid and Unpaid Parental Leave, RDO
- Reconciliation of payroll obligations

Day 2 – MYOB AccountRight Plus 2013.5 or V19 Payroll Setup and processing

- Setup Payroll Categories to suit organisation and employee requirements
- Create employee and enter opening balances including leave entitlements
- Processing payroll including timesheets and salary
- Prepare PAYG Summary

Additional Requirements Attendees must bring their own PC laptop. Attendees will need to have MYOB 2014 or MYOB AccountRight Plus version 19 available on their laptop to use throughout the workshop.

If you have already have MYOB or MYOB AccountRight Plus version 19 - 19.9 installed, then you do not need to do anything.

For those that do not have this available please arrive early so that we can install the Student Edition on the day.

Deceased Estates and Estate Planning

CPE Hours: 7

Presenter: Peter Adams

Date: Thursday, 18 August

Time: 9.00am – 4.00pm

Location: IPA Training Centre Level 10, 210 George St, Sydney

This seminar will examine the taxation of deceased estates, including recent legislative changes, rulings and court judgements pertaining to the same.

Topics Covered:

- Legal nature of deceased estates
- The various phases of existence for deceased estates
- Key income tax principles relevant to deceased estates
- Overview of the capital gains tax principles relevant to deceased estates
- Tax treatment of minor beneficiaries of deceased estates
- Cross-border issues for deceased estates
- Moving assets around to and from deceased estates: Div 152 and other issues – tax position of related entities
- Stamp duty conundrums in estate planning
- Tax of superannuation death benefits
- Business succession - tax issues in funding the transfer
- Dealing with corporate beneficiary UPEs and Div 7A loans
- Vesting dates in Trusts: CGT risks – Tax problems with life estates
- Taxation of testamentary trusts - splitting and merging testamentary trusts

BAS Advanced

CPE Hours: 7

Presenter: Peter Adams

Date: Tuesday, 23 August

Time: 9.00am – 4.00pm

Location: IPA Training Centre Level 10, 210 George St, Sydney

There are still many areas of misunderstanding and confusion with regard to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updating. Therefore, it is essential that an up to date knowledge is retained and applied. This session will provide attendees with the latest updates in BAS reporting and GST, and increase your competence in preparing BAS documentation to enable you to provide great service to your clients.

Topics Covered:

- A refresher on GST fundamentals, including supplies and acquisitions and accounting for GST (cash or accruals method)
- Timing rules for paying GST and claiming GST credits
- When the usual timing rules don't apply, including:
  - Progressive and periodic supplies
  - Asset financing (lease and hire purchase)
- Deposits and part payments
- Lay-by sales
- Issue and redemption of vouchers
- Margin scheme
- GST adjustments
- Correcting GST mistakes
- Importing and exporting goods and services
- Dealing with selected transactions, such as financial supplies and acquisitions, second-hand goods and barter transactions
- Simplify accounting methods
- GST and annual private apportionment
- Reporting and paying GST annually

Making Management Reporting Practical

CPE Hours: 6.5

Presenter: Chris Catto
Date: Tuesday, 23 August
Time: 9.00am – 3.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Studies have shown that businesses who have disciplined and regular management reporting are more successful than those who don't. As strategic business partner you become the conduit for your clients' success. As accounting professionals our key tool to leverage financial report is the management report. This workshop will focus on the 3 key factors in delivering successful management reports.

Topics Covered:

- The three key ingredients required for designing engaging Management Reports
- The three key outputs all business owners need from management reporting
- Learn how to automate your management reporting
- Techniques for mapping your clients' Profit and Loss and Balance Sheet to Break Even position and profit target analysis.
- The five templates for management reporting: Service, Manufacturing, Logistics, Retail and Farming
- How to link business strategy with management reports though non-financial language
- How to Fast track your advisory fee growth
- How to maximise your influence on business strategic actions

Aligning KPIs with Strategy

CPE Hours: 3.5

Presenter: Chris Catto
Date: Wednesday, 24 August
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

A fundamental element of corporate management is to have performance measures aligned with the organisations' strategic direction. Key performance indicators play a central role in organisational behaviour, motivating teams and instilling corporate culture. The process of mapping corporate mission, vision with business level and operational goals becomes critical to corporate success. Building from Kaplan and Norton's strategic mapping principles, in this workshop session delegates discover the techniques and processes required to successfully align KPI's with strategy, including managing business buy-in and understanding the importance of data ownership and building practical workflow and timelines for the delivery of Executive Management Reports. The workshop will take delegate through a real case study of redesigning management reports from instigation to implementation.

Topics Covered:

- Mapping the right KPI's for strategic delivery
- Kaplan and Norton Strategic Mapping principles
- Value Creation measures v Outcome measures
- Performance Metrics and Measures
- Design and implementation of management reports
- Enhance Strategic Management meetings through improved Reporting
- Explain the purpose of aligning KPI's with Strategy for non-Finance Managers
- Identify KPI's for specific strategic outcomes
- Design management reports that integrate organizational strategy
- Measure specific business requirements
- Thorough understanding of the influence of KPI's on organizational performance
- Engage the organization in management reporting redesign

Streamlining the Annual Budgeting and Forecasting Process

CPE Hours: 3.5

Presenter: Chris Catto
Date: Wednesday, 24 August
Time: 1.30pm – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The Budgeting and Forecasting process can be a time consuming exercise for any organisation. There are critical tools that can be employed to improve the efficiency and effectiveness of the budgeting and forecasting process. This workshop focuses on improving critical elements that facilitate a streamlined process saving days and improving accuracy.

Topics Covered:

- Define objectives and goals
- Assumptions setting – timing and sourcing
- Master budget components and project workflow
- Budget templates – staff and overhead costs
- Preparing operational budgets
- Management & responsibility accounting
- Consolidation and communication

Mastering Crucial Conversations: tools for talking when stakes are high, opinions vary and emotions run strong

CPE Hours: 3.5

Presenter: Catherine Jacob
Date: Friday, 26 August
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

When people find themselves stuck, there are crucial conversations keeping them there – conversations they are not holding or not holding well. Participants will learn how to spot the conversations that are keeping them stuck, understand their role in the problem, learning how to establish safety when a conversation turns crucial, and obtain tools that will help them to be able to hold the right conversations at the right time.

Learn how to be at your best when stakes are high, opinions vary and emotions kick in.

Topics Covered:

- Managing relationships
- Communication
- Team Work

Tax Considerations in Choosing Business Structures

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 31 August
Time: 9.00am – 12.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This seminar provides attendees with a comprehensive insight into the tax benefits, pitfalls and traps inherent in using a varying array of vehicles in both setting up and carrying on a business. Practical examples and case studies are used to reinforce some of the key concepts and requirements relevant to the various business structures.

Topics Covered:

- Overview of non-tax considerations in choosing a business structure
- The legal and tax considerations relevant to operating a business as a sole proprietor
- The legal and tax considerations relevant to using a trust as a business vehicle
- The legal and tax considerations relevant to using a partnership as a business vehicle
- The legal and tax considerations relevant to using a company as a business vehicle
- Comparative analysis of the core business vehicles and tax planning strategies relevant to each
- Overview of the structure and nature of hybrid business vehicles

Buying and Selling Businesses

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 31 August
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This seminar will provide attendees with a comprehensive understanding of the legal and tax implications of buying and selling a business.

There will be consideration given to the prevailing tax implications from the perspective of both the buyer and the seller.

The session will also provide insight into some useful planning strategies that could be employed by either party in order to minimise any tax adversity that may otherwise arise.

Topics Covered:

- Legal and other non-tax considerations relevant to buying and selling a business
- Tax considerations relevant to selling or buying shares in a company
- Tax consideration relevant to buying and selling business assets
- Application of the small business CGT concessions
- Practical tax planning strategies for both buyer and seller

My Public Accountant Practice Program

CPE Hours: 16

Presenter: Richard Collins
Date: Thursday 1 September – Friday 2 September
Time: 9.00am – 4.45pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The 2016 My Public Accountant Practice Program is an interactive workshop and resource. It gives members tools to understand and successfully tackle today's increasingly complex business environment and the growing demands on public practitioners. The program is designed to help members acquiring the My Public Accountant Practice Certificate (MPA) identify their professional and legal obligations, whilst investigating the business issues that directly impact a successful practitioner. It is compulsory for all new MPA holders to attend the two-day program in its entirety and a competency assessment is undertaken at the conclusion of the course. Attendees must make prior arrangements to ensure they are able to attend both days in full. Individuals are welcome to attend the program just as a 'refresher' or as part of researching their decision on whether to enter public practice.

Topics Covered:

- Business planning
- Insurances and legal liability
- Equipment and software
- Client engagement, customer service and setting the fee
- Promoting your business
- Rules, licences and regulations
- The IPA Professional Practice Quality Assurance Review process
- Employees and HR issues

GST: Imports and Exports

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 7 September
Time: 9.00am – 12.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This session will cover GST Aspects of Exports and Imports and will cover several topics.

Topics Covered:

- Basis of GST/VAT systems
- Goods – who is the importer, who has made a taxable importation
- Contract and delivery terms
- Value of taxable importation
- Further supply by importer
- When is GST payable, can recipient claim ITC
- Services - how to treat the importation of services
- Exported goods – what is an export, when is export GST free
- Exported services – professional advice, Australian rental properties owned by non-residents, advice given to non-resident holding company of Australian subsidiary, preparation of Australian ITR's for employees of non- resident company

GST: Property Investments

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 7 September
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This session will provide a comprehensive coverage of the core GST compliance requirements pertaining to real property transactions including relevant tips and traps to be aware of.

Topics Covered:

- CGT events relevant to property transaction
- Treatment of real property disposals pursuant to a profit-making undertaking
- Application of the 50% general discount
- Implications of holding real property in different vehicles (e.g. partnerships, trusts and companies)
- Application of the small business CGT concessions to real property disposals
- Elements of cost base
- Application of the main residence exemption
- Tips, traps and planning strategies relevant to CGT on real property transactions

GST Full Day Intensive

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday, 8 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This full day seminar is split into two sessions that can be purchased as a full day package or separately as half day sessions.

The morning session will cover GST Aspects of Exports and Imports

Topics Covered:

- Basics of GST/VAT systems
- Goods - who is the importer, who has made a taxable importation
- Contract and delivery terms
- Value of taxable importation
- Further supply by importer
- When is GST payable, can recipient claim ITC
- Services - how to treat the importation of services
- Exported goods - what is an export, when is export GST free
- Exported services - professional advice, Australian rental properties owned by non-residents, advice given to non-resident holding company of Australian subsidiary, preparation of Australian ITR's for employees of non-resident company.

The afternoon session will provide attendees with a comprehensive coverage of the core GST compliance requirements pertaining to real property transactions, including relevant tips and traps to be aware of.

Topics Covered:

- CGT events relevant to property transaction
- Treatment of real property disposals pursuant to a profit-making undertaking
- Application of the 50% general discount
- Implications of holding real property in different vehicles (e.g. partnerships, trusts and companies)
- Application if the small business CGT concessions to real property disposals
- Elements of cost base
- Application of the main residence exemption
- Tips, traps and planning strategies relevant to CGT on real property transations

Fundamental Principles and Practice of SMSF Audit

CPE Hours: 7.5

Presenter: Ashley Course
Date: Monday, 12 September
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The SMSF auditor's responsibility is to (a) express an opinion on the financial report (Part A), and (b) provide reasonable assurance that the trustee(s) complied, in all material respects, with the relevant requirements of the SIS Act and Regulations (Part B). In forming this opinion, the auditor is required to obtain sufficient and appropriate audit evidence based on his/her assessment of risk.

Although the above may appear obvious to some, due to the complex and somewhat subjective nature of the SMSF audit, inconsistent opinions exist amongst auditors as to their audit obligations. In particular, there remains varying opinions regarding the scope of the audit, how to document the risk identification and assessment procedures, and the quality and quantity of audit evidence required.

Topics Covered:

- Legislative update and recent ATO pronouncements
- The scope of the SMSF audit – Focus your attention on the subject matter you are forming an opinion
- Key planning and risk procedures
- Key substantive testing procedures
- Audit sampling and selection methods
- Tailoring your audit to the different SMSF risks
- Critical evidence and documentation requirements
- Auditor's reporting requirements – Auditors Report, ACR and Management Letter requirements

Advanced SMSF Audit Workshop

CPE Hours: 7.5

Presenter: Ashley Course
Date: Tuesday, 13 September
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

When it comes to complex SMSF investments and transactions, a common denominator is often the existence of related parties and private investments. Issues the SMSF auditor may face include in-house assets, sole purpose problems, valuation issues and non-arm's length transactions.

This session will be delivered through a series of case studies designed to address the legislative and regulatory requirements, ATO pronouncements and the SMSF auditor's planning, risk assessment, substantive testing, evidence and reporting requirements relating to a range of complex areas. In particular, this session will address financial and compliance issues relating to investments in private companies and trusts, real property acquired from and leased to related parties, real property investments including property development, limited recourse borrowing arrangements including related party loans, and a range of non-traditional SMSF investments. This session will also cover pension and benefit payment requirements of the SIS Regulations and the auditor's obligations relating to such.

Topics Covered:

The workshop will cover the legislative and audit requirements relating to the following:

- Legislation update and recent ATO pronouncements
- Private company and trust investment risks and issues
- Real property investment including property development by the fund
- Real property leased to related parties
- Limited Recourse Borrowing Arrangements
- Other non-traditional investments
- Arms' length issues relating to SMSF income

Trust Taxation Intensive

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday, 15 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This full day course is designed to provide an overview and give you comprehensive coverage of the prevailing taxation treatment of trusts. Over the last two years there have been major changes to the taxation of trusts.

This session will provide comprehensive coverage of the core requirements for establishment of trusts, including family trusts. The session includes coverage of the key trigger points and tax consequences of trust resettlements and vesting in view of recent court judgements and ATO Rulings and also the tax advantages and disadvantages of family trusts. This seminar is recommended for all practitioners who advise taxpayers in their capacity as beneficiaries, trustees or settlers of trusts. After completion of this seminar attendees will have a comprehensive understanding of the taxation treatment of trusts.

Topics Covered:

- Current position of the ATO on trust resettlements
- Tips, traps and planning strategies relevant to trust resettlements and vesting
- The legal structure and nature of a family trust
- The core requirements for establishment of a family trust, including:
  - Setting up a family group;
  - Choosing an appropriate primary individual; and
  - Making a family trust election and interposed entity election, if required
- The taxation advantages of a family trust, including the utilisation of tax losses and franking credits
- The key taxation disadvantages of a family trust, including the scope and impact of family trust distributions tax
- Revoking family trust elections
- Tips, traps and planning strategies relevant to using family trust

Risk Assessment and Risk Management

CPE Hours: 3

Presenter: Richard Collins
Date: Monday, 19 September
Time: 9.00am – 12.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This will be a practical workshop on APES 325 Risk Management for Firms and how risk management can benefit organisations. This session will provide some examples

Topics Covered:

- How to identify the many types of risks in accounting practices.
- How to implement risk management.
- Type of documentation required.
- How to develop monitoring and following up documentation.
- How to develop benefits to other types of businesses

Fraud and Ethics

CPE Hours: 3

Presenter: Richard Collins
Date: Monday, 19 September
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This will be a practical workshop with two parts: (a) reviewing the requirements of APES 310 Accounting Professional and Ethical Standards: (b) what is meant by fraud, types of fraud, impact on businesses and developing policies; tools for providing additional services; requirements of APES 215 Forensic Accounting Services re fraud.

On completion of this seminar attendees will be able understand how to demonstrate APEs 310 Accounting Professional and Ethical Standards have been implemented into the accounting practice.

Understand and identify potential areas of fraud and develop policies to reduce the risk.

Receive some templates to assist with the implementation and review of policies and procedures.

Tax Aspects of Property Developments Masterclass

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday, 22 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Property developments usually involve a large amount of capital and the taxation issues associated with property can be immense. This seminar focuses on property related activities undertaken in Australia and addresses the fundamental concessions, planning, income tax, capital gains tax and GST consequences of such property development ventures. This session is designed for practitioners who act as advisers to property developers both in respect of their compliance obligations and also in respect of tax planning initiatives. On completion of this seminar attendees will have a sound understanding of the income tax, CGT and GST treatment of property developments.

Topics Covered:

- Income tax risks and opportunities relevant to property development, including specific allowable deductions relevant to property development
- CGT aspects of property development, including coverage of relevant exemptions and concessions
- GST implications for real property development, including application of the margin scheme and GST- free going concern concession

Tax Aspects of Winding Up Companies

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 28 September
Time: 9.00am – 12.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This seminar will examine the taxation aspects of winding up companies, including recent legislative changes, rulings and court judgements pertaining to the same.

Topics Covered:

- Legal nature of companies
- The various phases and methods of winding up companies
- Key income tax principles relevant to winding up companies and distributions to shareholders
- Comprehensive overview of the capital gains tax principles relevant to winding up companies
- Tax effective for winding up companies limiting tax liability for company and shareholders
- Effect of recent court judgement pertaining to taxation aspects of winding up companies

Tax Aspects of Winding up Trusts & Partnerships

CPE Hours: 3

Presenter: Peter Adams
Date: Wednesday, 28 September
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Topics Covered:

- Legal nature of trusts and partnerships
- The various phases and methods of winding up trusts and partnerships
- Key income tax principles relevant to winding up trusts and partnerships and distributions to beneficiaries of trusts and partners in the partnership
- Comprehensive overview of the capital gains tax principles relevant to winding up trusts and partnerships
- Tax effective for winding up trusts limiting tax liability for trustee and beneficiaries
- Tax effective for winding up partnerships limiting tax liability for partners
- Effect of recent court judgement pertaining to taxation aspects of winding up trusts and partnerships

One Day Workshop: Tax Aspects of Winding up Trusts, Partnerships & Companies

CPE Hours: 7

Presenter: Peter Adams
Date: Wednesday, 28 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This intensive one-day workshop will provide an in-depth look at the taxation aspects of winding up Trusts, Partnerships & Companies. The workshop is broken up into two sections.

Topics Covered:

1) Tax Aspects of Winding up Companies

- Legal nature of companies
- The various phases and methods of winding up companies
- Key income tax principles relevant to winding up companies and distributions to shareholders
- Comprehensive overview of the capital gains tax principles relevant to winding up companies
- Tax effective for winding up companies limiting tax liability for company and shareholders
- Effect of recent court judgement pertaining to taxation aspects of winding up companies

2) Tax Aspects of Winding up Trusts and Partnerships

- Legal nature of trusts and partnerships
- The various phases and methods of winding up trusts and partnerships
- Key income tax principles relevant to winding up trusts and partnerships and distributions to beneficiaries of trusts and partners in the partnership
- Comprehensive overview of the capital gains tax principles relevant to winding up trusts and partnerships
- Tax effective for winding up trusts limiting tax liability for trustee and beneficiaries
- Tax effective for winding up partnerships limiting tax liability for partners
- Effect of recent court judgement pertaining to taxation aspects of winding up trusts and partnerships

Financial Reporting from a BAS Agent/Bookkeeper Perspective

CPE Hours: 3.15

Presenter: Maria Landrelli
Date: Thursday, 29 September
Time: 9.00am – 12.15pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Business owners are becoming more sophisticated in the information they require from their BAS Agent / Bookkeeper to help them run their business. They want to understand more about the financial position of the business, however are not sure of the questions to ask or who to ask. This is where their BAS Agent / Bookkeeper can assist. This was originally not part of a BAS Agent / Bookkeeper role and as a result they often feel at a loss as to what information should be provided, how to explain it and how to answer questions posed by the client. This course will give you a basic understanding of how to interpret the financial information, from key reports such as Balance Sheet and Profit and Loss Statement as well as other useful reports.

Topics Covered:

The course will be looking at the financial reports of a fictional company so that participants will be able to:

- Understand the Balance Sheet and Profit and Loss Statement and how to simply explain these reports to your client so they can understand them.
- Key Performance Indicators from your financial reports that highlights information about the business performance that you and your clients need to be aware of.
- Area's in the accounting file that you should review prior to providing the financials to the tax accountant for tax preparation

MYOB Tips and Tricks

CPE Hours: 4

Presenter: Maria Landrelli
Date: Thursday, 29 September
Time: 1.00pm – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Part of being a fast and efficient bookkeeper (and giving you the edge over your competitors) is not only knowing how to process the transactions correctly in MYOB, but also the ability to enter the transactions as quickly as possible, and therefore, becoming more efficient when you are entering data for your clients.

This will have a two-fold effect, you can complete the same amount of work in less time, which can have some unexpected bonuses in either less working time for the same amount of money or more money if you decided to take on additional clients to fill the space generated by being more efficient. Additional Requirements - Attendees must bring their own PC laptop. Attendees will need to have MYOB AccountRight Plus 2014 or Account Right Plus Version 19 available on their laptop to use throughout the workshop.

Topics Covered:

- Importing & exporting Accounts List (to make changes quickly)
- Setting accounts not to automatically purge at year end
- Importing Bank Transactions (not using Bank Feeds, but any internet banking software i.e. Westpac, NAB, ANZ etc.
- Built in Calculators and Calendar
- Data Entry Shortcuts
- Audit Trail
- Company Data Auditor
- Quick access to Regular reports

Enhanced Audit Reports – It's time to change

CPE Hours: 3.5

Presenter: David Sauer
Date: Wednesday, 5 October
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The biggest shakeup of audit reports in two decades sees all audit reports expand from December 2016. New disclosures and additional auditor obligations are reflected in a very different audit report format. Use this session to see how to run a smooth changeover process as you change client engagement terms and communicate with clients in a timely way. Don't ignore this change – it's not just for listed entities!

Topics Covered:

- New layout and content of the expanded audit reports
- Key audit matters – who reports them and how
- Audit work and comment on "Other information" presented with financial reports: dangers for small entities
- New responsibilities on going concern
- Application to different types of audit and assurance engagements
- Special purpose reports and report construction when there isn't a model
- Giving clients fair warning and getting them to do what's needed
- Illustrative timetable and procedures for change

Audit Update – what's new and what should you do?

CPE Hours: 3

Presenter: David Sauer
Date: Wednesday, 5 October
Time: 1.30pm – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

A logical follow on to the audit reports morning, this session works through all the other changes and topical issues that affect auditors. Stay on top of audit obligations. Get set for your next audit season seeing where to update procedures and documentation. The session also highlights where audit work has been found inadequate, and how you can avoid those problems.

Topics Covered:

All the changes to auditing standards and guidance, and matters demanding auditor attention, including:

- Audit of grants and acquittals
- Auditor resignation and removal – changes to RG26, and a step-by-step approach to a compliant process
- Common audit documentation weaknesses and how to overcome them
- Latest auditor guidance and tools – including AFSL, SMSF, charities and not-for-profit entities
- Auditor inspection programs and disciplinary actions – findings and focuses
- Auditing financial statement disclosures
- Applying materiality, including on compliance engagements
- Auditor responsibilities with suspected regulatory non-compliance
- Auditing fair values, including revised guide on using the work of an expert
- Practical ways to show exercise of skepticism on small entity engagements

Taxation Aspects of Property Investments Masterclass - Parramatta

CPE Hours: 7

Presenter: Peter Adams
Date: Friday, 7 October
Time: 9.00am – 4.00pm
Location: Parramatta, Sydney

Property developments and property investments usually involve a large amount of capital and the taxation issues associated with property can be immense. This seminar focuses on property related activities undertaken in Australia and addresses the fundamental concessions, planning, income tax, capital gains tax and GST consequences of such investments.

Topics Covered:

- Income tax risks and opportunities relevant to property investment, including specific allowable deductions relevant to property investment
- CGT aspects of property investment, including coverage of relevant exemptions and concessions
- GST implications for real property investment, including application of the margin scheme

HR Masterclass

CPE Hours: 7.5

Presenter: David Bates
Date: Wednesday, 12 October
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Simple payroll questions often raise complex legal questions under Australia's Fair Work laws. All too often, a lack of awareness leads to unintentional breaches and significant legal penalties.

This HR Masterclass will provide participants with a comprehensive, plain-English overview of Australia's unique and sometimes complex HR and employment-related laws.

Topics Covered:

- Accountants' liability for the provision of HR advice
- National Employment Standards (NES)
- Modern Awards – coverage and interpretation
- Record-keeping requirements
- Performance Management
- Disciplinary Action
- Dismissal and Redundancy

Law for Accountants

CPE Hours: 7

Presenter: Peter Adams
Date: Tuesday, 11 October
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Although it is outside the domain of accountants to provide legal advice, it is imperative for accountants to have an understanding of the legal principles that underpin the tax and accounting advisory framework of their brief. This seminar focuses on the core legal principles in Australia underpinning contract law, succession law and corporation's law.

Topics Covered:

- Legal elements of state and intestate succession
- Key principles of contract Law
- Core fundamentals of company law

Taxation Aspects of Property Investments Masterclass - Sydney

CPE Hours: 7

Presenter: Peter Adams
Date: Tuesday, 18 October
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Property developments and property investments usually involve a large amount of capital and the taxation issues associated with property can be immense. This seminar focuses on property related activities undertaken in Australia and addresses the fundamental concessions, planning, income tax, capital gains tax and GST consequences of such investments.

Topics Covered:

- Income tax risks and opportunities relevant to property investment, including specific allowable deductions relevant to property investment
- CGT aspects of property investment, including coverage of relevant exemptions and concessions
- GST implications for real property investment, including application of the margin scheme

NFP Accounting Tips and Challenges

CPE Hours: 3.5

Presenter: Brenton Cox
Date: Tuesday, 18 October
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Accounting and finance work in a not-for-profit sector context is constantly evolving, from what might be termed a "best practice" perspective. This workshop-style session will explore the major accounting challenges and hone in on some key tips that can be practically implemented into everyday working life.

Topics Covered:

- Accountants payable & receivable
- Accounting & reconciliations
- Grant & acquittal accounting
- Systems & processes
- Preparing reports
- Budgeting & forecasting
- Working with non-finance people

Financial Governance for NFPs

CPE Hours: 3.5

Presenter: Brenton Cox
Date: Tuesday, 18 October
Time: 1.00pm – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

Some would say that financial governance is the most important component of overall organisation governance, especially in a not-for-profit context. Board members, officeholders and management teams alike are charged with legal responsibility to ensure that an organisation always stays on-track with its stated purpose & objectives, and that the manner in which it is financially governed aligns with these aims. This session will look at the obligations and meanings of financial governance from a not-for-profit viewpoint.

Topics Covered:

- Defining financial governance
- Roles & duties of officeholders
- Influence of the legal structure
- Financial sustainability
- The role of the accountants & finance team

NFP Masterclass: Accounting Tips and Challenges and Financial Governance

CPE Hours: 7.5

Presenter: Brenton Cox
Date: Tuesday, 18 October
Time: 9.00am – 4.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This NFP masterclass is broken up into two sessions. The first session will explore the major accounting challenges in the non for profit sector and will hone in on some key tips that can be practically implemented into everyday working life. The second session will look at the obligations and meanings of financial governance from a not-for-profit viewpoint.

Topics Covered:

Accounting Tips & Challenges

- Accountants payable & receivable
- Accounting & reconciliations
- Grant & acquittal accounting
- Systems & processes
- Preparing reports
- Budgeting & forecasting
- Working with non-finance people

Financial Governance

- Defining financial governance
- Roles & duties of officeholders
- Influence of the legal structure
- Financial sustainability
- The role of the accountants & finance team

Taxation Aspects of Property Investments Masterclass - Canberra

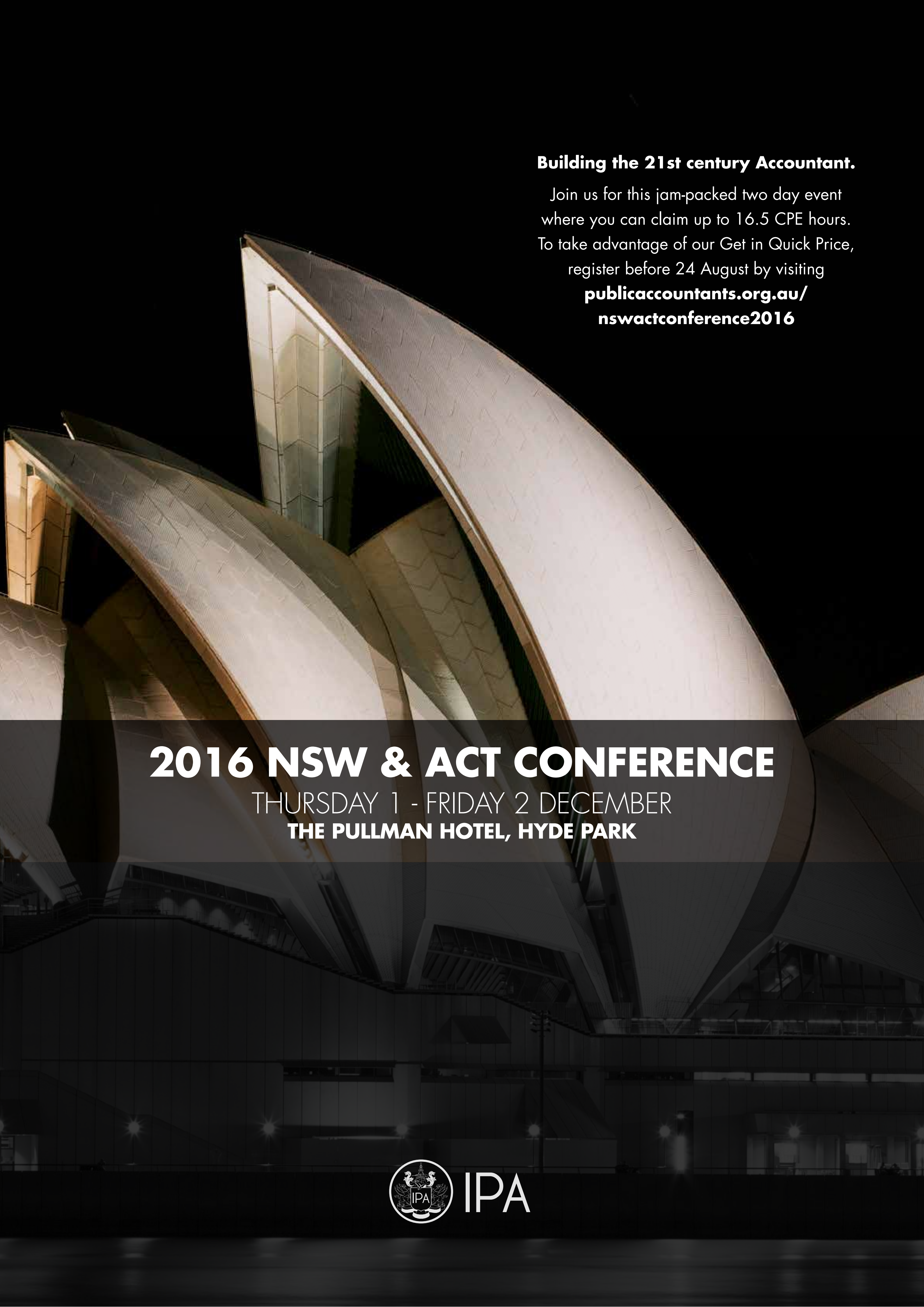
CPE Hours: 7

Presenter: Peter Adams
Date: Wednesday, 19 October
Time: 9.00am – 4.00pm
Location: Canberra

Property developments and property investments usually involve a large amount of capital and the taxation issues associated with property can be immense. This seminar focuses on property related activities undertaken in Australia and addresses the fundamental concessions, planning, income tax, capital gains tax and GST consequences of such investments.

Topics Covered:

- Income tax risks and opportunities relevant to property investment, including specific allowable deductions relevant to property investment
- CGT aspects of property investment, including coverage of relevant exemptions and concessions
- GST implications for real property investment, including application of the margin scheme



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Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A)

CPE Hours: 8

Presenter: Odile Mignot
Date: Monday, 24 October
Time: 9.00am – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This advanced one day intensive course enables participants to complete the nationally recognised unit of competency Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent. FNSBKG404A is one of two units from the Financial Services Training Package that includes a component in basic GST/BAS taxation principles that is approved by the Tax Practitioners Board. This unit, FNSBKG404A, is currently required for all those applying for registration or renewal as a BAS agent. The other unit, FNSBKG405A Establish and maintain a payroll system is required for those applying for registration or renewal as a BAS agent on or after 1 March 2012.

Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for you.

Topics Covered:

- Identify individual compliance and other requirements
- Recognise and apply GST implications and code transitions
- Report on payroll activities
- Report on other amounts withheld, pay as you go (PAYG) instalments and taxes
- Complete and reconcile the Activity Statement
- Lodge the activity statement

Establish and Maintain a Payroll System Advanced (FNSBKG405A)

CPE Hours: 8

Presenter: Odile Mignot
Date: Tuesday, 25 October
Time: 9.00am – 5.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This advanced one day course enables participants to complete the nationally recognised unit of competency Establish and Maintain a Payroll System (FNSBKG405A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent on or after 1 March 2012. FNSBKG405A is one of two units from the Financial Services Training Package that includes a component in basic GST/BAS taxation principles that is approved by the Tax Practitioners Board.

Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for you.

Topics Covered:

- Record payroll data
- Prepare payroll
- Handle payroll enquiries
- Maintain payroll

Mastering Crucial Conversations: Tools for talking when stakes are high, opinions vary and emotions run strong

CPE Hours: 3.5

Presenter: Catherine Jacob
Date: Friday, 28 October
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

When people find themselves stuck, there are crucial conversations keeping them there – conversations they are not holding or not holding well. Participants will learn how to spot the conversations that are keeping them stuck, understand their role in the problem, learning how to establish safety when a conversation turns crucial, and obtain tools that will help them to be able to hold the right conversations at the right time.

Learn how to be at your best when stakes are high, opinions vary and emotions kick in.

Topics Covered:

- Managing relationships
- Communication
- Team Work

Graduate Tax Program

CPE Hours: 7

Presenter: Peter Adams
Date: Friday, 28 October
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

This seminar will examine the fundamental principles underpinning the operation of Australia's income tax regime, including consideration of prevailing tax legislation, ATO Rulings and court judgments.

Topics Covered:

Topics covered in this seminar include legislation, court judgements and ATO rulings pertaining to:

- Tax residency
- Assessable income
- Exempt income and NANE income
- Taxation of foreign income
- Taxation of capital gains
- General and specific allowable deductions
- Tax offsets / rebates
- Calculation of taxable income and tax loss
- Taxation of partnerships
- Taxation of trusts
- Taxation of companies

My Public Accountant Practice Program

CPE Hours: 16

Presenter: Richard Collins
Date: Thursday, 3 November – Friday, 4 November
Time: 9.00am – 4.45pm
Location: IPA Training Centre
Level 10, 210 George St,
Sydney

The 2016 My Public Accountant Practice Program is an interactive workshop and resource. It gives members tools to understand and successfully tackle today's increasingly complex business environment and the growing demands on public practitioners.

The program is designed to help members acquiring the My Public Accountant Practice Certificate (MPA) identify their professional and legal obligations, whilst investigating the business issues that directly impact a successful practitioner. It is compulsory for all new MPA holders to attend the two-day program in its entirety and a competency assessment is undertaken at the conclusion of the course.

Attendees must make prior arrangements to ensure they are able to attend both days in full. Individuals are welcome to attend the program just as a 'refresher' or as part of researching their decision on whether to enter public practice.

Topics Covered:

- Business planning
- Insurances and legal liability
- Equipment and software
- Client engagement, customer service and setting the fee
- Promoting your business
- Rules, licences and regulations
- The IPA Professional Practice Quality Assurance Review process
- Employees and HR issues

Payroll Intensive

CPE Hours: 7

Presenter: Peter Adams
Date: Tuesday, 15 November
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 10, 210 George St, Sydney

For employers, the complexity and inconsistency of the onerous legislative and regulatory obligations governing the employment of staff is of fraught with uncertainty and significant risk. Advisers, including accounting and payroll professionals find it an arduous challenge to stay abreast with this constantly changing landscape. This course not only offers a comprehensive update of the prevailing law and regulatory requirements but also covers some planning strategies to minimise risk and costs.

Topics Covered:

- Comprehensive overview of the registration, ongoing compliance requirements, prescribed forms and documentation, including hidden traps and planning tips pertaining to:
  - PAYG withholding
  - Superannuation Guarantee
  - Payroll tax
  - Workers compensation
  - Fringe benefit tax and salary packaging
- Analysis of the common law and legislative distinction between employees, deemed employees and independent contractors for purpose of PAYG, Superannuation, Payroll tax, worker's compensation and FBT
- Methods for calculating employer liabilities pertaining to PAYG, Superannuation, Payroll tax and workers' compensation and FBT
- Overview of the compliance requirements and obligations imposed on employers in the event that employment is terminated pursuant to resignation, dismissal, redundancy, incapacity and retirement
- Methods for calculation of the tax payable on payments received in consequence of termination of employment under each of the above instances.

2016 NSW/ACT Conference – 'Building the 21st Century Accountant'

CPE Hours: 16.5

Presenter: Peter Adams
Date: Thursday, 1 December – Friday, 2 December
Time: 8.30am – 5.00pm
Location: Pullman Sydney Hyde Park
36 College St, Sydney

The 2016 NSW & ACT Conference will provide you with a supreme professional learning experience. This event is suitable for accountants working in public practice, the corporate sector and government. With an ever changing environment it is essential to stay on top of the latest legislative and regulatory developments, keep abreast of the latest trends in the accounting profession and gain insights from the best in the industry. Join us for this jam packed two-day event, where you will expand your knowledge and sharpen your competitive edge.

What's on offer:

- 16.5 CPE hours.
- Prominent, thought provoking keynote addresses from industry leaders, prime networking opportunities, a great exhibition area which will all come together to create an unparalleled professional learning experience.
- A mixture of plenary and concurrent sessions, which include keynote presentations from the ATO and the Tax Practitioners Board.
- Learn about the future of the accounting profession and the power of advice.
- Remain relevant with insights into new opportunities in terms of developing your business and adding value.

Speaker Profiles

Ashley Course

ARC Super

Ashley is the Director of ARC Super which specialises in the provision of SMSF audit, technical services and training, and SMSF product development. Ashley has extensive experience designing and developing audit and quality controls systems, plans and programs. For the last nine years Ashley has training and developed audit content for the professional accounting bodies and audit software providers. Ashley's most recent experience includes being part of ASIC's SMSF Auditor Competency Exam Committee and Treasury's Stronger Super working group. Ashley's experience also extends to lecturing in Audit and Risk Management at Bond University on the Gold Coast.

Brenton Cox

Not-For-Profit Accounting Specialist

Brenton has more than 25 years of experience in senior finance and consulting roles, across a diverse range of sectors and organisations. Initially he worked within a professional practice environment at KPMG and Bentleys MRI, managing a portfolio of small business and investor clients. After a nine-month sabbatical overseeing a small humanitarian aid team in Romania, he took up the role of Finance Manager with the Port Adelaide Football Club.

Since leaving the AFL scene in 2008 he has worked extensively in finance, accounting, management and advisory roles across the Not-for-Profit sector, for organisations such as Guide Dogs SA/NT, Zoos SA and the Adelaide Festival Centre. He is passionate about the effective functioning of the sector and his areas of specialty including all aspects of accounting, financial reporting, governance, and statutory and legislative requirements.

Catherine Jacob

Footprint Consulting

Catherine has extensive experience as a successful international management consultant. Over the last twenty years she has worked within a wide range of industries, awarding her a broad and multi-faceted understanding of the business world. Throughout her career she has consistently demonstrated an exceptional ability to create and improve businesses. At the core of her approach is her dedication to maximising staff involvement in company progress, thus increasing employee commitment, motivation and innovation.

Her facilitation style involves inspiring individuals to give their best and guides them in working effectively as part of a collective. Working collectively is an essential cornerstone of successful business outcomes. This is because it allows for the honest sharing of knowledge, the essential combination of employee skillsets and the valuable exchange of business perspectives. Catherine is an expert in strategy implementation. Her strategy implementation approach involves the use of a specific structured process. This process is designed to create complete alignment between all operational and functional areas. It allows for the involvement of every team and individual who needs to play an active role in the execution of the strategy. Catherine believes that the active participation of staff is essential to create full engagement and commitment throughout the company, thus generating successful results.

Christopher Catto

Putney Breeze Business Advisors

Christopher's career to date spans 19 years and has involved various senior financial and management roles for world class industry leading organisations. Across his career Christopher has successfully managed and improved executive management reporting, product development, cash flow, team performance, budgeting, and forecasting. His experience also includes conducting due diligence on acquisition targets for a publicly listed multinational organisation, concluding with price recommendations. Christopher has been employed by global industry leaders such as Aviva, the BBC and leading Australian Companies Toll and Southcorp. Apart from being a qualified accountant, Christopher also holds a Bachelor of Commerce, a Master of Business Administration and a Certificate IV in Training and Assessment. Currently he is a Director and Senior Advisor of Putney Breeze Business Advisors; a specialist cash flow and performance management business advisory.

David Bates

Workforce Guardian

David is the Managing Director of Workforce Guardian, Australia's leading employment relations service for employers. David is proud to lead a team providing a wide range of strategic, practical and Plain-English employment relations advice and support to Australian business owners and operators.

David routinely represents employers in Fair Work-related proceedings and can assist with all aspects of employment relations compliance. David is also an accomplished and highly sought-after public speaker who facilitates dynamic, informative, and highly interactive workshops on all aspects of workplace relations best-practice.

He is also the "Switzer" program's Workforce expert, and can be regularly seen on the Sky News Business channel.

David Moss

Merit Wealth

David is a real superannuation/SMSF legislation and superannuation strategies expert.

David has a long standing relationship with the leaders of Professional Bodies and Government Regulators in the accounting and financial services industries and is utilized by an Accounting Industry Body to represent them in dealings with the Australian Taxation Office and Treasury.

David has built a reputation for his ability to take this expert knowledge and explain it in a straightforward way and has become a well-recognized and trusted superannuation authority for accountants.

David Sauer

David Sauer's practice specialises in education on, and practical application of, accounting, auditing and professional standards. He is a registered company and SMSF auditor who has trained and assisted public practitioners for over 25 years. His familiarity with a wide range of audit engagements, from listed entities, through not-for-profit organisations, trust accounts and acquittal reports will be reflected in this session.

Maria Landrelli

Your Accounting Solutions

Maria has been helping small organisations (SME) with their accounting needs since March 1994.

Since 1995 she has been an MYOB Certified Consultant and is one of a small number of specialist around Australia authorised by MYOB Australia Limited to provide training on their behalf.

In 1999 Maria set up her own successful MYOB consulting and bookkeeping business called Your Accounting Solutions.

Maria has been teaching MYOB courses and Certified IV in Financial Services (Bookkeeping), the minimum requirement for a BAS Service Agent since 1996. During this time, she became dissatisfied with the quality of the training material available and decided to create her own.

Mark Wilkinson

Wilkinson Superannuation

Mark has 30 years' experience working as a Chartered Accountant, and financial adviser. In the last 20 years, he was the in-house SMSF specialist with PKF, Deloitte Private, Heffron and finally his own business, Wilkinson Superannuation and Financial Consulting Pty Ltd. In each of these roles, he developed specialist superannuation and retirement planning skills which he now uses to provide technical support on superannuation issues to accountants and financial planners.

Mark is the author of guides and books dealing with complex superannuation issues and is a regular presenter for the SMSF Association, CPA, ICAA the Tax Institute, and the IPA.

Mark works in his practice, Wilkinson Superannuation, which provides services to professional advisers and their clients.

Speaker Profiles

Michael Grosser

Grosser Legal

Michael Grosser is the Principal of Grosser Legal, a boutique legal firm that specialises in technology, telecommunications and innovation. Michael was previously a partner at a national firm and also has experience working in a large international law firm. Before becoming a lawyer Michael worked in the ICT industry for 15 years, including as the founder and CEO of an international software vendor. Michael has experience working in North America, Europe and Asia. He brings a practical and commercial perspective to his legal advice.

Peter Adams

Legscript Services

Peter has more than 20 years' experience as a tax professional. He has worked in senior tax roles in both the profession and commerce having started his career with KPMG and PricewaterhouseCoopers before moving on to become Head of Tax for BNP-Paribas (Australia and New Zealand) and subsequently Chase Manhattan-Ord Minnett. Peter has also worked as a Senior Tax Writer with CCH Australia. Throughout his career Peter has always had an interest in tax training and was a Senior Tax Trainer with initially the Institute of Chartered Accountants and then WebbMartin and Kaplan where he conducted tax seminars for professional accountants throughout Australia. More recently Peter has been a Senior Tax Partner with both Bell Partner and Kelly + Partners. Peter holds a Bachelor of Law and a Masters of Taxation Law and has recently set up his own boutique tax practice and continues to provide tax consulting and training services for professional accountants across Australia. His knowledge of Australian tax is of the highest calibre and he is regularly asked to present for professional associations at conferences and other events.

Odile Mignot

AVB Tax Support Training

Odile has been involved in the bookkeeping industry since 1996. From 2004 to 2007 she worked on designing the Certificate IV in Bookkeeping Curriculum necessary to qualify bookkeepers. In 2003 she went on to register AVB Training as a registered training organisation to deliver Certificate III to Advanced Diploma qualifications in the financial services industry. Odile is a Fellow of the Institute of Public Accountants and holds a Master of Commerce (Professional Accounting) from the University of New England and a Diploma of Financial Planning. Her active participation in the field she teaches makes Odile's presentations interesting and relevant to a Bookkeeper's day to day experiences.

Richard Collins

Cooper & Collins (Central Coast) Pty Ltd

Richard was the CEO until 2008 of an accounting firm where he started in practice in 1984. He has over 35 years' experience in auditing, accounting, taxation, management accounting and management consulting. In a new role with Cooper & Collins (Central Coast), he is focussed on SMSF audit, forensic accounting and training. Richard holds qualifications as a chartered accountant, SPAA Audit Specialist, Registered Company Auditor, Registered Tax Agent and Certified Fraud Examiner.

REGISTRATION FORM / TAX INVOICE

To book please tick one or more of the Professional Development seminars listed below and forward your registration with payment to:-
Mail: IPA NSW Division, Locked Bag A6090, Sydney South, NSW 1235 Australia **Phone:** (02) 8262 6000 **Fax:** (02) 9251 5201
Email: nswdivn@publicaccountants.org.au **Alternatively book online:** publicaccountants.org.au/cpe-events

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Early Bird Non Member	Member	Non Member
◯	Tax Agent Guide 2015/16 Sydney	Wed 6 Jul	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$409	$532	$499	$649
◯	Key Tax Changes, Developments & Planning 2016 Sydney	Thu 7 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$409	$532	$499	$649
◯	Intensive 2 Day Workshop > D1: Tax Agent Guide > D2: Key Tax Changes	Wed 6 & Thu 7 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$660	$858	$750	$975
◯	Small Business Entity Concessions	Fri 15 Jul	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Tax Agent Guide 2015/16 Sydney	Thu 21 Jul	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$409	$532	$499	$649
◯	Key Tax Changes, Developments & Planning 2016 Sydney	Fri 22 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$409	$532	$499	$649
◯	Intensive 2 Day Workshop > D1: Tax Agent Guide > D2: Key Tax Changes	Thu 21 & Fri 22 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$660	$858	$750	$975
◯	SME Auditing for Beginners	Mon 25 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	SMSF Audit: Property Investment	Tue 26 Jul	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	SMSF Audit: "What happens when trustees get it wrong?"	Tue 26 Jul	1.00pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	SMSF Audit Workshop: Property Investments & Auditing Issues	Tue 26 Jul	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Trust Audits Not Including Law Society Trust Accounts	Thu 28 Jul	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	How to Audit Not for Profit Entities	Thu 28 Jul	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW Attend both AM & PM sessions on the same day & save!	$259 $489	$339 $660	$299 $599	$409 $809
◯	Tax Agent Guide 2015/16 Sydney	Thu 4 Aug	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$409	$532	$499	$649
◯	HR Masterclass: Fair Work Overview	Mon 8 Aug	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$409
◯	BAS Fundamentals	Tue 9 Aug	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	2016 Superannuation Budget Update	Wed 10 Aug	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW Attend both AM & PM sessions on the same day & save!	$259 $489	$339 $660	$299 $599	$409 $809
◯	The Truth. Can you avoid the Accountants Exemption?	Wed 10 Aug	1.30pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Practice Enhancement Masterclass	Thu 11 Aug	9.00am – 3.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	MYOB Payroll Legislation	Tue 16 Aug	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	MYOB Payroll Setup	Wed 17 Aug	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Two Day MYOB Intensive: MYOB Payroll Legislation & Setup	Tue 16 & Wed 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$749	$949	$869	$1200
◯	Deceased Estates and Estate Planning	Thu 18 Aug	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	BAS Advanced	Tue 23 Aug	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Making Management Reporting Practical	Tue 23 Aug	9.00am – 3.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Aligning KPIs with Strategy	Wed 24 Aug	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$809

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Early Bird Non Member	Member	Non Member
◯	Streamlining the Annual Budgeting and Forecasting Process	Wed 24 Aug	1.30pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Mastering Crucial Conversations	Fri 26 Aug	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Tax Considerations in Choosing Business Structures	Wed 31 Aug	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Buying and Selling Businesses	Wed 31 Aug	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	One Day Workshop: Business Structures & Buying & Selling Businesses	Wed 31 Aug	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$849
◯	My Public Accountant Practice Program	Thu 1 & Fri 2 Sep	9.00am – 4.45pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$849	$849	$849	$849
◯	GST: Imports and Exports	Wed 7 Sep	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	GST: Property Investments	Wed 7 Sep	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	GST Full Day Intensive	Wed 7 Sep	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Fundamental Principles and Practice of SMSF Audit	Mon 12 Sep	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Advanced SMSF Audit Workshop	Tue 13 Sep	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Trust Taxation Intensive	Thu 15 Sep	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Risk Assessment & Risk Management	Mon 19 Sep	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Fraud & Ethics	Mon 19 Sep	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW Attend both AM & PM sessions on the same day & save!	$259 $489	$339 $660	$299 $599	$409 $809
◯	Tax Aspects of Property Developments Masterclass	Thu 22 Sep	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Tax Winding Up Companies	Wed 28 Sep	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Tax Aspects of Winding Up Trusts and Partnerships	Wed 28 Sep	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	One Day Workshop: Tax Aspects of Winding Up Trust, Partnerships and Companies	Wed 28 Sep	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Financial reporting from a BAS Agent Perspective	Thu 29 Sep	9.00am – 12.15pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	MYOB Tips and Tricks	Thu 29 Sep	1.00pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Enhanced Audit Reports	Wed 5 Oct	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Audit Update	Wed 5 Oct	1.30pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	Taxation Aspects of Property Investments Masterclass	Fri 7 Oct	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Law for Accountants	Tue 11 Oct	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	HR Masterclass	Wed 12 Oct	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Taxation Aspects of Property Investments Masterclass	Mon 17 Oct	9.00am – 4.00pm	Mercure Sydney Parramatta, 106 Hassall St, Rosehill NSW	$489	$660	$599	$809
◯	NFP Accounting Tips & Challenges	Tue 18 Oct	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Financial Governance for NFPs	Tue 18 Oct	1.00pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
◯	NFP Masterclass: Accounting Tips & Challenges & Financial Governance	Tue 18 Oct	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
◯	Taxation Aspects of Property Investments Masterclass	Wed 19 Oct	9.00am – 4.00pm	Canberra Institute of Technology, Canberra	$489	$660	$599	$809

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Early Bird Non Member	Member	Non Member
○	Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A)	Mon 24 Oct	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
					•Additional Assessment Cost: Member: $140 Non Member $160			
○	Establish and Maintain a Payroll System (FNSBKG405A)	Tue 25 Oct	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
					•Additional Assessment Cost: Member: $140 Non Member $160			
○	Mastering Crucial Conversations	Fri 28 Oct	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$259	$339	$299	$409
○	Graduate Tax Program	Fri 28 Oct	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$489	$809
○	My Public Accountant Practice Program	Thu 3 & Fri 4 Nov	9.00am – 4.45pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$849	$849	$599	$849
○	Payroll Intensive Masterclass	Tue 15 Nov	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	$489	$660	$599	$809
○	NSW/ACT Conference; **'Building the 21st Century Accountant'**	Thu 1 & Fri 2 Dec	8.30am – 5.00pm	Pullman Sydney Hyde Park 36 College St, Sydney	Premium *$899 Basic *$749	Premium *$1049 Basic *$899	* Get in Quick Special. Offer ends 24 Aug 2016	
				> NSW/ACT Conference rates after 24 Aug 2016	Premium $1099 Basic $949	Premium $1259 Basic $1109		

Members and others are advised when reading this calendar that it is the most current version as of 22 June 2016. Information is subject to change. Please refer to the website www.publicaccountants.org.au/cpe-events for all updates regarding details of sessions, times and presenters.

CONTACT DETAILS: ○ IPA Membership No: ____________________ ○ Non-member

(Miss/Mrs/Ms/Mr) First name: ____________________ Surname: ____________________

Second Delegate: ____________________

Phone: ______________ Fax : ______________ Email: ____________________

Company & Address: ____________________

____________________ Dietary Requirement: ____________________

PAYMENT: Amount Payable: $ ______________ ○ Amex ○ Mastercard ○ Visa ○ Cheque

Card No: ________ / ________ / ________ / ________ Expiry Date: ______ / ______

Card Holders Name: ____________________ Signature: ____________________

***Cancellation Policy:** Cancellations must be advised in writing at least 6 working days prior to the activity date. An administrative fee of 10% will be incurred for cancellations. A refund will not be granted if a registrant fails to attend an activity or cancels within 5 working days prior to the activity. Course materials will be sent to registrants who cancel in the non-refund penalty period. Transferring to a different course/date will incur the same penalties as cancellations. Transferring to a different course/date will incur the same penalties as cancellations.

**Cancellation policy for Public Practice Symposium in March and Tax Retreat in May differs. Please refer to the appropriate brochure.*

Conditions of Registration: The IPA reserves the right to alter a program or presenter without notice, however, the program is intended to run as advertised. The IPA cancels seminars only when absolutely necessary, but reserves the right to do so, as well as to reschedule seminars and substitute presenters. If a course is cancelled, you may request a transfer to another course or full refund. Please note the IPA will not be held liable for any accommodation or associated travel costs should a seminar be cancelled or rescheduled.

Privacy Statement: The IPA acknowledges the importance of privacy and safeguarding personal information. Any personal details provided to the IPA will be protected in line with the National Privacy Principles and the laws and regulations regarding such matters as are applicable in Australia. The IPA will not collect or monitor your personal information without consent nor will it use or disclose to others your personal details without prior authorisation unless: it is required by the law or the courts; it is necessary because of the service you are using or for a service you have requested or to protect the rights or property of others. The information is being gathered to process your registration. You may withhold providing the information but this will make processing your registration difficult. The information requested is intended only for the use of the IPA and our approved service providers.

***Early Bird Rate:** Applies if registration is received at least 10 days prior to the event. Early bird rates are only available for certain events as stipulated by the IPA.

Members and Non-Members are advised when reading this calendar that it is the most current version and will be updated (or refreshed) every two weeks as additional details of seminars, times and presenters become available. Visit www.publicaccountants.org.au/cpe-events to keep up to date with the latest seminar information.

**Early Bird Rate for Public Practice Symposium in March and Tax Retreat in May differs. Please refer to the appropriate brochure.*

IPA INSTITUTE OF PUBLIC® ACCOUNTANTS

New South Wales
Level 10, 210 George Street, Sydney NSW 2000 Australia
Locked Bag A6090, Sydney South, NSW 1235 Australia
t +61 2 8262 6000 **f** +61 2 9251 5201 **e** nswdivn@publicaccountants.org.au
w publicaccountants.org.au ABN 81 004 130 643