

NSW/ACT CPD
JAN – JUN
CALENDAR
2017

CONTINUING YOUR
PROFESSIONAL DEVELOPMENT
UNLOCK YOUR POTENTIAL



IPA INSTITUTE OF PUBLIC[®]
ACCOUNTANTS

BUSINESS PLANNING

Set the Plan for the Year Ahead – Practical Business Planning for Your Practice

**3.5
CPD
HRS**

PRESENTER Peter Knight

DATE Tuesday 24 January 2017

TIME 9.00am – 12.30pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

A Business Plan for your practice is essential to move it forward. It needs to outline the key strategies you will employ to reach your goals. But sometimes the planning process can be complicated and it becomes too hard! This session master class will provide practical and useful tools that really work to head you in the right direction. Based on proven methodologies which are used by successful practitioners, Peter Knight will work through the process which has transformed the firms he works with.

This session will help you build your practice. A growing practice is the cornerstone of success! It provides the foundation on which to build your career and opportunities for those who work with you.

This session is followed by another one held on 17 March, 2017 Checkpoint – Practice Business Plan – to check on progress.

COST Member Rates

Early Bird (until 14 Jan) \$259 / Regular (after 14 Jan) \$299

Non-Member Rates

Early Bird (until 14 Jan) \$339 / Regular (after 14 Jan) \$409

Checkpoint – Practice Business Plan – to check on progress

**3.5
CPD
HRS**

PRESENTER Peter Knight

DATE Friday 17 March 2017

TIME 9.00am – 12.30pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

Building on the Business Plan you set for your practice for 2017, this workshop gives you the chance to assess your plan and progress to date. We will assess the key strategies you plan to use to reach your goals and check that they are still relevant. Peter Knight will work through the process in a structured manner and facilitate the discussion with your peers.

This session will build on the plan for your practice and help make sure you are staying on track.

This session is an essential follow on to the Business Planning session for your Practice, held on 24 January, 2017

COST Member Rates

Early Bird (until 7 Mar) \$259 / Regular (after 7 Mar) \$299

Non-Member Rates

Early Bird (until 7 Mar) \$339 / Regular (after 7 Mar) \$409

MANAGEMENT ACCOUNTING

Practical and Proven Steps to Grow Practice Fees & Profits by Creating an Advisory Client

**3
CPD
HRS**

PRESENTER Grant Bloxham

DATE • Tuesday 21 February 2017

• Tuesday 21 March 2017

TIME 2.00pm – 5.00pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

The #1 one growth opportunity for accountants is to convert an existing compliance client into an advisory client and then generate up-to 7 new revenue streams per client. Based on its work with over 200 accounting practices, BSTAR will share the latest insights on the accounting industry and SME sector, introduce a proven process to secure client engagement to grow your business advisory revenue and discuss what advisory solutions SME are buying from accountants, the reasons why and the structure of client CFO and/or Board of Advice Programs, the 2 advisory solutions SMEs are most willing to pay for.

COST Member Rates

Early Bird (book and pay 10 days prior to event date) \$259 / Regular \$299

Non-Member Rates

Early Bird (book and pay 10 days prior to event date) \$339 / Regular \$409

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IPA INSTITUTE OF PUBLIC
ACCOUNTANTS

Adding Value

**6.5
CPD
HRS**

PRESENTER	Chris Catto	This practical seminar will take participants through the management accounting process and show them how they can add value to their own practice and clients through profit and loss analysis, budgeting and cash flow forecasting. Through strategic application of these skills delegates can expect to guide their clients to an increased annual turnover and ultimately increase the profitability of their practice.
DATE	Wednesday 22 February 2017	
TIME	9.00am – 3.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Early Bird (until 12 Feb) \$660 / Regular (after 14 Feb) \$809

Making Management Reporting Practical

**6.5
CPD
HRS**

PRESENTER	Chris Catto	Studies have shown that businesses that have disciplined and regular management reporting are more successful than those that don't. As strategic business partner you become the conduit for your clients' success. As accounting professionals our key tool to leverage financial report is the management report. In this workshop we will focus on the 3 key factors in delivering successful Management reports.
DATE	Thursday 23 February 2017	
TIME	9.00am – 3.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Early Bird (until 13 Feb) \$660 / Regular (after 13 Feb) \$809

- Creating simple reports that resonate with your client
- How to translate the Financial language to common business language
- How to leverage reporting trends and variances for action planning

By nailing management reporting through developing, communicating, resonating and action planning; you are then in a strong position to provide comprehensive business advice that will add significant value.

Aligning KPIs with Strategy

**3
CPD
HRS**

PRESENTER	Chris Catto	A fundamental element of corporate management is to have performance measures aligned with the organisations' strategic direction. Key performance indicators play a central role in organisational behaviour, motivating teams and instilling corporate culture. The process of mapping corporate mission, vision with business level and operational goals becomes critical to corporate success. Building from Kaplan and Norton's strategic mapping principles, in this workshop session delegates discover the techniques and processes required to successfully align KPI's with strategy, including managing business buy-in and understanding the importance of data ownership and building practical workflow and timelines for the delivery of Executive Management Reports.
DATE	Monday 27 February 2017	
TIME	1.00pm – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Early Bird (until 17 Feb) \$339 / Regular (after 17 Feb) \$409

The workshop will take delegate through a real case study of redesigning management reports from instigation to implementation.

Streamlining Budgets & Forecast

**3
CPD
HRS**

PRESENTER	Chris Catto	The Budgeting and Forecasting process can be a time consuming exercise for any organisation. There are critical tools that can be employed to improve the efficiency and effectiveness of the budgeting and forecasting process. This workshop focuses on improving critical elements that facilitate a streamlined process saving days and improving accuracy.
DATE	Tuesday 28 February 2017	
TIME	9.00am – 12.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 18 Jan) \$259 / Regular (after 18 Jan) \$299 Early Bird (until 18 Jan) \$339 / Regular (after 18 Jan) \$409

Business Modelling – How to Model Your Clients' Business & Provide Advisory Services

**6.5
CPD
HRS**

PRESENTER	Chris Catto	In this masterclass you will learn 3 business modelling techniques and 5 business models that you can apply to grow your clients business and lay the foundations for the successful business advisory engagement.
DATE	Friday 24 March 2017	
TIME	9.00am – 3.30pm	Equip yourself with the latest thinking on business modelling. Learn how to build concise and efficient driver based business models that are linked to tangible goals. From the solid foundation of defining your clients' business model you are the in a strong position to provide ongoing holistic and comprehensive business advice that will add significant value to your firm and your clients' business.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	Early Bird (until 14 Mar) \$489 / Regular (after 14 Mar) \$599 Early Bird (until 14 Mar) \$660 / Regular (after 14 Mar) \$809

TAXATION

2016 Year End Tax Wrap Up

**7
CPD
HRS**

PRESENTER	Peter Adams	The day will focus on comprehensive coverage of key changes and developments on the Australian taxation landscape over the preceding year relevant to income tax, GST and FBT.
DATE	Tuesday 31 January 2017	
TIME	9.00am – 4.00pm	Topics covered in this seminar include legislation, court judgements and ATO rulings pertaining to:
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	<ul style="list-style-type: none"> • Income tax • GST and FBT deductions • Capital allowances • Small business entities • Superannuation • Individuals, partnerships, trusts and companies • Tax administration
COST	Member Rates Non-Member Rates	Early Bird (until 21 Jan) \$489 / Regular (after 21 Jan) \$599 Early Bird (until 21 Jan) \$660 / Regular (after 21 Jan) \$809

GST Hot Issues Update for 2017

**7
CPD
HRS**

PRESENTER	Peter Adams	This seminar will provide participants with a comprehensive overview of recent GST developments in Australia over the last 12 months, inclusive of:
DATE	Wednesday 15 February 2017	<ul style="list-style-type: none"> • Legislation • Rulings • Determinations • Cases • Government announcements
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	In addition, the seminar will also extensively canvass some of the tips, traps and pitfalls relevant to the operation of GST in Australia.
COST	Member Rates	Early Bird (until 5 Feb) \$489 / Regular (after 5 Feb) \$599
	Non-Member Rates	Early Bird (until 5 Feb) \$660 / Regular (after 5 Feb) \$809

GST & Real Property

**7
CPD
HRS**

PRESENTER	Peter Adams	A comprehensive coverage of the core GST compliance requirements pertaining to real property transactions, including relevant tips and traps to be aware of. By the end of this session, participants will have a strong understanding of the application and effect of GST on real property transactions.
DATE	Thursday 23 February 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 13 Feb) \$489 / Regular (after 13 Feb) \$599
	Non-Member Rates	Early Bird (until 13 Feb) \$660 / Regular (after 13 Feb) \$809

Tax Treatment of Incorporated Professional Practices

**7
CPD
HRS**

PRESENTER	Peter Adams	As a result of representations from various professional bodies representing practitioners, the incorporation of professional practices has, for some years now, been accepted by the Australian Taxation Office as appropriate for income tax purposes in certain instances. This seminar covers the specific requirements laid down by the ATO in this regard and also highlights the key tax implications arising from the incorporation of professional practices, including some tips, traps and planning opportunities associated with it.
DATE	Tuesday 28 February 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 18 Feb) \$489 / Regular (after 18 Feb) \$660
	Non-Member Rates	Early Bird (until 18 Feb) \$599 / Regular (after 18 Feb) \$809

FBT & Salary Packaging

**7
CPD
HRS**

PRESENTER	Peter Adams	This intensive seminar outlines the key concepts, requirements and opportunities relating to Fringe Benefits Tax (FBT) and salary packaging.
DATE	Tuesday 21 March - Parramatta Wednesday 22 March – Sydney Thursday 30 March - Wyong	It provides accountants, payroll specialists and practitioners with an intensive update on the FBT laws, recent FBT changes and explains salary packaging and salary packaging options.
TIME	9.00am – 4.00pm	This seminar is particularly relevant as a risk detection and management instrument in an environment where the ATO has commenced significant FBT audit and review activity over the last twelve months following the specific inclusion of FBT in its compliance focus.
LOCATION	Various locations see above	
COST	Member Rates	Early Bird (book and pay 10 days prior to event date) \$489 / Regular \$599
	Non-Member Rates	Early Bird (book and pay 10 days prior to event date) \$660 / Regular \$809

Division 7A Intensive

PRESENTER	Peter Adams	Comprehensive overview of the scope and application of Division 7A with a particular focus on its application to trusts bearing UPEs in favour of corporate beneficiaries The session is intended to provide comprehensive coverage of framework and impact of Division 7A for advisors who are engaged in advising private company groups on appropriate operational and corporate structures, including managing tax risks associated with private company loans, payments and UPEs.
DATE	Tuesday 11 April 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 1 Apr) \$489 / Regular (after 1 Apr) \$599 Early Bird (until 1 Apr) \$660 / Regular (after 1 Apr) \$809

**7
CPD
HRS**

Preparing Tax Returns for Individuals

PRESENTER	Peter Adams	This seminar guides you through the key elements and aspects of Australian taxation law, as it relates to taxation returns for individuals. It also outlines the administrative requirements including returns, tax collection and withholding mechanisms, assessments, obligations, rulings, penalties and audits.
DATE	Thursday 13 April 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 3 Apr) \$489 / Regular (after 3 Apr) \$599 Early Bird (until 3 Apr) \$660 / Regular (after 3 Apr) \$809

**7
CPD
HRS**

Preparing Tax Returns for Companies

PRESENTER	Peter Adams	This one day seminar will give you practical hands on understanding of tax. The day will start by an introduction to Australian Tax Law, the Australian Taxation System and the fundamentals of income and deductions and will proceed through to the more complex areas of income categories such as trading stock, capital gains, small business CGT concessions and taxation of company structures.
DATE	Monday 24 April 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 14 Apr) \$489 / Regular (after 14 Apr) \$599 Early Bird (until 14 Apr) \$660 / Regular (after 14 Apr) \$809

**7
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HRS**

Tax Residency/Status Quo

PRESENTER	Peter Adams	Expatriates arriving or leaving Australia could be missing out on legitimate tax benefits and could face unwanted regulatory attention by not researching the tax consequences of such a move.
DATE	Wednesday 3 May 2017	
TIME	1.00pm – 4.00pm	This seminar will provide a comprehensive overview of the various aspects associated with international tax in relation to expatriates from Australia and visitors working in Australia, and new legislations to be aware of.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 23 Apr) \$259 / Regular (after 23 Apr) \$299 Early Bird (until 23 Apr) \$339 / Regular (after 23 Apr) \$409

**7
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HRS**

CGT Implications of Tax Residency

7
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HRS

PRESENTER	Peter Adams	A person's tax residency status has wide ranging implications under Australian taxation law. It is imperative to be aware of the determinants of tax residency and resultant consequences thereof so as to facilitate effective planning. This seminar focuses on the key drivers and implications of tax residency including specifically aspects pertaining to capital gains tax and foreign residents. In addition it also canvasses the principles in Australia's tax treaties that govern the determination of tax residency.
DATE	Wednesday 10 May 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 30 Apr) \$489 / Regular (after 30 Apr) \$599
	Non-Member Rates	Early Bird (until 30 Apr) \$660 / Regular (after 30 Apr) \$809

Key Aspects of Australia's International Tax Regimes

7
CPD
HRS

PRESENTER	Peter Adams	A person's tax residency status has wide ranging implications under Australian taxation law. It is imperative to be aware of the determinants of tax residency and resultant consequences thereof so as to facilitate effective planning. This seminar focuses on the key drivers and implications of tax residency including aspects pertaining to income tax and capital gains tax. In addition, it also canvasses the principles in Australia's controlled foreign entity regime, transfer pricing and tax treaties.
DATE	Tuesday 16 May 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 6 May) \$489 / Regular (after 6 May) \$599
	Non-Member Rates	Early Bird (until 6 May) \$660 / Regular (after 6 May) \$809

Law for Accountants

7
CPD
HRS

PRESENTER	Peter Adams	Although it is outside the domain of accountants to provide legal advice, it is imperative for accountants to have an understanding of the legal principles that underpin the tax and accounting advisory framework of their brief. This seminar focuses on the core legal principles in Australia underpinning contract law, succession law and corporation's law.
DATE	Wednesday 31 May 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 21 May) \$489 / Regular (after 21 May) \$599
	Non-Member Rates	Early Bird (until 21 May) \$660 / Regular (after 21 May) \$809

Intensive Two Day Workshop – Parramatta Rydges

18.5
CPD
HRS

PRESENTER	Peter Adams	<u>Day 1 - Tax Agents Guide Roadshow 2017</u> Day one will provide comprehensive coverage on legislative requirements, key tax risks and opportunities relevant to individuals and small business taxpayers for the 2016/17 taxation year.
DATE	Thursday 15 June 2017 & Friday 16 June 2017	
TIME	9.00am – 4.30pm	<u>Day 2 - Key Tax Changes, Developments & Planning</u> Day two will cover all of the major developments and changes on various aspects of income law during 2016-17 plus relevant legislation and ATO rulings. It will give you a chance to reflect on these changes and plan how these will affect your clients this tax season.
LOCATION	Rydges Parramatta, 116-118 James Ruse Drive, Rosehill	
COST	Member Rates	Early Bird (until 5 Jun) \$782 / Regular (after 5 Jun) \$900
	Non-Member Rates	Early Bird (until 5 Jun) \$1056 / Regular (after 5 Jun) \$1215

Intensive 2 Day Tax Workshop - Sydney

**18.5
CPD
HRS**

PRESENTER	Peter Adams	<i>Day 1 - <u>Tax Agents Guide Roadshow 2017</u></i> Day one will provide comprehensive coverage on legislative requirements, key tax risks and opportunities relevant to individuals and small business taxpayers for the 2016/17 taxation year.
DATE	<ul style="list-style-type: none"> • Thursday 8 June 2017 & Friday 9 June 2017 • Thursday 22 June 2017 & Friday 23 June 2017 • Thursday 29 June 2017 & Friday 30 June 2017 • Thursday 6 July 2017 & Friday 7 July 2017 • Thursday 20 July 2017 & Friday 21 July 2017 • Thursday 27 July 2017 & Friday 28 July 2017 • Thursday 10 August 2017 & Friday 11 August 2017 	<i>Day 2 - <u>Key Tax Changes, Developments & Planning</u></i> Day two will cover all of the major developments and changes on various aspects of income law during 2016-17 plus relevant legislation and ATO rulings. It will give you a chance to reflect on these changes and plan how these will affect your clients this tax season.
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (book and pay 10 days before the event date) \$782 / Regular \$900
	Non-Member Rates	Early Bird (book and pay 10 days before the event date) \$1056 / Regular \$1215

Intensive 2 Day Workshop – Parramatta Mercure

**18.5
CPD
HRS**

PRESENTER	Peter Adams	<i>Day 1 - <u>Tax Agents Guide Roadshow 2017</u></i> Day one will provide comprehensive coverage on legislative requirements, key tax risks and opportunities relevant to individuals and small business taxpayers for the 2016/17 taxation year.
DATE	<ul style="list-style-type: none"> • Thursday 13 July 2017 & Friday 14 July 2017 • Thursday 3 August 2017 & Friday 4 August 2017 	<i>Day 2 - <u>Key Tax Changes, Developments & Planning</u></i> Day two will cover all of the major developments and changes on various aspects of income law during 2016-17 plus relevant legislation and ATO rulings. It will give you a chance to reflect on these changes and plan how these will affect your clients this tax season.
TIME	9.00am – 4.30pm	
LOCATION	Mercure Parramatta, 106 Hassall Street, Rosehill	
COST	Member Rates	Early Bird (book and pay 10 days before the event date) \$782 / Regular \$900
	Non-Member Rates	Early Bird (book and pay 10 days before the event date) \$1056 / Regular \$1215

NSW/ACT PUBLIC PRACTICE SYMPOSIUM 4 – 5 APR 2017

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IPA INSTITUTE OF PUBLIC
ACCOUNTANTS

Tax Agent Guide 2016/17

PRESENTER Peter Adams

- DATE**
- Thur 8 June - Sydney
 - Thur 15 June – Rydges Parramatta
 - Thur 22 June – Sydney
 - Thur 27 June – Wyong
 - Thur 29 June – Sydney
 - Tue 4 July – Coffs Harbour
 - Wed 5 July – ACT
 - Thur 6 July – Sydney
 - Thur 13 July - Mercure Parramatta
 - Thur 20 July – Sydney
 - Thur 27 July – Sydney
 - Thur 3 Aug – Mercure Parramatta
 - Thur 10 August – Sydney
 - Thur 24 August – Sydney
 - Thur 31 August - Sydney

TIME 9.00am – 4.00pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

Canberra Institute of
Technology, 37 Constitution
Ave, Reid, Canberra

Rydges Parramatta,
116-118 James Ruse Drive,
Rosehill

Mercure Kooindah Waters, 40
Kooindah Boulevard, Wyong

Club Ex. Coffs, Vernon Street,
Coffs Harbour

Mercure Parramatta, 106
Hassall Street, Rosehill

COST Member Rates
Non-Member Rates

This one day seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2017 taxation year. The seminar is designed for practitioners and their staff who have responsibility for preparing/reviewing individual and business (partnership, company, trust) tax returns for the 2017 year. The seminar and supporting materials will include reference to the main changes in the law for the past 12 months (cases, rulings and legislation) that are likely to impact on preparing a 2017 income tax return or providing advice to clients. The changes flowing from the 2017 Budget will be incorporated in the material.

The materials contain substantial worked examples which link directly to where the information should be included in the relevant income tax return. Income tax returns for the 2017 year will be reviewed for changes when compared with the 2016 income tax returns. The course materials include all updated rates, thresholds and ceilings.

Early Bird (book and pay 10 days before the event date) \$489 / Regular \$599

Early Bird (book and pay 10 days before the event date) \$660 / Regular \$809

Key Tax Changes, Developments & Planning 2017

**9.5
CPD
HRS**

PRESENTER Peter Adams

This seminar will cover all of the major developments and changes on various aspects of income law during 2016-17 plus relevant legislation and ATO rulings. It will give Accountants and Bookkeepers a chance to reflect on these changes and plan how these changes will affect your clients this tax season.

- DATE**
- Fri 9 June – Sydney
 - Fri 16 June – Rydges Parramatta
 - Fri 23 June – Sydney
 - Fri 30 June – Sydney
 - Fri 7 July – Sydney
 - Fri 14 July – Mercure Parramatta
 - Fri 21 July – Sydney
 - Fri 28 July – Sydney
 - Fri 4 Aug – Mercure Parramatta
 - Fri 11 Aug – Sydney

Topics Covered:

- Changes announced in the 2017 Federal Budget
- The critical tax issues and cases affecting small businesses
- Taxation of trusts (including streaming of capital gains and franked dividends and UPEs)
- Taxation of companies (including Division 7A, carry back loss rules and expanded liability of company directors)
- FBT (now on the ATO Audit radar, changes to LAFHA)
- Tax avoidance (including proposed changes to Part IVA)
- Personal services income (current issues)
- Small Business Entity (SBE) related tax changes
- Superannuation changes (including the current borrowing rules)

TIME 9.00am – 4.30pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

COST Member Rates
Non-Member Rates

Early Bird (book and pay 10 days before the event date) \$489 / Regular \$599

Early Bird (book and pay 10 days before the event date) \$660 / Regular \$809

SUPERANNUATION

SMSF Accounting – the Basics

PRESENTER Shirley Schaefer

This day long workshop will cover off on some of the fundamentals of SMSFs and accounting for SMSFs, including common accounting and compliance issues.

DATE Thursday 9 February 2017

This workshop will provide an introduction or refresher on SMSFs, accounting for SMSFs and the basics of SIS compliance and trustee obligations. At the completion of the workshop participants will have an understanding of the requirements for SMSF accounting.

TIME 9.00am – 4.00pm

LOCATION IPA Sydney, Level 10
210 George Street, Sydney

COST Member Rates
Non-Member Rates

Early Bird (until 30 Jan) \$489 / Regular (after 30 Jan) \$599

Early Bird (until 30 Jan) \$660 / Regular (after 30 Jan) \$809

**7
CPD
HRS**

New Superannuation Changes - Update

**3
CPD
HRS**

PRESENTER	David Moss	With 30 June 2017 creeping up on us, we will give you all the answers. How much should clients contribute in 2017, should they make additional contributions ASAP or wait?
DATE	Friday 24 February 2017	
TIME	1.00pm – 4.00pm	Superannuation pensions, do your clients need to start new ones or cancel old ones? What other changes do I need to be making people aware of?
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	How do I explain the changes to my clients given I am licensed or not licensed?
		This will be a thorough update on all the superannuation changes proposed over the last year, but with a focus on how do you practically pass this information onto your clients and make it worthwhile for both you and them.
COST	Member Rates	Early Bird (until 14 Feb) \$259 / Regular (after 14 Feb) \$299
	Non-Member Rates	Early Bird (until 14 Feb) \$339 / Regular (after 14 Feb) \$409

SMSF Live Audit

**7.5
CPD
HRS**

PRESENTER	Ashley Course	This workshop will involve attendees undertaking an audit of a real SMSF by completing each step from the mandatory audit planning, risk assessment, substantive testing to audit reporting procedures. A comprehensive SMSF audit toolkit and worksheets will also be provided to assist with future SMSF audit engagements.
DATE	Monday 10 April 2017	
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 31 Mar) \$489 / Regular (after 31 Mar) \$599
	Non-Member Rates	Early Bird (until 31 Mar) \$660 / Regular (after 31 Mar) \$809

SMSF Strategies Workshop

**7.5
CPD
HRS**

PRESENTER	Ashley Course	On top of last year's SMSF licensing changes, the industry once again has gone through significant changes to superannuation legislation. Yet despite the extensive changes, SMSFs are still in high demand and so too are advisers and accountants who are able to add value for their clients.
DATE	Tuesday 11 April 2017	
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	This session will discuss the recent legislative changes and offer simple yet practical strategies for helping to build clients' wealth and retirement income.
COST	Member Rates	Early Bird (until 1 Apr) \$489 / Regular (after 1 Apr) \$599
	Non-Member Rates	Early Bird (until 1 Apr) \$660 / Regular (after 1 Apr) \$809

The Best Way to Give SMSF Advice – Save Yourself Hours

**3
CPD
HRS**

PRESENTER	David Moss	We are in the new world.
DATE	Wednesday 19 April 2017	To help a client with superannuation strategies, we now need to be licensed and complete a stack of new paperwork.
TIME	1.00pm – 4.00pm	But the truth is the paperwork is not that bad. In the 2016/17 year, it should take you 30-60 minutes extra per SMSF client to tick all the advice boxes (including a Statement of Advice). But for the 2017/18 year onwards it should only take you 10-15 minutes per client.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	If you do what ASIC actually wants! Not what financial planners do. SMSF advice from an accounting practice should be very different to the financial planning industry.
COST	Member Rates	Early Bird (until 9 Apr) \$259 / Regular (after 9 Apr) \$299
	Non-Member Rates	Early Bird (until 9 Apr) \$339 / Regular (after 9 Apr) \$409

SMSF Accountants & Auditors – What can go wrong

**7
CPD
HRS**

PRESENTER	Shirley Schaefer	Ever come across a new SMSF client that you wondered why you said you could help? This day long workshop will cover off on some of the more complex issues for SMSFs, including strategic planning for SMSFs, what can go wrong and how to avoid problems. Built on real case studies of real SMSF clients, come and learn from the mistakes of others, so you and your clients don't make the same ones.
DATE	Thursday 27 April 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 17 Apr) \$489 / Regular (after 17 Apr) \$599
	Non-Member Rates	Early Bird (until 17 Apr) \$660 / Regular (after 17 Apr) \$809

Fundamental Principles and Practice of SMSF Audit

**7.5
CPD
HRS**

PRESENTER	Ashley Course	The SMSF auditor's responsibility is to (a) express an opinion on the financial report (Part A), and (b) provide reasonable assurance that the trustee(s) complied, in all material respects, with the relevant requirements of the SIS Act and Regulations (Part B). In forming this opinion the auditor is required to obtain sufficient and appropriate audit evidence based on his/her assessment of risk.
DATE	Monday 29 May 2017	
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	Although the above may appear obvious to some, due to the complex and somewhat subjective nature of the SMSF audit, inconsistent opinions exist amongst auditors as to their audit obligations. In particular, there remains varying opinions regarding the scope of the audit, how to document the risk identification and assessment procedures, and the quality and quantity of audit evidence required.
COST	Member Rates	Early Bird (until 19 May) \$489 / Regular (after 19 May) \$599
	Non-Member Rates	Early Bird (until 19 May) \$660 / Regular (after 19 May) \$809

Advanced SMSF Audit Workshop

**7.5
CPD
HRS**

PRESENTER	Ashley Course	This session will be delivered through a series of case studies to address the legislative and regulatory changes and the impact of these changes on the SMSF auditor's planning, risk assessment, substantive testing, evidence and reporting requirements.
DATE	Tuesday 30 May 2017	
TIME	9.00am – 4.30pm	In particular this session will address financial and compliance issues arising from the recent legislative changes to contributions and pensions, as well as the usual suspects being related party transactions and investments. The session will also discuss the auditor's reporting dilemma of how to report when appropriate audit evidence does not exist, particularly with private investments.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 20 May) \$489 / Regular (after 20 May) \$599
	Non-Member Rates	Early Bird (until 20 May) \$660 / Regular (after 20 May) \$809

AUDIT

The Importance of, How to, & Risks Associated with Increasing Audit Efficiency

**7.5
CPD
HRS**

PRESENTER	Ashley Course	With business expenses continually increasing and audit fees continually decreasing, there has been a strong drive for some time now to increase audit efficiency. Auditors are achieving this through a number of methods. These include outsourcing, advances in technology, specialising to increase economies of scale, but the very easiest way of increasing audit efficiency is to simply comply with the Australian auditing standards..... Yes that is correct.
DATE	Tuesday 14 February 2017	
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	This session will discuss the various methods for increasing efficiency including the risks to compliance with the mandatory auditing standards. It will show how many auditors have been able to reduce the time taken to audit their SMSFs by up to 33% without detracting from the level of compliance.
COST	Member Rates	Early Bird (until 4 Feb) \$489 / Regular (after 4 Feb) \$599
	Non-Member Rates	Early Bird (until 4 Feb) \$660 / Regular (after 4 Feb) \$809

SME Audit for Beginners & Intermediates

**7.5
CPD
HRS**

PRESENTER	Ashley Course	This workshop will provide a step by step approach to auditing small entities and trust accounts, such as sporting clubs, churches, school P & F associations, accountants' trust accounts and other similar entities.
DATE	Tuesday 27 June 2017	
TIME	9.00am – 4.30pm	The workshop is aimed at those wishing to commence auditing such entities as well as those with minimal audit experience and will demonstrate the key steps and evidence requirements of the Australian auditing and assurance standards and their linkage to the scope of each different audit.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 17 Jun) \$489 / Regular (after 17 Jun) \$599
	Non-Member Rates	Early Bird (until 17 Jun) \$660 / Regular (after 17 Jun) \$809

BUSINESS MANAGEMENT

How Franchising Knowledge can add Value to your Practice

4
CPD
HRS

PRESENTER	Carolyn Duffon	With 20 years of experience in the franchise industry both as a franchisor and an adviser, Carolyn Duffon knows a thing or two about franchising.
DATE	Thursday 16 February 2017	In this information packed morning Carolyn will share her franchising experience and knowledge with the group through informative and collaborative discussion and practical client focussed sessions.
TIME	9.00am – 1.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	The session will offer opportunities to ask questions and will provide practical hands on tips that can immediately start applying in your practice and with clients.
COST	Member Rates	Early Bird (until 6 Feb) \$259 / Regular (after 6 Feb) \$299
	Non-Member Rates	Early Bird (until 6 Feb) \$339 / Regular (after 6 Feb) \$409

The Essentials on Business Management

7
CPD
HRS

PRESENTER	Catherine Jacob	It is instinctive for a business leader to focus his energy on the areas of the business where he has the most experience. For example a CEO from an accounting background may excel in eliminating waste, but overlook the amount of resources that should be directed towards R&D. The macro business diagnostic completed before the training helps the participants identify areas of strength and areas for improvement in their organisation.
DATE	Friday 24 February 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	The training will then be customised to address the major areas for improvement revealed by the participants. The practical tools and case studies presented during the training will enable them to design a road for future improvements
COST	Member Rates	Early Bird (until 14 Feb) \$489 / Regular (after 14 Feb) \$599
	Non-Member Rates	Early Bird (until 14 Feb) \$660 / Regular (after 14 Feb) \$809

Effective Variance Analysis & Forecasting

3
CPD
HRS

PRESENTER	Chris Catto	The ability to deliver accurate forecasts to internal and external stakeholders is a mark of a successful finance manager. When implemented correctly, the budget process and forecasts that follow act as strategic navigation tool. The strategic navigation tool provides vital information on the progress of the organisation against predetermined goals. A vital element that will determine the success of the budgeting process are the critical ratios that fall out of the budget, the variance analysis, communication and actions taken at each point and the organisation moves forward.
DATE	Tuesday 28 February 2017	
TIME	1.00pm – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	In this workshop will equip you with best practice forecasting methods that will position you as a leading finance manager.
COST	Member Rates	Early Bird (until 18 Feb) \$259 / Regular (after 18 Feb) \$299
	Non-Member Rates	Early Bird (until 18 Feb) \$339 / Regular (after 18 Feb) \$409

Business Succession & Exit Planning Workshop

**8
CPD
HRS**

PRESENTER	Craig West	<p>The baby boomer generation started to reach their 65th birthdays in 2011, and more than 4,000 Australians every week will turn 65 in the next 15 years. The average age of small business owners in Australia is 58, and it is estimated that more than 50,000 small business owners will be looking to 'exit' each year; or in other words, to sell the business or pass it onto the next generation. More than 50% of those business owners unfortunately will exit unexpectedly due to death, illness, divorce, dispute, financial distress, bankruptcy or other events.</p> <p>Business Succession and exit planning processes allow business owners to accurately value their business, align their personal objectives with those of the business, and mitigate the many risk factors that reduce a business owner's ability to exit on their terms.</p>
DATE	Friday 10 March	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 28 Feb) \$489 / Regular (after 28 Feb) \$599
	Non-Member Rates	Early Bird (until 28 Feb) \$660 / Regular (after 28 Feb) \$809

BOOKKEEPERS & NON ACCOUNTANTS

Carry Out Business Activity & Instalment Activity Statement Tasks (FNSBKG404A)

**8
CPD
HRS**

PRESENTER	Odile Mignot	<p>This advanced one day course enables you to complete the nationally recognised unit of competency Carry Out Business Activity and Instalment Activity Statement Tasks (FNSBKG404A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent with the Tax Practitioners Board (TPB). FNSBKG404A is one of two units from the Financial Services Training Package that comprise a course in basic GST/BAS taxation principles that is approved by the TPB.</p> <p>Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for your registration needs. This unit can also be undertaken as a refresher course without completing the assessment component.</p>
DATE	<ul style="list-style-type: none"> Monday 20 February 2017 Wednesday 31 May 2017 	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (book and pay 10 days before the event date) \$489 / Regular \$599
	Non-Member Rates	Early Bird (book and pay 10 days before the event date) \$660 / Regular \$809

Establish and Maintain a Payroll System Advanced (FNSBKG405A)

**8
CPD
HRS**

PRESENTER	Odile Mignot	<p>This advanced one day course enables you to complete the nationally recognised unit of competency Establish and Maintain a Payroll System Advanced (FNSBKG405A) - one of two units required to be completed by those either applying for, or renewing registration as a BAS agent with the Tax Practitioners Board (TPB). FNSBKG405A is one of two units from the Financial Services Training Package that comprise a course in basic GST/BAS taxation principles that is approved by the TPB.</p> <p>Please confirm with the TPB (www.tpb.gov.au) if this course is suitable for your registration needs. This unit can also be undertaken as a refresher course without completing the assessment component.</p>
DATE	<ul style="list-style-type: none"> Tuesday 21 February 2017 Thursday 1 June 2017 	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (book and pay 10 days before the event date) \$489 / Regular \$599
	Non-Member Rates	Early Bird (book and pay 10 days before the event date) \$660 / Regular \$809

BAS Fundamentals

**7
CPD
HRS**

PRESENTER	Peter Adams	There are still many areas of misunderstanding and confusion in regards to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updating. Therefore it is essential that an up to date knowledge is retained and applied. This seminar is designed to provide attendees with a broad understanding of the fundamentals of BAS disclosure.
DATE	Wednesday 15 March 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 5 Mar) \$489 / Regular (after 5 Mar) \$599 Early Bird (until 5 Mar) \$660 / Regular (after 5 Mar) \$809

BAS Advanced

**7
CPD
HRS**

PRESENTER	Peter Adams	There are still many areas of misunderstanding and confusion with regard to interpreting and reporting GST, particularly where items go in a BAS. A significant contributor to this confusion is the fact that the GST rules, interpretations and guidelines are subject to continuous change, clarifications and updating. Therefore it is essential that an up to date knowledge is retained and applied.
DATE	Monday 20 March 2017	
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	This session will provide attendees with the latest updates in BAS reporting and GST, and increase your competence in preparing BAS documentation to enable you to provide great service to your clients.
COST	Member Rates Non-Member Rates	Early Bird (until 10 Mar) \$489 / Regular (after 10 Mar) \$599 Early Bird (until 10 Mar) \$660 / Regular (after 10 Mar) \$809

Payroll Intensive Masterclass

**7
CPD
HRS**

PRESENTER	Peter Adams	For employers, the complexity and inconsistency of the onerous legislative and regulatory obligations governing the employment of staff is of fraught with uncertainty and significant risk. Advisers, including accounting and payroll professionals find it an arduous challenge to stay abreast with this constantly changing landscape.
DATE	Wednesday 19 April 2017	
TIME	9.00am – 4.00pm	This course not only offers a comprehensive update of the prevailing law and regulatory requirements but also covers some planning strategies to minimise risk and costs.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 9 Apr) \$489 / Regular (after 9 Apr) \$599 Early Bird (until 9 Apr) \$660 / Regular (after 9 Apr) \$809

Beyond Bookkeeping: Building Your Professional Image

**8
CPD
HRS**

PRESENTER	Maria Landrelli	This workshop is designed for bookkeepers who are either looking at setting up a bookkeeping business or for those who are already established and looking at improving systems and business practices including working with clients (onsite and offsite), client accountants and much more.
DATE	Monday 15 May 2017	
TIME	9.00am – 5.00pm	This course can save you hours and hours of time and includes a manual 150 pages of useful information. Importantly learn how to make your business stand out from the rest.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 5 May) \$489 / Regular (after 5 May) \$599 Early Bird (until 5 May) \$660 / Regular (after 5 May) \$809

COMPUTER & IT

MYOB Basic & MYOB Advanced

**7.5
CPD
HRS**

PRESENTER	Maria Landrelli	MYOB Basic (9.00am-12.00pm): This course is designed for people who are new to the MYOB software or want to learn more about the setup area. It covers the essential features people need to use MYOB. On completion of this seminar attendees will have an understanding and be able to create and use day to day transactions in MYOB
DATE	Tuesday 7 March 2017	
TIME	9.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	MYOB Advanced (12.30pm-4.30pm): This course is designed for people who have completed MYOB Basics or are proficient at MYOB and want to learn advanced features. On completion of this seminar attendees will have learnt how to use the more advanced features of MYOB.
COST	Member Rates	Early Bird (until 23 Feb) \$489 / Regular (after 23 Feb) \$599
	Non-Member Rates	Early Bird (until 23 Feb) \$660 / Regular (after 23 Feb) \$809

Intuit Quickbooks Online Setup & Basic Features

**8
CPD
HRS**

PRESENTER	Maria Landrelli	This course is designed for people who are new to the Intuit QuickBooks Online (Not the previous desktop version of QuickBooks now known as Reckon) or want to learn more about the setup area. It covers the essential features people need to use MYOB.
DATE	Tuesday 14 March 2017	
TIME	9.00am – 5.00pm	On completion of this seminar attendees will have an understanding and be able to create a new data file and create day to day transactions in Intuit QuickBooks Online.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 4 Mar) \$489 / Regular (after 4 Mar) \$599
	Non-Member Rates	Early Bird (until 4 Mar) \$660 / Regular (after 4 Mar) \$809

MYOB Legislation

**8
CPD
HRS**

PRESENTER	Maria Landrelli	This seminar covers all the current legislation relating to employers payroll obligations.
DATE	Monday 20 March 2017	
TIME	9.00am – 5.00pm	The topics covered in this seminar will include:
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	<ul style="list-style-type: none"> • ATO requirements including TFN Declarations, PAYG Withholding Tax Laws, HECS / HELP / SFSS, Medicare Levy, FBT and Superannuation Laws, Payroll Tax • Industry awards including Fair Work Australia, Record keeping obligations, Leave Acts – Annual, Personal Carer's, Long Service Leave, Paid and Unpaid Parental Leave, RDO • Reconciliation of payroll obligations
COST	Member Rates	Early Bird (until 10 Mar) \$489 / Regular (after 10 Mar) \$599
	Non-Member Rates	Early Bird (until 10 Mar) \$660 / Regular (after 10 Mar) \$809

MYOB Payroll Setup

**8
CPD
HRS**

PRESENTER	Maria Landrelli	This seminar guides you through a practical workshop setting up a small payroll using MYOB AccountRight Plus 2013.5 or MYOB Version19.
DATE	Tuesday 21 March 2017	
TIME	9.00am – 5.00pm	<ul style="list-style-type: none"> • Setup Payroll Categories to suit organisation and employee requirements • Create employee and enter opening balances including leave entitlements • Processing payroll including timesheets and salary • Prepare PAYG Summary
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 11 Mar) \$489 / Regular (after 11 Mar) \$599
	Non-Member Rates	Early Bird (until 11 Mar) \$660 / Regular (after 11 Mar) \$809

Intuit Quickbooks Online Payroll

**8
CPD
HRS**

PRESENTER	Maria Landrelli	This seminar guides you through a practical workshop setting up a small payroll using Intuit QuickBooks Online using KeyPay (Not the desktop version of QuickBooks now known as Reckon). On completion of this seminar attendees be able to process payroll
DATE	Wednesday 22 March 2017	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 12 Mar) \$489 / Regular (after 12 Mar) \$599
	Non-Member Rates	Early Bird (until 12 Mar) \$660 / Regular (after 12 Mar) \$809

Understanding Financial Reports from a BAS Agent/Bookkeeper Perspective

**7
CPD
HRS**

PRESENTER	Maria Landrelli	Business owners are becoming more sophisticated in the information they require from their BAS Agent / Bookkeeper to help them run their business.
DATE	Monday 27 March 2017	They want to understand more about the financial position of the business, however often feel intimidated by the Tax Accountant, and are not sure of the questions to ask, and are turning to their BAS Agent / Bookkeeper.
TIME	9.00am – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	This was originally not part of a BAS Agent / Bookkeeper role and as a result they often feel at a loss as to what information should be provided, how to explain it and how to answer questions posed by the client.
		This course will give you a basic understanding of how to interpret the financial information, from key reports such as Balance Sheet and Profit and Loss Statement as well as other useful reports.
COST	Member Rates	Early Bird (until 17 Mar) \$489 / Regular (after 17 Mar) \$599
	Non-Member Rates	Early Bird (until 17 Mar) \$660 / Regular (after 17 Mar) \$809

TAX AGENT GUIDE ROADSHOW 2017

This one day seminar will provide members with a concise reference manual for both individual and business Tax Agents for the 2016/2017 financial year.

Sessions will be held in capital cities, as well as:

Alice Springs | Ballarat | Bendigo | Box Hill | Bunbury
Cairns | Coffs Harbour | Darwin | Essendon | Frankston
Geelong | Geraldton | Gold Coast | Ipswich | Kalgoorlie
Mackay | Parramatta | Rockhampton | Sunshine Coast
Traralgon | Wantirna | Wyong

To find out when the Tax Agent Guide Roadshow will be in a city near you, or to register, visit publicaccountants.org.au/tag2017



IPA INSTITUTE OF PUBLIC[®]
ACCOUNTANTS

MYOB Tips and Tricks

**8
CPD
HRS**

PRESENTER	Maria Landrelli	<p>Part of being a fast and efficient bookkeeper (and giving you the edge over your competitors) is not only knowing <i>how</i> to process the transactions correctly in MYOB, but also the ability to enter the transactions as <i>quickly</i> as possible, and therefore becoming more efficient when you are entering data for your clients. This will have a two-fold effect, you can complete the same amount of work in less time, which can have some unexpected bonuses in either less working time for the same amount of money or more money if you decided to take on additional clients to fill the space generated by being more efficient.</p> <p>You will learn all the top tips and tricks to make you quicker and more efficient at entering data into MYOB using MYOB AccountRight Plus 2016.2 or MYOB Version 19.</p>
DATE	Friday 21 April 2017	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 11 Apr) \$489 / Regular (after 11 Apr) \$599
	Non-Member Rates	Early Bird (until 11 Apr) \$660 / Regular (after 11 Apr) \$809

Choose the Right Tools...

**8
CPD
HRS**

PRESENTER	Odile Mignot	<p>This advanced one day course enables participants to understand how users can take advantage of these financial management platforms' An overview of each platform without the marketing hype.</p> <p>This course is not to promote one platform over another. An in-depth analysis of each platform.</p> <p>This workshop gives participants tools to make appropriate and guided account platform choice.</p>
DATE	Friday 2 June 2017	
TIME	9.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 23 May) \$489 / Regular (after 23 May) \$599
	Non-Member Rates	Early Bird (until 23 May) \$660 / Regular (after 23 May) \$809

FINANCIAL PLANNING / FINANCIAL REPORTING

Managing Employee Expenses & Entertainment

**3
CPD
HRS**

PRESENTER	Paul Mather	<p>With 2017 FBT reporting just around the corner now is an opportune time to unravel the tax and accounting challenges associated with employee expenses and entertainment.</p> <p>Our Managing Employee Expenses & Entertainment workshop will provide you with a clear understanding of the tax and accounting rules governing employee expenses.</p>
DATE	Tuesday 14 March 2017	
TIME	1.00pm – 4.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	Early Bird (until 4 Mar) \$259 / Regular (after 4 Mar) \$299
	Non-Member Rates	Early Bird (until 4 Mar) \$339 / Regular (after 4 Mar) \$409

Financial Accounting Update

**6.5
CPD
HRS**

PRESENTER	Amitav Saha	This day-long session will cover IASB's current work plan, new revenue standard, new leasing standard and why decluttering is needed and IASB's Disclosure Initiative project. The new standards and initiatives will have significant impact on various organisation. We will explore the impact of these changes and how can businesses be prepared.
DATE	Friday 7 April 2017	
TIME	10.00am – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 28 Mar) \$489 / Regular (after 28 Mar) \$599 Early Bird (until 28 Mar) \$660 / Regular (after 28 Mar) \$809

NOT-FOR-PROFIT

Understanding Not-For-Profit Tax Concessions

**3.5
CPD
HRS**

PRESENTER	Brenton Cox	Not-for-profit organisations are able to avail themselves of a number of tax-related concessions, if they know what they're entitled to! This session will explore the available options at both the state and federal levels, and in practical terms, discuss the eligibility requirements which are often based on factors such as legal type, registration status and revenue levels.
DATE	Monday 15 May 2017	
TIME	9.00am – 12.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 5 May) \$259 / Regular (after 5 May) \$299 Early Bird (until 5 May) \$339 / Regular (after 5 May) \$409

NFP Sector Annual Technical Update

**3.5
CPD
HRS**

PRESENTER	Brenton Cox	The only constant on the not-for-profit sector landscape is change! This valuable update session will focus on the developments and changes over the last twelve months that will impact on charities and not-for-profit organisations operating in the sector. There will be an emphasis on unpacking and explaining recent legislative change in areas such as the accounting standards and AASB, the ATO, ACNC, ASIC and state legislation. Time will also be spent from the broader perspective of looking at trends and developments across the sector.
DATE	Monday 15 May 2017	
TIME	1.00pm – 4.30pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates Non-Member Rates	
		Early Bird (until 5 May) \$259 / Regular (after 5 May) \$299 Early Bird (until 5 May) \$339 / Regular (after 5 May) \$409

HUMAN RESOURCE

HR Masterclass: Fair Work Overview

PRESENTER	David Bates	“Simple payroll questions” often raise complex legal questions under Australia’s Fair Work laws. All too often, a lack of awareness leads to unintentional breaches and significant legal penalties.
DATE	Tuesday 16 May 2017	
TIME	9.00am – 4.30pm	The HR Masterclass will provide participants with a comprehensive, plain-English overview of Australia’s unique and sometimes complex HR and employment-related laws.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Early Bird (until 6 May) \$660 / Regular (after 6 May) \$809

**7.5
CPD
HRS**

MANAGEMENT REPORTING

Contemporary Accounting Management

PRESENTER	Amitav Saha	This day-long session will cover the background, benefits and current reporting practices of sustainability and integrated reporting. Accounting environment is changing rapidly and it is important that practitioners are aware of different reporting practices. Performance measurement play an important role in improving productivity and growth. The afternoon session will be dedicated to examining some contemporary management accounting issues. There will be an emphasis on design, integration and implementation of balanced scorecard.
DATE	Friday 26 May 2017	
TIME	10.00am – 5.00pm	
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Early Bird (until 16 May) \$660 / Regular (after 16 May) \$809

**7
CPD
HRS**

IMPORTANT UPCOMING EVENTS

My Public Accountant Practice Program

PRESENTER	Grant Bloxham	The 2017 My Public Accountant Practice Program is an interactive workshop and resource. It gives members tools to understand and successfully tackle today’s increasingly complex business environment and the growing demands on public practitioners. The program is designed to help members acquiring the My Public Accountant Practice Certificate (MPA) identify their professional and legal obligations, whilst investigating the business issues that directly impact a successful practitioner. It is compulsory for all new MPA holders to attend the two day program in its entirety and a competency assessment is undertaken at the conclusion of the course.
DATE	<ul style="list-style-type: none"> Thursday 2 & Friday 3 March 2017 Tuesday 6 & Wednesday 7 June 2017 	
TIME	9.00am – 4.45pm	Attendees must make prior arrangements to ensure they are able to attend both days in full. Individuals are welcome to attend the program just as a ‘refresher’ or as part of researching their decision on whether to enter public practice.
LOCATION	IPA Sydney, Level 10 210 George Street, Sydney	
COST	Member Rates	
	Non-Member Rates	Flat Rate \$849

**16
CPD
HRS**

2017 NSW/ACT Public Practice Symposium – Hunter Valley

**16
CPD
HRS**

PRESENTER	Various	The NSW/ACT 2017 Premier event for accountants in Public Practice will be held at The Sebel Hunter Valley. This two day symposium is designed to keep you up to date, address your needs and allow you to expand your business network.
DATE	Tuesday 4 & Wednesday 5 April 2017	
TIME	9.00am – 4.00pm	Claim up to 16 CPD hours and hear from professional experts in various fields which are relevant to Public Practitioners. The full two day registration will include electronic course notes, morning and afternoon tea, lunch and one access entry to all our social functions.
LOCATION	The Sebel Kirkton Park, Hunter Valley, 336 Oakey Creek Road, Pokolbin	Topics Covered: <ul style="list-style-type: none"> • Taxation • SMSF • Emerging Technology Issues • Business Planning • Business Restructuring ideas
COST	Member Rates	Early Bird (until 20 Feb) \$1099 / Regular (after 20 Feb) \$1399
	Non-Member Rates	Early Bird (until 20 Feb) \$1399 / Regular (after 20 Feb) \$1699

Tax Retreat 2017 – New Caledonia

**12
CPD
HRS**

PRESENTER	Peter Adams	Attending this conference is a great opportunity to get up to date before the 2017/2018 tax year and importantly the event is designed to help you meet TPB CPD requirements whilst enjoying the sights and activities of the heritage listed Lagoon of Noumea.
DATE	Wednesday 24 & Thursday 25 May 2017	
TIME	9.00am – 4.30pm	
LOCATION	Chateau Royal, Beach Resort and Spa. 140, Promenade Roger Laroque, 98807 Noumea	
COST	Member Rates	Early Bird (until 28 Feb) \$1549 / Regular (after 28 Feb) \$1849
	Non-Member Rates	Early Bird (until 28 Feb) \$1949 / Regular (after 28 Feb) \$2249

SPEAKER PROFILES

Amitav Saha

The University of Notre Dame Australia's Sydney School of Business

Amitav is an award winning educator and has a robust record of success in developing professionals. He currently serves as Head of Accounting at The University of Notre Dame Australia's Sydney School of Business and has extensive teaching experience in various areas of financial and management accounting. Amitav is a qualified Certified Practising Accountant (CPA) and a Fellow of the Institute of Public Accountants Australia (FIPA). He also holds a Master of Philosophy, a Master of Commerce and a Bachelor of Business. Amitav has presented his research at scholarly national and international conferences across Australia, Europe and the US.

Ashley Course

ARC Super

Ashley is the Director of ARC Super which specialises in the provision of SMSF audit, technical and training services. Ashley has extensive experience designing and developing audit and quality control systems, plans and programs. For the last 9 years Ashley has trained and developed audit content for the professional accounting bodies and audit software providers. Ashley's most recent experience includes being part of the ATO Approved Auditor Committee, ASIC's SMSF Auditor Competency Exam Committee and also part of Treasury's Stronger Super working group. Ashley holds positions on various committees and working groups of the professional accounting bodies.

Brenton Cox

Not-For-Profit Accounting Specialists

Brenton has many years of experience in senior finance and consulting roles across a diverse range of sectors and organisations. He worked for KPMG and Bentleys MRI, managing a portfolio of small business clients and then after nine months overseeing a humanitarian aid project in Romania, took up the role of Finance Manager with the Port Adelaide Football Club in the AFL.

Since then he has worked extensively across the not-for-profit sector for organisations such as Guide Dogs SA, Zoos SA, Adelaide Festival Centre and Alzheimer's Australia SA. He is passionate about the sector and currently works as a consultant with Not for Profit Accounting Specialists in Adelaide. His areas of specialty including all aspects of accounting, reporting, governance, start-ups and legislative compliance.

Carolyn Duffon

Franchisingplus

Carolyn Duffon Dip. Bus (Franchising) heads the team as the owner and manager of franchisingplus a boutique franchising consultancy. Carolyn has a wealth of small business experience, and many years of hands on franchising experience having been in the franchising industry since 1990.

She built a business from conception and grew it to a franchise network of 25 units within 8 years and sold it successfully to one of her franchisees who has since taken it to a network of over 80 franchises. She has recently acquired a successful UK franchising model which she is about to launch in Australia.

Her book *The F World* which explores and exposes the truth around franchising is now on its second edition and has sold around the world.

Duffon is a popular speaker, educator and presenter on franchising and other small business topics.

Carolyn's natural warmth, knowledge and professionalism ensure that the franchisingplus experience is rewarding for all concerned.

Catherine Jacob

Footprint Consulting

Catherine has extensive experience as a successful international management consultant. Over the last twenty years she has worked within a wide range of industries, awarding her a broad and multi-faceted understanding of the business world. In addition to her management consulting expertise she has both business start-up and general management experience.

Catherine has a unique combination of empowering facilitation skills, consulting capabilities and operational experience. This allows her to recognise business issues and implement practical solutions in order to fully harness the potential within a company. Catherine has a comprehensive understanding of business improvement. Her subject matter expertise covers problem solving, key business process design or redesign and cross-functional management. She operates effectively at all organisation levels, from the shop floor to the boardroom.

Christopher Catto

Putney Breeze Business Advisors

Christopher is the Director of Putney Breeze Business Advisors a specialist performance management business. Prior to this he has worked in a number of senior financial and management accounting roles during which he significantly improved executive management reporting, product development, cash flow, team performance, budgeting and forecasting. He has been responsible for due diligence on acquisition targets for a multinational and has been employed by Aviva, the BBC, Toll and Southcorp. Christopher holds a Bachelor of Commerce and an MBA and delivers professional training seminars and workshops for all three of the accounting governing bodies.

Craig West

Succession Plus

Craig West is CEO of Succession Plus. He is Australia's authority on business succession and exit planning, helping businesses locally and worldwide. Craig is a registered Tax Agent and a licensed business broker with Masters degrees in both Tax Law and Accounting/Finance. He is the Australian President of the Exit Planning Institute and has also recently been invited to join the EPI international board. Additionally, Craig is a popular and entertaining speaker with a vitally important message for business owners and presents keynote presentations and workshops throughout the world.

David Bates

Workforce Guardian

David is the Managing Director of Workforce Guardian, Australia's leading employment relations service for employers. David is proud to lead a team providing a wide range of strategic, practical and plain-English employment relations advice and support to Australian business owners and operators.

David routinely represents employers in Fair Work-related proceedings and can assist with all aspects of employment relations compliance. David is also an accomplished and highly sought-after public speaker who facilitates dynamic, informative, and highly interactive workshops on all aspects of workplace relations best-practice. He is also the "Switzer" program's Workforce expert, and can be regularly seen on the Sky News Business channel.

David Moss**Merit Wealth**

David started his career as a superannuation/SMSF expert, evolved into a professional conference speaker, then became a guide leading accountants to provide superannuation advice in the post 1 July 2016 world. In May 2015 David joined Merit Wealth, part of the Knowledge Shop and Hayes Knight family of companies.

He has been recognised as one of the most exciting, high rating speakers in the superannuation industry, worked as a Director in a Big 4 Accounting Firm and a Partner in a top 10 Firm, represented an Accounting Industry Body in dealings with the Australian Taxation Office and Treasury and most recently he founded a Financial Advice Dealer Group for accountants.

Grant Bloxham**Bstar CEO**

Grant is passionate about Accountants taking the lead in advising SMEs. Grant works closely with Bstar's team to provide professional advisers with up-to-date research on their respective professions, world class professional development courses on how to grow leveraged advice services and the Value Improvement Benchmarking Advice ('viba') Alliance Partner Program, delivered online.

Bstar clients, Alliance Partners are accredited in viba advisory process. They share Grant's passion in offering SMEs integrated, collaborative advice on how to retire financially secure by growing the value of their business.

Maria Landrelli, FIPA**Your Accounting Solutions**

Maria Landrelli has been helping small organisations (SME) with their accounting needs since March 1994.

Since 1995 she has been an MYOB Certified Consultant and is one of a small number of specialist around Australia authorised by MYOB Australia Limited to provide training on their behalf.

In 1999 Maria set up her own successful MYOB consulting and bookkeeping business called Your Accounting Solutions.

Maria has been teaching MYOB courses and Certified IV in Financial Services (Bookkeeping), the minimum requirement for a BAS Service Agent since 1996. During this time she became dissatisfied with the quality of the training material available and decided to create her own.

Odile Mignot**AVB Tax Support Training**

Odile has been involved in the bookkeeping industry since 1996. From 2004 to 2007 she worked on designing the Certificate IV in Bookkeeping Curriculum necessary to qualify bookkeepers. In 2003 Odile went on to register AVB Training as a registered training organisation to deliver Certificate III to Advanced Diploma qualifications in the financial services industry. Odile is a Fellow from the Institute of Public Accountants and holds a Graduate Certificate of Professional Accounting from UNE and a Diploma of Financial Planning. Her active participation in the field she teaches makes Odile's presentations interesting and relevant to a Bookkeeper's day to day experiences.

Paul Mather**FBT Solutions**

Paul is the Founder of FBT, Payroll & Salary Packaging Solutions. Paul has over 20 years' experience in FBT, Payroll and Salary Packaging in Australia helping businesses across all industry sectors meet their ongoing Employment Taxes, Payroll and Indirect Taxes obligations.

Prior to setting up his practice, Paul worked for 10 years as a Director of Employment Taxes for Ernst & Young in Sydney. Paul is a Registered Tax Agent, a Chartered Tax Adviser and a Chartered Accountant.

Peter Adams**Augmentor Trust**

Peter has more than 20 years experience as a tax practitioner, having worked in senior tax management roles in the profession with both KPMG and PwC as well as in commerce. Recently Peter has focused on providing tax consulting and tax training services in the SME market.

Peter Knight**Business & Franchise Accountant, Knight Partners**

Peter runs his practice Knight Partners, where he looks after a broad range of clients and their investment and taxation requirements. Peter is a Former President of CPA Australia (NSW) and is former chairman of the National Board of Public Practice, and he also served on the NSW Public Practice Committee. In an interesting twist, Peter also helps other accountants run their own practices better. He coaches other accountants in practice and runs workshops for clients with a focus on business advisory skills and profit improvement. He was recently the guest lecturer in Shanghai at the Symposium of Chinese Accountants, speaking on practice growth, development and branding. He has also spoken in the USA, Malaysia, New Zealand, Vietnam, Cambodia and Singapore on business improvement and customer service. Peter was a Contributing Author to the Practice Management Manual published by the International Federation of Accountants, and has recently been involved in its revision. He has been a lecturer and tutor in Advanced Financial Accounting at Macquarie University and is a regular speaker at Conferences, presenting widely throughout Australia and overseas. He is also a National Judge for the prestigious Small Business Awards, and also a judge for the State level awards Australia (ASFA); a Fellow of the Institute of Chartered Accountants in Australia (ICAA) and a Registered SMSF Auditor

Shirley Schaefer**National Superannuation Partner, BDO**

Shirley is an auditor by training and a SMSF expert by choice. She established a separate Superannuation division at BDO in 1996, recognizing the need to provide high quality technical services to clients with self-managed superannuation funds. Shirley is a regular speaker at SMSF & Audit conferences. She provides SMSF competency training for accountants and auditors and is the co-author of the Thomson Reuters SMSF Audit Guide. She is an Accredited Specialist Adviser and Accredited Specialist Auditor of the Self Managed Superannuation Fund Professionals Association of Australia (SPAA): a Fellow of the Association of Superannuation Funds

REGISTRATION FORM & TAX INVOICE

To book please tick one or more of the Professional Development seminars listed below and forward your registration with payment to:

ABN 81 004 130 643

Mail: IPA NSW/ACT Division, Locked Bag A6090, Sydney South NSW 1235 **Phone:** (02) 8262 6000 **Fax:** (02) 9251 5201

Email: nswdivn@publicaccountants.org.au **Alternatively book online:** publicaccountants.org.au/cpdevents

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Regular Member	Early Bird Non-Member	Non-Member
<input type="radio"/>	Set the plan for the year ahead – Practical Business Planning for Your Practice	24 Jan 17	9.00am-12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	2016 Year End Tax Wrap Up	31 Jan 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	SMSF Accounting – the Basics	9 Feb 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	The Importance of, How to, & Risks Associated with Increasing Audit Efficiency	14 Feb 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	GST Hot Issues Update for 2017	15 Feb 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	How Franchising Knowledge Can Add Value to Your Practice	16 Feb 17	9.00am – 1.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	Carry Out Business Activity Statements & Instalment Activity Statement Tasks Advanced	20 Feb 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Establish and Maintain a Payroll System Advanced	21 Feb 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Practical & Proven Steps to Grow Practical Fees & Profits by Creating an Advisory Clients	21 Feb 17	2.00pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	Adding Value	22 Feb 17	9.00am – 3.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	GST & Real Property	23 Feb 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Making Management Reporting Practical	23 Feb 17	9.00am – 3.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	The Essentials on Business Management	24 Feb 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	New Superannuation Changes – Update	24 Feb 17	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	Aligning KPIs with Strategy	27 Feb 17	1.00pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	Tax Treatment of Incorporated Professional Practices	28 Feb 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Streamlining Budgets & Forecast	28 Feb 17	9.00am – 12.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	Effective Variance Analysis & Forecasting	28 Feb 17	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	My Public Accountant Practice Program	2 & 3 Mar 17	9.00am – 4.45pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$849	N/A	\$849	N/A
<input type="radio"/>	MYOB Basic & MYOB Advanced	7 Mar 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Business Succession & Exit Planning Workshop	10 Mar 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Intuit QuickBooks Online Setup & Basic Features	14 Mar 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
<input type="radio"/>	Managing Employee Expenses & Entertainment	14 Mar 17	2.00pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
<input type="radio"/>	BAS Fundamentals	15 Mar 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Regular Member	Early Bird Non-Member	Non-Member
○	Checkpoint – Practice Business Plan – to check on progress	17 Mar 17	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	BAS Advanced	20 Mar 17	9.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	MYOB Legislation	20 Mar 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	MYOB Payroll Setup	21 Mar 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Practical & Proven Steps to Grow Practical Fees & Profits by Creating an Advisory Clients	21 Mar 17	2.00pm – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	FBT & Salary Packaging Roadshow Parramatta	21 Mar 17	9.00am – 4.00pm	Rydges Parramatta, 116-118 James Ruse Drive, Rosehill NSW 2142	\$489	\$599	\$660	\$809
○	Intuit QuickBooks Online Payroll	22 Mar 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	FBT & Salary Packaging Roadshow Sydney	22 Mar 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Business Modelling	24 Mar 17	9.00am – 3.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Understanding Financial Reports from a BAS Agent/Bookkeeper Perspective	27 Mar 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	FBT & Salary Packaging Roadshow Wyang - Central Coast	30 Mar 17	9.00am – 4.00pm	Mercure Kooindah Waters, 40 Kooindah Boulevard, Wyong NSW 2259	\$489	\$599	\$660	\$809
○	2017 NSW/ACT Public Practice Symposium	4 & 5 Apr 17	9.00am – 4.00pm	The Sebel Kirrkton Park 336 Oakey Creek Rd, Pokolbin NSW 2320	\$1099	\$1399	\$1399	\$1699
○	Financial Accounting Update	7 Apr 17	10.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	SMSF Live Audit	10 Apr 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	SMSF Strategies Workshop	11 Apr 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Division 7A Intensive	11 Apr 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Preparing Individual Tax Returns	13 Apr 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Payroll Intensive Masterclass	19 Apr 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	The Best Way to give SMSF Advice – Save yourself hours	19 Apr 17	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	MYOB Tips & Tricks	21 Apr 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Preparing Company Tax Returns	24 Apr 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	SMSF Accountants & Auditors – What can go wrong	27 Apr 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Tax Residency/ Status Quo	3 May 17	1.00pm – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	CGT Implications of Tax Residency	10 May 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Beyond Bookkeeping: Building Your Professional Image	15 May 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Understanding Not-for-profit Tax Concessions	15 May 17	9.00am – 12.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	NFP Sector Annual Technical Update	15 May 17	1.00pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$259	\$299	\$339	\$409
○	Key Aspects of Australia International Tax Regime	16 May 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809

Tick	Workshop Title	Date	Time	Venue	Early Bird Member	Regular Member	Early Bird Non-Member	Non-Member
○	HR Masterclass: Fair Work Overview	16 May 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	The Tax Retreat 2017 Noumea, New Caledonia	24 & 25 May 17	9.00am – 4.30pm	Chateau Royal, Beach Resort and Spa. 140 Promenade Roger Laroque, 98807 Noumea	\$1549	\$1849	\$1949	\$2249
○	Contemporary Management Accounting	26 May 17	10.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Fundamentals Principles & Practice of SMSF Audit	29 May 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Advanced SMSF Audit Workshop	30 May 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Law for Accountants	31 May 17	9.00am – 4.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Carry Out Business Activity Statements & Instalment Activity Statement Tasks Advanced	31 May 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Establish and Maintain a Payroll System Advanced	1 Jun 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Choosing the Right Tools	2 Jun 17	9.00am – 5.00pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	My Public Practice Accountant Program	6 & 7 Jun 17	9.00am – 4.45pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$849	N/A	\$849	N/A
○	Intensive 2 Day Tax Workshop - Sydney D1: Tax Agent Guide D2: Key Tax Changes	June dates: ○ 8 & 9 ○ 22 & 23 ○ 29 & 30	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$782	\$900	\$1056	\$1215
○	Intensive 2 Day Tax Workshop - Parramatta D1: Tax Agent Guide D2: Key Tax Changes	15 & 16 Jun 17	9.00am – 4.30pm	Rydges Parramatta 116-118 James Ruse Drive, Rosehill NSW 2142	\$782	\$900	\$1056	\$1215
○	Tax Agent Guide 2016/2017 - Wyang – Central Coast	27 Jun 17	9.00am – 4.00pm	Mercure Kooindah Waters, 40 Kooindah Boulevard, Wyong NSW 2259	\$489	\$599	\$660	\$809
○	SME Audit for Beginners & Intermediates	27 Jun 17	9.00pm – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809
○	Tax Agent Guide 2016/2017 - Coffs Harbour	4 Jul 17	9.00am – 4.00pm	Club Ex 1 Vernon St, Coffs Harbour NSW 2450	\$489	\$599	\$660	\$809
○	Tax Agent Guide 2016/2017 - Canberra	5 Jul 17	9.00am – 4.00pm	Canberra Institute of Technology 37 Constitution Ave Reid, Canberra ACT	\$489	\$599	\$660	\$809
○	Intensive 2 Day Tax Workshop - Sydney D1: Tax Agent Guide D2: Key Tax Changes	July dates: ○ 6 & 7 ○ 20 & 21 ○ 27 & 28	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$782	\$900	\$1056	\$1215
○	Intensive 2 Day Tax Workshop - Parramatta D1: Tax Agent Guide D2: Key Tax Changes	○ 13 & 14 Jul 17 ○ 3 & 4 Aug 17	9.00am – 4.30pm	Mercure Parramatta 106 Hassall St, Rosehill NSW 2142	\$782	\$900	\$1056	\$1215
○	Intensive 2 Day Tax Workshop - Sydney D1: Tax Agent Guide D2: Key Tax Changes	10 & 11 Aug 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$782	\$900	\$1056	\$1215
○	Tax Agent Guide 2016/2017 - Sydney	24 & 31 Aug 17	9.00am – 4.30pm	IPA Training Centre – Level 10, 210 George St, Sydney NSW	\$489	\$599	\$660	\$809

Members and others are advised when reading this calendar that it is the most current version as of 30 January 2017. Information is subject to change. Please refer to the website www.publicaccountants.org.au/cpd events for all updates regarding details of sessions, times and presenters.

REGISTRATION FORM & TAX INVOICE

CONTACT DETAILS

IPA MEMBERSHIP NO _____ NON-MEMBER _____

MISS/MRS/MS/MR FIRST NAME _____ SURNAME _____

PHONE _____ FAX _____ EMAIL _____

COMPANY & ADDRESS _____

DIETRY REQUIREMENTS _____

PAYMENT DETAILS

AMOUNT PAYABLE _____ AMEX MASTERCARD VISA CHEQUE

CARD NO _____ / _____ / _____ / _____ EXPIRY _____ / _____

CARDHOLDER NAME _____ SIGNATURE _____

Cancellation Policy: Cancellations must be advised in writing at least 6 working days prior to the activity date. Transfers out of a course are viewed as a cancellation and an administrative fee of 10% to a minimum of \$27.50 (incl GST) will be incurred for cancellations. A refund will not be granted if a registrant fails to attend an activity or cancels within 5 working days prior to the activity. Course materials will be sent to registrants who cancel in the non-refund penalty period. Substitutions can be made at any time with difference in payment (if any).

** Cancellation policy for Public Practice Symposium in April and Tax Retreat in May differs. Please refer to the appropriate registration forms.*

Conditions of Registration: The IPA reserves the right to alter a program or presenter without notice, however, the program is intended to run as advertised. The IPA cancels seminars only when absolutely necessary, but reserves the right to do so, as well as to reschedule seminars and substitute presenters. If a course is cancelled, you may request a transfer to another course, a credit, or full refund. Please note the IPA will not be held liable for any accommodation or associated travel costs should a seminar be cancelled or rescheduled.

Privacy Statement: The IPA acknowledges the importance of privacy and safeguarding personal information. Any personal details provided to the IPA will be protected in line with the National Privacy Principles and the laws and regulations regarding such matters as are applicable in Australia. The IPA will not collect or monitor your personal information without consent nor will it use or disclose to others your personal details without prior authorisation unless: it is required by the law or the courts; it is necessary because of the service you are using or for a service you have requested or to protect the rights or property of others. The information is being gathered to process your registration. You may withhold providing the information but this will make processing your registration difficult. The information requested is intended only for the use of the IPA and our approved service providers.

Early Bird Rate: Applies if registration is received at least 10 days prior to the event. Early bird rates are only available for certain events as stipulated by the IPA.

** Early Bird Rate for Public Practice Symposium in April and Tax Retreat in May differs. Please refer to the appropriate registration forms.*

Members and Non Members are advised when reading this calendar that it is the most current version and will be updated (or refreshed) every two weeks as additional details of seminars, times and presenters become available. Visit www.publicaccountants.org.au/cpe events to keep up to date with the latest seminar information.