

QLD CPE JUL – DEC 2016

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Continuing Professional Education



IPA

Excel 2010 – Intermediate

CPE Hours: 8

Presenter: New Horizons
Date: Monday 11 July
Time: 9.00am – 5.00pm
Location: New Horizons
Level 1, 344 Queen St,
Brisbane

As Accountants and Bookkeepers you already know how to get Excel to perform simple calculations and how to modify your workbooks and worksheets to make them easier to read, interpret, and present to others. However Excel is capable of doing so much more. In order to gain a truly competitive edge, you need to be able to extract actionable organisational intelligence from your raw data. In other words, when you have questions about your data, you need to know how to get Excel to provide the answers for you and that's exactly what this course aims to help you do. This course builds upon existing foundational knowledge will help move delegates down the road to creating advanced workbooks and worksheets that can help deepen organisational intelligence. The ability to analyse massive amounts of data, extract actionable intelligence from it, and present that information to decision makers is the cornerstone of driving a successful organisation that is able to compete at a high level.

Topics Covered:

- Customising the Excel environment
 - Configure Excel options
 - Customise the ribbon and the quick access toolbar
 - Enable Excel add-ins

- Creating advanced formulas
 - Use range names in formulas
 - Use specialised functions
 - Use array formulas

Analysing data with functions and conditional formatting

- Analyse data by using text and logical functions
- Apply advanced conditional formatting
- Organising and analysing datasets and tables
 - Create and modify tables
 - Sort data
 - Filter data
 - Use subtotal and database functions
- Visualising data with basic charts
 - Create charts
 - Modify and format charts
- Analysing data with pivot tables, slicers and pivot charts
 - Create a pivot table
 - Analyse pivot table data
 - Present data with pivot charts
 - Filter data by using slicers

Tax Agent Guide 2015/16 Brisbane

CPE Hours: 8.5

Presenter: Judy White
Date: Friday 15 July
Time: 8.30am – 3.00pm
Location: IPA Training Centre
Level 11, 300 Queen Street,
Brisbane

This one day seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2016 taxation year. The seminar is designed for practitioners and their staff who have responsibility for preparing/reviewing individual and business (partnership, company, trust) tax returns for the 2016 year. The seminar and supporting materials will include reference to the main changes in the law for the past 12 months (cases, rulings and legislation) that are likely to impact on preparing a 2016 income tax return or providing advice to clients. The changes flowing from the 2016 Budget will be incorporated in the material.

The materials contain substantial worked examples which link directly to where the information should be included in the relevant income tax return. Income tax returns for the 2016 year will be reviewed for changes when compared with the 2015 income tax returns. The course materials include all updated rates, thresholds and ceilings.

Auditor Compliance with the Agents Financial Administration Act 2014

CPE Hours: 2

Presenter: Nicholas Pirie
Date: Friday 22 July
Time: 9.00am – 11.00am
Location: IPA Training Centre
Level 11, 300 Queen Street,
Brisbane

The Office of Fair Trading Financial Investigations Unit is responsible for the intake and assessment of 7,500 audit reports per annual. Accountants, Agents and Auditors are encouraged to attend this session presented by Nicholas Pirie to be informed of the latest developments in the area.

Topics Covered:

- An overview of Auditor requirements and best practice for auditing the trust accounts in the real estate industry

- Common compliance issues for Agents explained
- How the Office of Fair Trading seeks to achieve compliance across the industry
- A case study regarding an Agent/Auditors conduct will also be provided

Taxation Treatment of Incorporated Medical and Other Professional Practices and Service Trusts

CPE Hours: 6.5

Presenter: Peter Adams
Date: Thursday 28 July
Time: 9.00am – 3.30pm
Location: IPA Training Centre
Level 11, 300 Queen Street,
Brisbane

For some years now, the Australian Taxation Office (ATO) has accepted that incorporating medical and other professional practices can be appropriate for income tax purposes in certain instances. This seminar covers the specific requirements laid down by the ATO in this regard, and also highlights the key tax implications arising from incorporation, including some tips, traps and planning opportunities associated with it.

Topics Covered:

- The ATO requirements for allowing incorporation of medical and other professional practices
- The ATO stance on the tax treatment of shareholders and directors of medical practice and

- other professional practice companies
- Specific tax treatment losses and goodwill pertaining to professional practice companies
- Specific tax treatment of goodwill inherent in medical practice companies and other professional practice companies
- The accounting basis for medical practice companies and other professional practice companies
- The tax implications of using service trusts as part of the structure of professional practices
- Tips, traps and planning opportunities relevant to medical practices and other professional practices

Taxation Aspects of Winding Up Companies

CPE Hours: 3

Presenter: Peter Adams
Date: Friday 29 July
Time: 9.00am – 12.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

This seminar will examine the taxation aspects of winding up companies, including recent legislative changes, rulings and court judgements.

Topics Covered:

- Legal nature of companies
- The various phases and methods of winding up companies
- Key income tax principles relevant to winding up companies and distributions to shareholders

- Comprehensive overview of the capital gains tax principles relevant to winding up companies
- Tax effective for winding up companies limiting tax liability for company and shareholders
- Effect of recent court judgement pertaining to taxation aspects of winding up companies

Taxation Aspects of Winding Up Trusts and Partnerships

CPE Hours: 3

Presenter: Peter Adams
Date: Friday 29 July
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

This seminar will examine the taxation aspects of winding up trusts and partnerships, including recent legislative changes, rulings and court judgements.

Topics Covered:

- Legal nature of trusts and partnerships
- The various phases and methods of winding up trusts and partnerships
- Key income tax principles relevant to winding up trusts and partnerships and distributions to beneficiaries of trusts and partners in the partnership

- Comprehensive overview of the capital gains tax principles relevant to winding up trusts and partnerships
- Tax effective for winding up trusts limiting tax liability for trustee and beneficiaries
- Tax effective for winding up partnerships limiting tax liability for partners
- Effect of recent court judgement pertaining to taxation aspects of winding up trusts and partnerships

SME Auditing for Beginners

CPE Hours: 7

Presenter: Ashley Course
Date: Monday 1 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

This workshop will provide a step-by-step approach to auditing small entities and trust accounts, such as sporting clubs, churches, school P & F associations, accountants' trust accounts and other similar entities. The workshop is aimed at those wishing to commence auditing such entities as well as those with minimal audit experience. It demonstrates the key steps and evidence requirements of the Australian auditing and assurance standards and how they link to the scope of each different audit.

Topics Covered:

- Scope of the various audits including the different legislative frameworks and reporting requirements
- Key auditing standards and process including accepting engagements, planning and risk assessment (including internal control and fraud requirements), audit evidence and documentation
- Auditor's obligations in response to identified risks
- Auditor's reporting obligations, i.e. the various types of reports required and when to issue each

Fundamental Principles and Practice of SMSF Audit

CPE Hours: 3.5

Presenter: Ashley Course
Date: Monday 8 August
Time: 9.00am – 12.30pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

The SMSF Auditor's responsibility is to first express an opinion on the financial report (part a), and secondly provide reasonable assurance that the trustee(s) complied, in all material respects, with the relevant requirements of the Superannuation Industry Supervision Act (SIS Act) and Regulations (part b). In forming this opinion, the Auditor is required to obtain sufficient and appropriate audit evidence based on his/her assessment of risk.

This may seem obvious, but each individual SMSF audit can be complex and often requires subjective judgement. For this reason, Auditors can be unsure as to their audit obligations. In particular, there remains varying opinions regarding the scope of the audit, how to document the risk identification and assessment procedures, and the quality and quantity of audit evidence required.

Topics Covered:

- Legislative update and recent ATO pronouncements
- The scope of the SMSF audit – Focus your attention on the subject matter you are forming an opinion
- Key planning and risk procedures
- Key substantive testing procedures
- Audit sampling and selection methods
- Tailoring your audit to the different SMSF risks
- Critical evidence and documentation requirements
- Auditor's reporting requirements – Auditors Report, Annual Compliance Return and Management Letter requirements

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Advanced SMSF Audit Workshop

CPE Hours: 3.5

Presenter: Ashley Course
Date: Monday 8 August
Time: 1.00pm – 4.30pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

SMSF investments and transactions may become complex due to the existence of related parties and private investments. The Auditor may face issues such as in-house assets, sole purpose problems, valuation issues and non-arm's length transactions.

This session will use a series of case studies to address a range of complex areas. It will explore the legislative and regulatory requirements and ATO pronouncements, along with the SMSF Auditor's planning, risk assessment, substantive testing, evidence and reporting requirements. In particular this session will address financial and compliance issues relating to investments in private companies and trusts, real property acquired from and leased to related parties, real property investments including property development, limited recourse borrowing arrangements including related party loans, and

a range of non-traditional SMSF investments. This session will also cover the Auditor's obligations relating to pension and benefit payment requirements of the SIS Regulations.

Topics Covered:

- Legislation update and recent ATO pronouncements
- Private company and trust investment risks and issues
- Real property investment including property development by the fund
- Real property leased to related parties
- Limited Recourse Borrowing Arrangements
- Other non-traditional investments
- Arms' length issues relating to SMSF income

Capital Gains Tax Issues (Advanced)

CPE Hours: 7

Presenter: Tom Delany
Date: Tuesday 9 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

This seminar provides participants with an in-depth review of the application of capital gains tax to various commercial transactions. It will involve a combination of outlining the relevant capital gains tax framework and applying the capital gains tax rules in a practical context through the use of case studies, thus providing delegates with the opportunity to contribute to an open discussion on the application of the law.

Topics Covered:

- The small business CGT concessions (including establishing when an entity is a small business entity (SBE), determining when entities are connected or affiliates of each other, identifying CGT concession stakeholders, determining when an asset is "active", identifying what is necessary to access the individual CGT concessions, reviewing the potential operation of CGT event K6 and Division 149 ITAA97, etc)

- Dealing with commonly encountered CGT event such as CGT event A1 and those less commonly encountered such as CGT event D1
- Understanding what may be included in the cost base and capital proceeds and how the ultimate capital gain may be calculated
- Special CGT issues including options, value shifting, death, earn-outs, units in unit trusts and shares in companies
- Capital gains tax rollovers (including small business restructure roll-over relief) – when and how you may use them
- The main residence exemption
- Recent legislative and interpretive capital gains tax changes applicable to investors and small to medium enterprises.

Preparing Tax Returns for Companies

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday 11 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

This one day seminar will provide delegates with a practical hands on understanding of tax. The day will begin with an introduction to Australian tax law, the Australian taxation system and the fundamentals of income and deductions and will proceed through to the more complex areas of income categories such as trading stock, capital gains, small business CGT concessions and taxation of company structures.

Topics Covered:

- Introduction to Australian tax
 - Types of taxation and source of taxation law
 - Australian taxation system
 - Basic operation of income tax law
- Income and concepts of income
 - ITAA 1997
 - Source of income, derivation of income, gross income, exempt income
 - Income at ordinary concepts
- Income categories/trading stock/recoupment's

- Statutory income - capital gains
 - Profit-making undertakings
 - Capital gains and capital losses
 - CGT events and CGT assets
 - Rollover relief
 - Small business concessions
- Allowable deductions
 - Section 8-1 – ITAA 1997
 - Deductions prevented under the Act
 - Particular types of allowable deductions
- Income tax payable/tax rebates/offsets
- Taxation of business structures
 - Sole proprietors
 - Partnerships
 - Trusts
 - Companies
- ATO Benchmarking and Lodgement Program
- Tips and traps



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Preparing Tax Returns for Individuals

CPE Hours: 7

Presenter: Peter Adams
Date: Friday 12 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

This seminar guides participants through the key elements and aspects of Australian taxation law, as it relates to taxation returns for individuals. It also outlines the administrative requirements including returns, tax collection and withholding mechanisms, assessments, obligations, rulings, penalties and audits.

Topics Covered:

- Assessable income
- Deductions
- Tax rebates/offsets and tax accounting
- Residence, source of income and international tax
- Reportable superannuation and fringe benefits tax
- Capital gains tax
- Termination payment rules
- Income tests
- Medicare levy
- Record keeping

- Assessments, tax collection, withholding mechanisms, obligations, rulings, penalties and audits
- Anti-tax avoidance for individuals
- Tips and traps

Taxation Aspects of Property Investment Master Class

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday 25 August
Time: 9.00am – 4.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

Property developments and property investments usually involve a large amount of capital and the taxation issues associated with property can be significant. This seminar focuses on property related activities undertaken in Australia and addresses the fundamental concessions, planning, income tax, capital gains tax and GST consequences of such investments.

Topics Covered:

- Income tax risks and opportunities relevant to property investment, including specific allowable deductions relevant to property investment
- CGT aspects of property investment, including coverage of relevant exemptions and concessions
- GST implications for real property investment, including application of the margin scheme and GST-free going concern concession

Effective Variance Analysis and Forecasting

CPE Hours: 3

Presenter: Christopher Catto
Date: Friday 26 August
Time: 9.00am – 12.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

The ability to deliver accurate forecasts to internal and external stakeholders is a mark of a successful finance manager. When implemented correctly, the budget process and forecasts that follow act as strategic navigation tool. The strategic navigation tool provides vital information on the progress of the organisation against predetermined goals. A vital element that will determine the success of the budgeting process are the critical ratios that fall out of the budget, the variance analysis, communication and actions taken at each point and the organisation moves forward. This workshop will equip you with best practice forecasting methods that will position you as a leading finance manager.

Topics Covered:

- Define and align business objectives and goals
- Assumptions setting – timing and sourcing
- Building buy-in and enhance your internal brand and influence
- Stakeholder management best practice
- Communicating variances and implications
- Identifying trends and Forecast implications
- Management and responsibility accounting
- Consolidation and communication

Streamlining the Annual Budgeting and Forecasting Process

CPE Hours: 3

Presenter: Christopher Catto
Date: Friday 26 August
Time: 1.00pm – 4.00pm
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

The budgeting and forecasting process can be a time-consuming exercise for any organisation. There are critical tools that can be employed to improve the efficiency and effectiveness of the budgeting and forecasting process. This workshop focuses on improving critical elements that facilitate a streamlined process saving days and improving accuracy.

Topics Covered:

- Define objectives and goals
- Assumptions setting – timing and sourcing
- Master budget components and project workflow
- Budget templates – staff and overhead costs

- Preparing operational budgets
- Management and responsibility accounting
- Consolidation and communication

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- Taxation • Superannuation • Financial Reporting
- Management Accounting • Information Technology
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Excel 2010 – Pivot Tables

CPE Hours: 4

Presenter: New Horizons
Date: Friday 9 September
Time: 9.00am – 1.00pm
Location:

Microsoft Excel 2010 training provides a solid foundation in the basic and intermediate skills for using the software. This course builds upon this basic training in the Excel application and goes on to teach how to use Microsoft Excel 2010 to create PivotTables and enhance the skills of analysing and inferring useful conclusions from large volumes of data.

Topics Covered:

- Building a pivot table
 - Insert a pivot table
 - Create a pivot table based on external data
 - Categories pivot table data

- Customise a pivot table
- Analysing data using a pivot table
 - Create custom calculations in a pivot table
 - Restructure a pivot table
- Presenting pivot table data visually
 - Format a pivot table
 - Present a pivot table in a pivot chart
 - Print pivot tables and pivot charts
- Solvers
- Goal seek
- Trouble shooting Pivot Tables

Trust Taxation Intensive

CPE Hours: 7

Presenter: Peter Adams
Date: Friday 16 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

This full-day course is designed to provide an overview of the prevailing taxation treatment of trusts. Over the last two years there have been major changes to the taxation of trusts. This seminar will provide comprehensive coverage of the core requirements for the establishment of trusts, including family trusts. It will also include coverage of the key trigger points and tax consequences of trust resettlements and vesting in view of recent court judgements and ATO Rulings and also the tax advantages and disadvantages of family trusts.

Topics Covered:

- The legal structure and nature of a trusts
- Overview of income tax and CGT treatment of trusts
- Statutory vesting periods of trusts in Australia
- Taxation implications of a trust resettlement and vesting
- Scope and application of the ATO Statement of Principles, including the key trigger points for trust resettlements
- The outcome and impact of recent court judgements on trust resettlements, including implications for both fixed and discretionary trusts

- Current position of the ATO on trust resettlements
- Tips, traps and planning strategies relevant to trust resettlements and vesting
- The legal structure and nature of a family trust
- The core requirements for establishment of a family trust, including:
 - Setting up a family group;
 - Choosing an appropriate primary individual; and
 - Making a family trust election and interposed entity election, if required
- The taxation advantages of a family trust, including the utilisation of tax losses and franking credits
- The key taxation disadvantages of a family trust, including the scope and impact of family trust distributions tax
- Revoking family trust elections
- Tips, traps and planning strategies relevant to using family trust

Team Leadership

CPE Hours: 8

Presenter: New Horizons
Date: Monday 26 September
Time: 9.00am – 5.00pm
Location: New Horizons
Level 1, 344 Queen St,
Brisbane

Delegates will learn how to communicate effectively, adapt to various personality styles and overcome common problems. Further to this they will work on aspects of verbal and non-verbal communication, create a supportive team environment, understand the sources of team conflict and employ different conflict resolution strategies. Program activities also cover avoiding the negative consequences of conflict, maximising real benefits, reaching consensus, and making positive contributions to team decisions.

Topics Covered

- Making the transition
 - Four Stages of team evolution
 - Questions team leaders have
- Responsibilities of a team leader
 - Building the right environment
 - Motivation from within

- Setting Goals
- Setting goals with SMART - team/individual
- Communication skills
 - Key listening skills
 - Questioning skills
 - Managing non-verbal messages
- Giving Feedback
 - Characteristics of effective feedback
 - Skill building
 - Receiving feedback
- Delegating
 - Why we don't do it
 - Techniques for giving instructions
- Managing conflict
- The conflict resolution process

BAS Fundamentals

CPE Hours: 7

Presenter: Peter Adams
Date: Thursday 29 September
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

There are still many areas of confusion in regards to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updates. Therefore it is essential that Accountants, Bookkeepers and BAS Agents retain and apply up-to-date knowledge. Attendees will depart this seminar with a broad understanding of the fundamentals of BAS disclosure.

Topics Covered:

- GST registration requirements
- GST fundamentals, including supplies and acquisitions

- BAS disclosure when accounting for GST on cash or accruals method
- Identification and disclosure of capital acquisitions and non-capital acquisitions in BAS
- Identification and disclosure of exports and other GST-free supplies in BAS
- Timing rules for paying GST and claiming GST credits
- Basic process for correcting GST mistakes
- Reporting and paying GST annually, quarterly and monthly
- PAYG disclosure requirements in the BAS

Establish and Maintain a Payroll System Advanced (FNSBKG405A)

CPE Hours: 7.5

Presenter: Odile Mignot
Date: Monday 10 October
Time: 9.00am – 5.00pm
Location: IPA Training Centre
 Level 11, 300 Queen Street,
 Brisbane

This advanced, one-day course enables participants to complete the nationally recognised unit of competency Establish and Maintain a Payroll System (FNSBKG405A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent on or after 1 March 2012. FNSBKG405A is one of two units from the Financial Services Training Package that comprise a course in basic GST/BAS taxation principles that is approved by the Tax Practitioners Board. Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for your registration needs.

Topics Covered:

- Record payroll data
- Prepare payroll
- Handle payroll enquires
- Maintain payroll

Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A)

CPE Hours: 7.5

Presenter: Odile Mignot
Date: Tuesday 11 October
Time: 9.00am – 5.00pm
Location: IPA Training Centre
 Level 11, 300 Queen Street,
 Brisbane

This advanced, one-day intensive course enables participants to complete the nationally recognised unit of competency Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent. FNSBKG404A is one of two units from the Financial Services Training Package that comprise a course in basic GST/BAS taxation principles that is approved by the Tax Practitioners Board. This unit, FNSBKG404A, is currently required for all those applying for registration or renewal as a BAS agent. The other unit, FNSBKG405A Establish and Maintain a Payroll System is required for those applying for registration or renewal as a BAS agent on or after 1 March 2012. Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for your registration needs.

Topics Covered:

- Identify individual compliance and other requirements
- Recognise and apply GST implications and code transactions
- Report on payroll activities
- Report on other amounts withheld, pay as you go (PAYG) instalments and taxes
- Complete and reconcile the activity statement
- Lodge activity statement



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My Public Accountant Practice Program

CPE Hours: 16

Presenter: Richard Collins
Date: Thursday 13 & Friday 14 October
Time: 8.30am – 4.15pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

The 2016 My Public Accountant Practice Program is an interactive workshop and resource. It gives members tools to understand and successfully tackle today's increasingly complex business environment and the growing demands on public practitioners. The program is designed to help members acquiring the My Public Accountant Practice Certificate (MPA) identify their professional and legal obligations, whilst investigating the business issues that directly impact a successful practitioner. It is compulsory for all new MPA holders to attend the two-day program in its entirety and a competency assessment is undertaken at the conclusion of the course. Attendees must make prior arrangements to ensure they are able to attend both days in full. Individuals are welcome to attend the program just as a 'refresher' or as part of researching their decision on whether to enter public practice.

Topics Covered:

- Business planning
- Insurances and legal liability
- Equipment and software
- Client engagement, customer service and setting the fee
- Promoting your business
- Rules, licences and regulations
- The IPA Professional Practice Quality Assurance Review process
- Employees and HR issues

Making Management Reporting Practical – Client Advisor Services

CPE Hours: 6.5

Presenter: Christopher Catto
Date: Thursday 20 October
Time: 9.00am – 3.30pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

Studies have shown that businesses who have disciplined and regular management reporting are more successful than those who don't. Accountants have the unique opportunity to make significant difference to clients' personal wealth and also expand their firm's service offering through management reporting. The management report provides clients with the bearings on where they are at, and the course to take for the road ahead.

Topics Covered:

- Three key ingredients required for designing engaging management reports
- Three key outputs all business owners need from management reporting
- Automating management reporting

- Apply techniques for mapping clients' profit and loss and balance sheet to break even position and profit target analysis
- Five templates for management reporting: service, manufacturing, logistics, retail and farming
- How to link business strategy with management reports through non-financial language
- How to write bullet points and headlines that accentuate your message
- Apply to a framework for successful action planning client advisory
- Learn how maximise your influence on business strategic actions

Division 7A – Loans, Payments, Debts and Unpaid Present Entitlements

CPE Hours: 3.5

Presenter: Tom Delany
Date: Friday 21 October
Time: 9.00am – 12.30pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

This seminar provides participants with a critical review of the application of income tax law to private company loans, payments and forgiveness of debt (Division 7A ITAA36 and Division 245 ITAA97) and unpaid present entitlements.

Topics Covered:

- Identifying those entities (including trusts with unpaid present entitlement) that are subject to the Division 7A rules;

Identifying payments, loans, amalgamated loans and forgiven debts treated as dividends and those that are not;

- Identifying when indirect payments and loans including payments through interposed entities and the provision of guarantees will be deemed to be a dividend;
- Clarifying the calculation of a private company's distributable surplus; and
- Reviewing the operation of the commercial debt forgiveness rules in Division 245 ITAA97.

BAS Advanced

CPE Hours: 7

Presenter: Peter Adams
Date: Tuesday 25 October
Time: 9.00am – 4.00pm
Location: IPA Training Centre
Level 11, 300 Queen St,
Brisbane

There are still many areas of misunderstanding and confusion in regards to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updates. Therefore it is essential that an up to date knowledge is retained and applied. This seminar is designed to provide an update on the latest updates in BAS reporting and GST and ensure delegates leave feeling confident in their BAS documentation practices.

Topics Covered:

- A refresher on GST fundamentals, including supplies and acquisitions and accounting for GST (cash or accruals method)
- Timing rules for paying GST and claiming GST credits
- When the usual timing rules don't apply, including:
 - progressive and periodic supplies
 - asset financing (lease and hire purchase)

- deposits and part payments
- lay-by sales
- Issue and redemption of vouchers
- Margin scheme
- GST adjustments
- Correcting GST mistakes
- Importing and exporting goods and services
- Dealing with selected transactions, such as financial supplies and acquisitions, second-hand goods and barter transactions
- Simplify accounting methods
- GST and annual private apportionment
- Reporting and paying GST annually
- Claiming fuel tax credits

Tax-Effective Divorce

CPE Hours: 1

Presenter: Susan Young
Date: Wednesday, 26 October
Time: 9.00am – 10.00am
Location: IPA Training Centre
 Level 11, 300 Queen St,
 Brisbane

Taxation Advisers need to have an understanding of how the income tax provisions apply when clients go through a divorce property settlement. This seminar will highlight various capital gains tax, GST and Division 7A issues to be aware of and will also touch on issues associated with maintenance payments to the spouse and child maintenance trusts.

Topics Covered:

- Transfer of capital assets with and without rollover relief
- Transfer of the main residence

- Transfer of depreciable assets with and without rollover relief
- Transfer of trading stock
- Transfer of assets where family companies and trusts are involved
- GST and transfer of property
- Division 7A
- Loss of deductions when assets transferred
- Maintenance payments to spouse
- Child maintenance trusts

Tax-Effective Estate Planning

CPE Hours: 1

Presenter: Susan Young
Date: Wednesday 26 October
Time: 10.30am – 11.30am
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

The first step in tax-effective estate planning is to have a will and the second is to possess a solid knowledge of the tax provisions in relation to death and understand how to apply them. This seminar is designed to provide delegates with an understanding of these provisions and how to apply them to the clients' advantage.

Topics Covered:

- CGT issues associated with death
- Record keeping

- Making bequests of cash
- The rules re joint tenancies
- The main residence rules
- Long service leave and annual leave
- Bequeathing assets to tax-exempt bodies
- Capital losses
- Testamentary trusts
- Life insurance
- Buy/sell agreements

Tax Aspects of Use of Motor Vehicles

CPE Hours: 1

Presenter: Susan Young
Date: Wednesday 26 October
Time: 12.00pm – 1.00pm
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

Taxation Advisers advising their clients need to have a firm grasp of the taxation rules concerning the use of motor vehicles. This seminar will examine what deductions are available in various scenarios and also explains novated leases, hire purchase and asset loan agreements.

Topics Covered:

- Deductible travel

- Claiming motor vehicle expenses
- Novated leases
- Hire purchase
- Asset loan agreements and chattel mortgages
- Lease of a motor vehicle
- Luxury cars

Auditing Real Estate Agents' Trust Accounts

CPE Hours: 4.5

Presenter: Nicole Walters
Date: Friday 28 October
Time: 9.00am – 1.30pm
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

The enactment of the Agents Financial Administration Act 2014 (and Regulations) has changed the auditor's reporting responsibilities for Queensland real estate agents' trust accounts (effective 1 December 2014). How often do you update your knowledge about the legislative requirements imposed on auditors of real estate agents' trust accounts? Are you sure that you comply with all of the requirements? The obligations imposed on auditors and licensees relevant to real estate agents trust accounts are quite extensive. This seminar will identify the legislative requirements most commonly breached as well as some of the major obligations imposed on real estate agents concerning the maintenance of trust accounts.

Topics Covered:

- The audit process including the timing, unannounced visits, major areas of concern for the licensee, and what the auditor is looking for
- An explanation of the type of audit the real estate agent will undergo including the mandatory obligations imposed on the auditor and licensee
- Sections of the legislation and regulations that deal with records the licensee must maintain
- Specific discussions on what it means to hold trust monies e.g. the fiduciary/legal obligations imposed on the Principal Licensee
- Office of Fair Trading focus areas

Business Modelling – How to Model Your Client's Business and Provide Advisory Service

CPE Hours: 6.5

Presenter: Christopher Cato
Date: Thursday 3 November
Time: 9.00am – 4.30pm
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

Defining and communicating your clients' business model is a key factor in establishing a successful business advisory service. With the current changes, Accountants have the opportunity to expand their practice offerings through advisory services and one methodology is business modelling techniques. The business modelling process provides the prospect of influencing the strategic direction of your clients' organisation, and generating significant value while building your reputation and brand.

Topics Covered:

- Examine three best practice business modelling techniques
- Mapping your clients' value creation process to a defined business model
- Link business strategy with business models
- Five business models that you can apply to your client advisory framework

- How business models change and how to gauge the changing business landscape
- Link the business models to targets and business outcomes
- How to communicate business models with tangible recommendations and actions

Business Valuations: Practical Aspects in Valuing SMEs

CPE Hours: 7.5

Presenter: Andrew Mills
Date: Friday 11 November
Time: 9.00am – 4.30pm
Location: IPA Training Room
Level 11, 300 Queen St,
Brisbane

This seminar will cover different methods of business valuation, including discounted cash flow analysis, earnings multiples and rules of thumb. It will provide a theoretical background before exploring each of the valuation methods. The pros and cons of each method will be analysed using working examples. The best way to learn how to use these methods is to put the valuation into practice. At the end of the day, participants will work on practical examples to reinforce what they have learned during the day. The group will discuss the results. Please note this is an interactive workshop and all attendees will need to bring a calculator. Case studies from recent corporate activity will also be used to illustrate valuation in practice and attendees will take away example spreadsheet models to prepare your own valuations and gain confidence in applying valuation methods.

Topics Covered:

- The importance of value and how it can assist your decision making
 - The difference between price and value
 - Approaches to valuation including the different methods available for small and large business
 - Using discounted cash flow (DCF), earnings multiples and rules of thumb to value a business
 - Alternative methods occasionally employed and associated pitfalls
 - Identifying the appropriate situation for each valuation method
 - Calculating discount rates and using rates of return
 - The pros and cons of DCF, earnings capitalisation and rules of thumb
 - Working examples of each of the above three methods with specific information for SMEs including how normalising financial statements, useful information to obtain and building forecasts
- Testing your valuation using sensitivity analysis
 - Real life case studies, including a look at corporate actions and valuation topics of interest to identify the application of theory in real life
 - Applying valuation concepts to the share market

Budgeting – A Practical Approach

CPE Hours: 8

Presenter: New Horizons
Date: Monday 14 November
Time: 9.00am – 5.00pm
Location: New Horizons Training Centre
Level 1, 344 Queen St,
Brisbane

Businesses utilise budgets and financial reports in some form or fashion every day. Delegates will leave this course a basic understanding of budgets and budgeted financial reports so they can hold relevant discussions and render decisions based on financial data.

Topics Covered:

- Budgeting fundamentals
 - Define budgeting and its role in achieving an organisation's goals
 - Explain the benefits, limitations and issues of budgeting
 - Explain the methods of budgeting
 - Describe the types of budgets
 - Forecasting and sales budget (service and trading organisations)
 - Discuss the forecasting revenue methods
 - Discuss the factors affecting revenue forecasting
 - Prepare sales budgets
 - Operating budgets
 - Prepare operating budgets
 - Purchases budgets
 - Cost of goods sold budgets
 - Operating expenses budgets
 - Income statements budgets
 - Budgeted financial statements
 - Prepare income statement budgets
 - Prepare balance sheet budgets
 - Prepare master budgets
 - Cash budgets
 - Explain the cash inflows and cash outflows
 - Explain the importance of cash flow to an organisation
 - Prepare payments and receipts schedules
 - Prepare cash budgets
- Flexible budgets
 - Distinguish between fixed, variable and semi-variable costs
 - Prepare income statements showing the contribution margin
 - Formulate the flexible budget equation
 - Prepare a range of flexible budgets showing results at a variety of levels of activity
 - Analysis of variances
 - Discuss the importance of reviewing the of variances
 - Take actions to rectify the variances
 - Understand the behavioural aspects of budgeting

Excel 2010 - Advanced

CPE Hours: 8

Presenter: New Horizons
Date: Tuesday 15 November
Time: 9.00am – 5.00pm
Location: New Horizons Training Centre
 Level 1, 344 Queen St,
 Brisbane

Accountants and Financial Professionals rely on Excel daily and many individuals are already familiar with Excel 2010, its functions and formulas, features and functionality, and its powerful data analysis tools. They are first in line to be called upon to analyse and report on data frequently, work in collaboration with others to deliver actionable organisational intelligence, and keep and maintain workbooks for all manner of purposes. At this level of use and collaboration, they have also likely encountered a fair share of issues and challenges but are too busy, to resolve issues. This seminar will teach delegates what they need to know how to get Excel to do more, so they can focus on what's really important: staying ahead of the competition.

Topics Covered:

- Working with multiple worksheets and workbooks simultaneously
 - Use 3-D references
 - Use links and external references
 - Consolidate data
- Sharing and protecting workbooks
 - Collaborate on a workbook
- Protect worksheets and workbooks

- Automating workbook functionality
 - Apply data validation
 - Work with forms and controls
 - Work with macros
- Applying conditional logic
 - Use lookup functions
 - Combine functions
 - Use formulas and functions to apply conditional formatting
- Auditing worksheets
 - Trace cells
 - Search for invalid data and formulas with errors
 - Watch and evaluation formulas
- Using automated analysis tools
 - Determine potential outcomes by using data tables
 - Determine potential outcomes by using scenarios
 - Use the goal seek feature
 - Activate and use the solver tool
 - Analyse data with analysis ToolPak tools
- Presenting your data visually
 - Use advanced chart features
 - Create sparklines

Tax Master Class

CPE Hours: 3

Presenter: Tom Delany
Date: Wednesday 30 November
Time: 9.00am – 3.00pm
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

This day-long seminar consists of four topics which are designed to provide tax professionals including public/corporate Accountants, Tax Agents and their staff with the necessary skills to understand and apply the material contained in each topic at an intermediate to advanced level. The content of the seminar is suitable to any professional whose job requires an understanding of the application of tax to common commercial and employment related transactions.

Topics Covered:

- Fringe benefits tax and salary packaging
 - Recent changes to the operation of fringe benefits tax.
 - Guidelines for developing effective salary packages.
 - The operation of car, expense payment, loan, debt waiver, living away from home allowance, property, residual and entertainment fringe benefits.
- Concessional and exempt fringe benefits.
- Division 7A and unpaid present entities (UPEs)
 - Identifying those entities (including trusts with unpaid present entitlement) that are subject to the Division 7A rules.
 - Identifying payments, loans, amalgamated loans and forgiven debts treated as dividends and those that are not.
 - Identifying when indirect payments and loans including payments through interposed entities and the provision of guarantees will be deemed to be a dividend.

- Clarifying the calculation of a private company's distributable surplus.
- Superannuation (contribution, funds and benefits)
 - Contributions - concessional, non-concessional, excess contributions, government co-contributions, spouse contributions offset, superannuation guarantee contributions (and penalties for failing to make contributions), etc.
 - Superannuation funds – assessable income, exempt income, non-arm's length income, deductions, tax offsets, superannuation fund borrowing, etc.
 - Superannuation benefits – components of a superannuation benefit, taxation of lump sums and income streams, death benefits and estate planning, rollovers, family law arrangements and change of residency, etc.
- Depreciation and Capital Allowances
 - The "Sale as a Going Concern" and consequential matters.
 - Residential Premises, Commercial Residential Premises and Commercial Premises and when GST applies.
 - When the margin scheme can be applied to the sale of an asset or the sale of a freehold interest.
 - Changes to the creditable purpose of a property (e.g. property developers renting properties developed for sale).

Xero Essentials

CPE Hours: 6.5

Presenter: Odile Mignot
Date: Thursday 1 December
Time: 9.00am – 3.30pm
Location: IPA Training Room
 Level 11, 300 Queen St,
 Brisbane

This seminar is perfect for new users of Xero and Accountants/Bookkeepers seeking to refresh their skills. It will provide a solid foundation in the functionality of the program from setting up payroll through to BAS lodgement. Practical exercises will be provided through the day to assist delegates with cementing their knowledge and there is scope to customise the training to suit your organisational requirements.

Topics Covered:

- Navigating the Xero dashboard
- Customising the chart of accounts
- Financial settings

- User settings
- Invoice settings, invoicing, sending invoices
- Entering bills, supplier payments
- Managing creditors and debtors
- Statements
- Banking dashboard, bank account set up, bank feeds, spend/receive/transfer money
- Bank reconciliation
- Reporting
- Payroll set up
- BAS completion

Travel and John Holland Tax Case - Deductible Home-to-Work Travel Expenses

CPE Hours: 2

Presenter: Judy White
Date: Thursday 8 December
Time: 9.00am – 11.00am
Location: IPA Training Room
Level 11, 300 Queen St,
Brisbane

The Full Federal Court decision in the John Holland case handed down in June this year has the potential to change the tax landscape regarding the deductibility of home-to-work travel expenses. The Commissioner of Taxation has not appealed the case and therefore it now stands as case law. This seminar explores the circumstances of this case and what impacts this case may have on the tax deductibility of travel expenditure between home and work. What happens if a person lives a significant distance from the work location and the employer provides the travel and/or accommodation? We also consider further the current ATO consultation review regarding the 21 day rule for distinction between deductible travel expenses and living away from home ('LAFH') expenses.

Topics Covered:

- Home to work travel – when is such travel considered tax deductible?
- John Holland case interpretation – what does this case mean regarding home-to-work travel?
- Deductible travel versus living away from home ('LAFH') fringe benefit – what is the latest ATO guidance?
- Fly-in Fly-out ('FIFO') employees – what circumstances give rise to the LAFH FBT exemption regarding FIFO employees?
- Case studies – discussion of practical examples

Excel 2010 – Expert

CPE Hours: 8

Presenter: New Horizons
Date: Wednesday 21 December
Time: 9.00am – 5.00pm
Location: New Horizons
Level 1, 344 Queen St,
Brisbane

Microsoft Excel 2010 has many tools and functions that help you in analysing varied data to make decisions having large scale implications on profitability, for example in the domain of sales, project management, credit, equities, futures, options and currency. In this seminar, delegates will use the advanced features of Microsoft Excel 2010 to attain a high degree of proficiency as an Excel power user.

Topics Covered:

- Manipulating data using statistical and lookup functions
 - Forecast GDP using statistical functions
 - Evaluate sales data using statistical functions
 - Analyse stock data using statistical functions
 - Mine data using the lookup and reference functions
- Working with data using financial functions
 - Develop an investment schedule using financial functions
 - Make investment decisions using financial functions
- Examining data using math functions
 - Analyse sales data using math functions
 - Calculate stock returns using maths functions
 - Aggregate GDP data using maths functions

- Manipulating data using text and information functions
 - Manipulate data using text functions
 - Validate data using information functions
- Working with templates and charts
 - Create advanced templates
 - Create advanced charts
- Managing data in workbooks
 - Retrieve and paste data
 - Clean data in workbooks

Speaker Profiles

Andrew Mills

Andrew Mills has extensive experience working in stock broking, corporate treasury, strategy and SME consulting. He presents nationally on topics including financial modelling, valuation and business analysis. Andrew's qualifications include a Bachelor of International Business, a Graduate Diploma of Applied Finance and Investment, and a Master of Business Administration.

Ashley Course

ARC Super

Ashley is the Director of ARC Super which specialises in the provision of SMSF audit, technical services and training, and SMSF product development. Ashley has extensive experience designing and developing audit and quality controls systems, plans and programs. For the last nine years Ashley has training and developed audit content for the professional accounting bodies and audit software providers. Ashley's most recent experience includes being part of ASIC's SMSF Auditor Competency Exam Committee and Treasury's Stronger Super working group. Ashley's experience also extends to lecturing in Audit and Risk Management at Bond University on the Gold Coast.

Christopher Catto

Putney Breeze Business Advisors

Christopher's career to date spans 19 years and has involved various senior financial and management roles for world class industry leading organisations. Across his career Christopher has successfully managed and improved executive management reporting, product development, cash flow, team performance, budgeting, and forecasting. His experience also includes conducting due diligence on acquisition targets for a publically listed multinational organisation, concluding with price recommendations. Christopher has been employed by global industry leaders such as Aviva, the BBC and leading Australian companies Toll and Southcorp. Apart from being a qualified accountant, Christopher also holds a Bachelor of Commerce, a Master of Business Administration and a Certificate IV in Training and Assessment. Currently he is a Director and Senior Advisor of Putney Breeze Business Advisors; a specialist cash flow and performance management business advisory.

Judy White

BDO

Judy is an Associate Director in the Tax division of BDO located in Brisbane. Judy has over twenty years' experience in the field of accounting, taxation and business advice for a broad portfolio of small to large businesses, not-for profit organisations, financial services organisations and government entities. In recent years Judy has been specialising in the area of tax including employment taxes. Judy also has a passion for presenting and has extensive experience in presenting seminars, workshops and lectures. Judy holds a Bachelor in Accounting (with Distinction) from the Queensland University of Technology and is a Chartered Accountant (CA) and a Chartered Tax Adviser (CTA).

Speaker Profiles

Nicholas Pirie

Office of Fair Trading

Nicholas has 10 years of investigative experience enforcing a number of different legislations and has conducted financial investigations under the Agents Financial Administration Act 2014 and the former Property Agents and Motor Dealers Act 2000 for the last three years. Since March 2013 he has been the Manager of the OFT Financial Investigations Unit, leading a team of five Investigators and three Audits Officers. The team is responsible for the intake and assessment of 7,500 audit reports per annum and has investigated all alleged matters of what is considered serious misconduct. Recently Nicholas has been a consultant for the online audit report lodgement tool and the Trust Accounts Guide and was heavily involved with the implementation of the Agents Financial Administration Act 2014, Agents Financial Administration Regulation 2014 and Property Occupations Act 2014 following the repeal of the Property Agents and Motor Dealers Act 2000.

Nicole Walters

Nicole is the Principal of a trust account audit specialist firm. She has previously worked for the Office of Fair Trading as an Assistant Principal Investigations Officer where she was responsible for investigating financial breaches of legislation, predominantly the Property Agents and Motor Dealers Act 2000. Nicole has previously been the Manager of the trust account audit division of an independent audit specialist firm and has extensive experience in the accounting and auditing industry.

Peter Adams

Legscript Services

Peter has more than 20 years experience as a tax professional. He has worked in senior tax roles in both the profession and commerce having started his career with KPMG and PricewaterhouseCoopers before moving on to become Head of Tax for BNP-Paribas (Australia and New Zealand) and subsequently Chase Manhattan-Ord Minnett. Peter has also worked as a Senior Tax Writer with CCH Australia. Throughout his career Peter has always had an interest in tax training and was a Senior Tax Trainer with initially the Institute of Chartered Accountants and then WebbMartin and Kaplan where he conducted tax seminars for professional accountants throughout Australia. More recently Peter has been a Senior Tax Partner with both Bell Partner and Kelly + Partners. Peter holds a Bachelor of Law and a Masters of Taxation Law and has recently set up his own boutique tax practice and continues to provide tax consulting and training services for professional accountants across Australia. His knowledge of Australian tax is of the highest calibre and he is regularly asked to present for professional associations at conferences and other events.

Odile Mignot

AVB Tax Support Training

Odile has been involved in the bookkeeping industry since 1996. From 2004 to 2007 she worked on designing the Certificate IV in Bookkeeping Curriculum necessary to qualify bookkeepers. In 2003 she went on to register AVB Training as a registered training organisation to deliver Certificate III to Advanced Diploma qualifications in the financial services industry. Odile is a Fellow of the Institute of Public Accountants and holds a Master of Commerce (Professional Accounting) from the University of New England and a Diploma of Financial Planning. Her active participation in the field she teaches makes Odile's presentations interesting and relevant to a Bookkeeper's day to day experiences.

Richard Collins

Cooper & Collins (Central Coast) Pty Ltd

Richard was the CEO until 2008 of an accounting firm where he started in practice in 1984. He has over 35 years experience in auditing, accounting, taxation, management accounting and management consulting. In a new role with Cooper & Collins (Central Coast), he is focussed on SMSF audit, forensic accounting and training. Richard holds qualifications as a chartered accountant, SPAA Audit Specialist, Registered Company Auditor, Registered Tax Agent and Certified Fraud Examiner.

Susan Young

Susan Young Tax Training

Susan runs a tax training business providing training on income tax, CGT, FBT and GST issues to accountants and lawyers. With almost thirty years of specialised tax knowledge, Susan has extensive experience as a presenter and adviser on taxation issues. Susan has degrees in Commerce and Law from the University of Queensland and the University of Sydney and is admitted as a Solicitor of the Supreme Court of Queensland.

Tom Delany

Tax Partner Pty Ltd

Tom is the Principal in Tax Partner Pty Ltd which provides tax training and tax consultancy services to accounting and legal firms. The tax training includes a suite of professional development courses on various tax topics and the tax consultancy services includes a wide range of tax advisory services such as high level tax planning in addition to preparing tax advices, private ruling requests and objections, and dealing with a variety of tax related topics. Up to December 2013 Tom held the position of Senior Lecturer in Taxation Law and Practice subjects in the School of Law and Justice at the University of Southern Queensland. Tom regularly presents tax seminars to Accountants, Lawyers and Business Owners. Tom has been widely published on taxation issues including GST, tax administration, CGT, taxation of trusts, derivation of income, tax avoidance, taxation of primary producers and FBT. Tom holds a Master of Taxation from the University of New South Wales and a Bachelor of Business (with Distinction) from the University of Southern Queensland.

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Tick	Workshop title	Date	Time	Venue	Early Bird Member	Member	Early Bird Non Member	Non Member
<input type="radio"/>	Excel 2010 – Intermediate	Mon 11 Jul	9.00am – 5.00pm	New Horizons – Level 1, 344 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Tax Agent Guide 2015/16 Brisbane	Fri 15 Jul	8.30am – 3.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Auditor Compliance With the Agents Financial Administration Act 2014	Fri 22 Jul	9.00am – 11.00am	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$147	\$177	\$179	\$215
<input type="radio"/>	Taxation Treatment of Incorporated Medical and Other Professional Practices and Service Trusts	Thu 28 Jul	9.00am – 3.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Taxation Aspects of Winding Up Companies	Fri 29 Jul	9.00am – 12.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Taxation Aspects of Winding Up Trusts and Partnerships	Fri 29 Jul	1.00pm – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	SME Auditing for Beginners	Mon 1 Aug	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Fundamental Principles and Practice of SMS Audit	Mon 8 Aug	9.00am – 12.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Advanced SMSF Audit Workshop	Mon 8 Aug	1.00pm – 4.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Capital Gains Tax Issues (Advanced)	Tue 9 Aug	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Preparing Tax Returns for Companies	Thu 11 Aug	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Preparing Tax Returns for Individuals	Fri 12 Aug	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Taxation Aspects of Property Investment Master Class	Thu 25 Aug	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Streamlining the Annual Budgeting and Forecasting System	Fri 26 Aug	9.00am – 12.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Effective Variance Analysis and Forecasting	Fri 26 Aug	1.00pm – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Excel 2010 – Pivot Tables	Fri 9 Sep	9.00am – 1.00pm	New Horizons – Level 1, 344 Queen St, Brisbane	\$219	\$263	\$255	\$306
<input type="radio"/>	Trust Taxation Intensive	Fri 16 Sep	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Team Leadership	Mon 26 Sep	9.00am – 5.00pm	New Horizons – Level 1, 344 Queen St, Brisbane	\$400	\$430	\$404	\$485
<input type="radio"/>	BAS Fundamentals	Thu 29 Sep	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Establish and Maintain a Payroll System Advanced (FNSBKG405A)	Mon 10 Oct	9.00am – 5.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$369	\$443	\$409	\$491
<input type="radio"/>	Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A)	Tue 11 Oct	9.00am – 5.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$369	\$443	\$409	\$491
<input type="radio"/>	My Public Accountant Practice Program	Thu 13 – Fri 14 Oct	8.30am – 4.15pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD			\$849	\$849
<input type="radio"/>	Making Management Reporting Practical - Client Advisor Services	Thu 20 Oct	9.00am – 3.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Division 7A – Loans, Payments, Debts and Unpaid Present Entitlements	Fri 21 Oct	9.00am – 12.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	BAS Advanced	Tues 25 Oct	9.00am – 4.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Tax Effective Divorce	Wed 26 Oct	9.00am – 10.00am	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$90	\$108	\$105	\$126
<input type="radio"/>	Tax Effective Estate Planning	Wed 26 Oct	10.30am – 11.30am	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$90	\$108	\$105	\$126

Tick	Workshop title	Date	Time	Venue	Early Bird Member	Member	Early Bird Non Member	Non Member
<input type="radio"/>	Tax Aspects of Use of Motor Vehicles	Wed 26 Oct	12.00pm – 1.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$90	\$108	\$105	\$126
<input type="radio"/>	Auditing Real Estate Agents' Trust Accounts	Fri 28 Oct	9.00am – 1.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$219	\$263	\$255	\$306
<input type="radio"/>	Business Modelling – How to Model your Client's Business and Provide Advisory Services	Thu 3 Nov	9.00am – 3.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Business Valuations: Practical Aspects in Valuing SMEs	Fri 11 Nov	9.00am – 4.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$380	\$456	\$420	\$504
<input type="radio"/>	Budgeting - A Practical Approach	Mon 14 Nov	9.00am – 5.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$400	\$456	\$420	\$504
<input type="radio"/>	Excel 2010 – Advanced	Tue 15 Nov	9.00am – 5.00pm	New Horizons – Level 1, 344 Queen St, Brisbane	\$380	\$430	\$404	\$485
<input type="radio"/>	Tax Master Class	Wed 30 Nov	9.00am – 3.00pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Xero Essentials	Thu 1 Dec	9.00am – 3.30pm	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$359	\$430	\$404	\$485
<input type="radio"/>	Travel and John Holland Tax Case Regarding Deductible Home to Work Travel Expenses – Where to From Here?	Thu 8 Dec	9.00am – 11.00am	IPA Training Centre – Level 11, 300 Queen St, Brisbane QLD	\$147	\$177	\$179	\$215
<input type="radio"/>	Excel 2010 – Expert	Wed 21 Dec	9.00am – 5.00pm	New Horizons – Level 1, 344 Queen St, Brisbane	\$380	\$430	\$404	\$485

Members and others are advised when reading this calendar that it is the most current version as of 30 June 2016. Information is subject to change. Please refer to the website www.publicaccountants.org.au/cpe-events for all updates regarding details of sessions, times and presenters.

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Conditions of Registration: The IPA reserves the right to alter a program or presenter without notice, however, the program is intended to run as advertised. The IPA cancels seminars only when absolutely necessary, but reserves the right to do so, as well as to reschedule seminars and substitute presenters. If a course is cancelled, you may request a transfer to another course, a credit, or full refund. Please note the IPA will not be held liable for any accommodation or associated travel costs should a seminar be cancelled or rescheduled.

Privacy Statement: The IPA acknowledges the importance of privacy and safeguarding personal information. Any personal details provided to the IPA will be protected in line with the National Privacy Principles and the laws and regulations regarding such matters as are applicable in Australia. The IPA will not collect or monitor your personal information without consent nor will it use or disclose to others your personal details without prior authorisation unless: it is required by the law or the courts; it is necessary because of the service you are using or for a service you have requested or to protect the rights or property of others. The information is being gathered to process your registration. You may withhold providing the information but this will make processing your registration difficult. The information requested is intended only for the use of the IPA and our approved service providers.

Early Bird Rate: Applies if registration is received at least 7 days prior to the event. Early bird rates are only available for certain events as stipulated by the IPA.

Members and Non-Members are advised when reading this calendar that it is the most current version and will be updated (or refreshed) every two weeks as additional details of seminars, times and presenters become available. Visit www.publicaccountants.org.au/cpe-events to keep up to date with the latest seminar information.



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