

WA CPD **APR — JUN** **CALENDAR** **2017**

CONTINUING YOUR
PROFESSIONAL DEVELOPMENT
UNLOCK YOUR POTENTIAL



IPA INSTITUTE OF PUBLIC[®]
ACCOUNTANTS

MAY

Retirement Masterclass

| | | |
|-----------------|--|---|
| DATE | Thursday 4 May 2017 | Join experts Raymond Pecotic, Managing Director of Empire Financial Group and Les Buchbinder, Director of BBV Legal, as they take us through an informative half day Retirement Masterclass covering: |
| TIME | 9.00am – 12.15pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | <ul style="list-style-type: none"> • “GESB” - The last opportunity to utilise this tax planning miracle • Managing Income Streams in Retirement • Top 5 Legal Considerations When Preparing For Retirement |
| COST | Member Rates | Regular (after 28 April) \$295 |
| | Non-Member Rates | Regular (after 28 April) \$310 |

3
CPD
HRS

Understanding the 2017 Superannuation Changes

| | | |
|-----------------|--|---|
| DATE | Thursday 11 May 2017 | On completion of this seminar the attendees will understand the 2017 Superannuation changes and will be able to effectively implement plans before 30 June 2017 to avoid incurring tax on excess contributions, investment earning and on their pension income. |
| TIME | 9.00am – 12.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates | Early Bird (until 4 May) \$235 / Regular (after 5 May) \$295 |
| | Non-Member Rates | Early Bird (until 4 May) \$250 / Regular (after 5 May) \$310 |

3
CPD
HRS

SMSFs & Death

| | | |
|-----------------|--|---|
| DATE | Tuesday 23 May 2017 | This session will cover the consequence of death inside super, how to restructure to reduce the death taxes, and how investment reserves can save your clients and their children thousands of dollars. |
| TIME | 7.30am – 9.30am | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates | Early Bird (until 16 May) \$150 / Regular (after 17 May) \$190 |
| | Non-Member Rates | Early Bird (until 16 May) \$170 / Regular (after 17 May) \$200 |

2
CPD
HRS

Employee vs Contractor

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|-----------------|--|--|
| DATE | Wednesday 24 May 2017 | More than ever do Accountants now need to properly understand the important differences between an (genuine) ‘employee’ and a ‘contractor’ (whether it be for their business owner and manager clients or even themselves), and also having the appropriate legal arrangements in place with each of them. |
| TIME | 9.00am – 12.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates | Early Bird (until 17 May) \$150 / Regular (after 18 May) \$190 |
| | Non-Member Rates | Early Bird (until 17 May) \$170 / Regular (after 18 May) \$200 |

2
CPD
HRS

How to Build & Improve your Practice – An Interactive Workshop

**8
CPD
HRS**

| | | |
|-----------------|--|--|
| DATE | Wednesday 31 May 2017 | This intensive full day interactive workshop will provide you with a range of practical insights, techniques and tools which you can take back to your business to assist you in improving your profitability. |
| TIME | 8.30am – 4.45pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | You will have the opportunity to work on strategies to improve your business for the entire day. |
| COST | Member Rates Non-Member Rates | Early Bird (until 24 May) \$359 / Regular (after 25 May) \$399 Early Bird (until 24 May) \$449 / Regular (after 25 May) \$499 |

JUNE

ATO Reviews, Audits & Objection Process

**3
CPD
HRS**

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|-----------------|--|--|
| DATE | Friday 2 June 2017 | The purpose of this session is to gain a detailed understanding of the process implemented by the ATO in conduct risk reviews, comprehensive reviews and audits of taxpayers. A detailed update of the ATO 2017 Compliance Program will also be covered. The goal by the end of the session is to understand how to represent your taxpayer client in the best possible way. |
| TIME | 9.00am – 12.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates Non-Member Rates | Early Bird (until 26 May) \$235 / Regular (after 27 May) \$290 Early Bird (until 26 May) \$250 / Regular (after 27 May) \$310 |

Business Analytics & Power BI

**15
CPD
HRS**

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|-----------------|--|---|
| DATE | Thursday 8 & Friday 9 May 2017 | This is a hands on course focussed on real world techniques utilizing the incredible capabilities of Power Query, Power Pivot and Power BI. You will use Power Query to extract and shape data and then load it into Power Pivot. You will build a complex Power Pivot Model from scratch, write DAX formulas and set up interactive reports. You will also learn advanced features of each to understand how to get the most from these tools. |
| TIME | 9.00am – 4.30pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates Non-Member Rates | Early Bird (until 1 June) \$780 / Regular (after 2 June) \$880 Early Bird (until 1 June) \$950 / Regular (after 2 June) \$1050 |

2016/17 Tax Agent Guide Roadshow

**7
CPD
HRS**

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|-----------------|--|---|
| DATE | Wed 14/06/17 - Bunbury Fri 16/06/17 – Perth #1 Tues 20/06/17 - Kalgoorlie Fri 23/06/17 – Perth #2 Tues 27/06/17 – Perth #3 Thurs 29/06/17 – Geraldton Tues 04/07/17 - Albany | Our extremely popular Tax Agent Guide is back in 2017 and we are headed around the great state of WA with more sessions and more cities than ever before. The seminar will cover the key tax changes and developments relevant to individual and small business taxpayers for the 2016/2017 taxation year. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | Various | |
| COST | Member Rates Non-Member Rates | Early Bird (until 7 days before event) \$360 / Regular total \$390 Early Bird (until 7 days before event) \$450 / Regular total \$470 |

COURSES WITH APPLIED EDUCATION

Payroll Administration

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|-----------------|---|---|
| DATE | Tuesday 20 June 2017 | The legal obligations surrounding payroll and taxation place a significant burden on every employer - but getting on top of this vital area is easier than it seems. This Payroll Administration training course (1 day) offers an effective way of gaining the knowledge on payroll preparation and taxation procedures. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | Applied Education Level 1, 524 Hay Street, Perth | |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

**7
CPD
HRS**

Salary Packaging

| | | |
|-----------------|--|---|
| DATE | Wednesday 21 June 2017 | The common myth is that only senior executives benefit from salary packaging - but nothing could be further from the truth. With the highest demand for skills seen in Australia in over 30 years, salary packaging is an essential tool for maximising the value of remuneration to the employee, while minimising the costs to the employer. This Salary Packaging training course (1 day) provides an intensive briefing on the state of the art in remuneration management for staff at all levels. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

**7
CPD
HRS**

Excel Intermediate

| | | |
|-----------------|---|---|
| DATE | Wednesday 21 June 2017 | Microsoft Excel Intermediate training course in Perth (version: 2010) extends the participants basic knowledge of Microsoft Excel and provides the participant with skills and knowledge to produce more effective and productive workbooks. It covers formulas and function techniques, more intricate formatting, setting complex printing options, using intricate charting features, and working more effectively with existing worksheets and workbooks. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | Applied Education Level 1, 524 Hay Street, Perth | |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

**7
CPD
HRS**

MYOB Essentials

| | | |
|-----------------|--|---|
| DATE | Wednesday 21 June 2017 | This MYOB Essentials Accounting Training & Payroll training course is designed to provide skills and knowledge which will allow participants to effectively use this popular software package. It is ideal for accountants, bookkeepers and business owners who are interested in migrating to the cloud accounting software of the future. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

**7
CPD
HRS**

Excel Advanced

**7
CPD
HRS**

| | | |
|-----------------|---|--|
| DATE | Thursday 22 June 2017 | Microsoft Excel Advanced training course in Perth (version: 2010, 2013 & 2016) aims to provide skills and knowledge which will allow the participant to create lookup functions, set Microsoft Excel working options, enhance charts, protect worksheet data, perform advanced data operations using summarising, PivotTables, data consolidations, goal seeking, and Solver, and create and use macros. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | Applied Education Level 1, 524 Hay Street, Perth | |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

Terminations

**3
CPD
HRS**

| | | |
|-----------------|-----------------------|--|
| DATE | Thursday 22 June 2017 | Termination of employment seems to cause the biggest headaches for accountants, bookkeepers and payroll officers alike. |
| TIME | 9.00am – 12.00pm | |
| LOCATION | Various | This course is designed to ensure that you are meeting your obligations to your employees upon termination of employment and to de-mystify the complex rules on termination of employment. Plenty of hands on examples, access to spreadsheets from Applied Education's website and time for questions and real life examples. |
| COST | Member Rates | \$219 |
| | Non-Member Rates | \$240 |

GST & BAS

**3
CPD
HRS**

| | | |
|-----------------|--|--|
| DATE | Thursday 22 June 2017 | In order to allow for the correct preparation of the BAS, it is important that all staff involved have sufficient GST knowledge and experience. This GST & BAS training course (½ day) shows you how to identify taxable supplies, GST Free supplies and input taxed supplies. |
| TIME | 1.00pm – 4.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | It also covers the obligations of registered entities for collection, correct record keeping and remittance of GST, as well as treatment of goods and services subject to special rules. |
| COST | Member Rates | \$219 |
| | Non-Member Rates | \$240 |

MYOB Advanced

**7
CPD
HRS**

| | | |
|-----------------|--|--|
| DATE | Tuesday 27 June 2017 | This popular full-day course is designed to increase the skill set of MYOB users by enhancing their ability to administer the different business types and situations that occur in practice. |
| TIME | 9.00am – 4.00pm | |
| LOCATION | IPA Perth, Level 4 1008 Hay Street, Perth | The MYOB Advanced course assumes an understanding of the topics and concepts covered in the Bookkeeping Using MYOB or MYOB AccountRight courses . It would be beneficial to have a general understanding of personal computers and the Windows operating system environment. |
| COST | Member Rates | \$349 |
| | Non-Member Rates | \$399 |

REGISTRATION FORM & TAX INVOICE

To book **please tick** one or more of the Professional Development seminars listed below and forward your registration with payment to:

ABN 81 004 130 643

Mail: IPA WA Division, PO Box 7309, Cloisters Square WA 6850 **Phone:** (08) 9474 1755 **Fax:** (08) 9474 2911

Email: wadivn@publicaccountants.org.au **Alternatively book online:** publicaccountants.org.au/cpdevents

| Tick | Workshop Title | Date | Time | Venue | Early Bird Member | Regular Member | Early Bird Non-Member | Non-Member |
|--------------------------|---|--------------------|------------------|--|-------------------|----------------|-----------------------|------------|
| <input type="radio"/> | Retirement Masterclass | 4 May 17 | 9.00am-12.15pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 235 | 295 | 250 | 310 |
| <input type="radio"/> | Understanding the 2017 Superannuation Changes | 11 May 17 | 9.00am – 12.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 235 | 295 | 250 | 310 |
| <input type="radio"/> | SMSFs & Death | 23 May 17 | 7.30am – 9.30am | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 150 | 190 | 170 | 200 |
| <input type="radio"/> | Employee vs Contractor | 24 May 17 | 9.00am – 12.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 150 | 190 | 170 | 200 |
| <input type="radio"/> | How to build & improve your practice | 31 May 17 | 8.30am – 4.45pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 359 | 399 | 449 | 499 |
| <input type="radio"/> | ATO Reviews, Audits & Objection Process | 2 June 17 | 9.00am – 12.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 235 | 290 | 250 | 310 |
| <input type="radio"/> | Business Analytics & Power BI | 8 June – 9 June 17 | 9.00am – 4.30pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 780 | 880 | 950 | 1050 |
| APPLIED EDUCATION | | | | | | | | |
| <input type="radio"/> | Payroll Administration | 20 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 349 | 399 |
| <input type="radio"/> | Salary Packaging | 21 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 349 | 399 |
| <input type="radio"/> | MYOB Essentials | 21 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 309 | 309 |
| <input type="radio"/> | Microsoft Excel Advanced | 21 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 339 | 339 |
| <input type="radio"/> | Terminations | 22 June 17 | 9.00am – 12.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 219 | 249 |
| <input type="radio"/> | Microsoft Excel Advanced | 22 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 339 | 339 |
| <input type="radio"/> | GST & BAS | 22 June 17 | 1.00pm – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 219 | 249 |
| <input type="radio"/> | MYOB Advanced | 27 June 17 | 9.00am – 4.00pm | Applied Education, Level 1, 524 Hay Street, Perth 6000 | - | - | 309 | 309 |
| TAX AGENTS GUIDE | | | | | | | | |
| <input type="radio"/> | TAG Bunbury | 14 June 17 | 9.00am – 4.00pm | Sanctuary Gold Resort | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Perth # 1 | 16 June 17 | 9.00am – 4.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Kalgoorlie | 20 June 17 | 9.00am – 4.00pm | Quality Inn Railway Motel | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Perth # 2 | 23 June 17 | 9.00am – 4.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Perth # 3 | 27 June 17 | 9.00am – 4.00pm | IPA Perth, Level 4, 1008 Hay Street, Perth 6000 | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Geraldton | 29 June 17 | 9.00am – 4.00pm | Ocean Centre Hotel | 360 | 390 | 450 | 470 |
| <input type="radio"/> | TAG Albany | 4 July 17 | 9.00am – 4.00pm | Dog Rock Motel | 360 | 390 | 450 | 470 |

Members and others are advised when reading this calendar that it is the most current version as of 28 April 2017. Information is subject to change. Please refer to the website www.publicaccountants.org.au/cpd events for all updates regarding details of sessions, times and presenters.

REGISTRATION FORM & TAX INVOICE

CONTACT DETAILS

☐ IPA MEMBERSHIP NO _____ ☐ NON-MEMBER _____

MISS/MRS/MS/MR FIRST NAME _____ SURNAME _____

PHONE _____ FAX _____ EMAIL _____

COMPANY & ADDRESS _____

DIETRY REQUIREMENTS _____

PAYMENT DETAILS

AMOUNT PAYABLE _____ ☐ AMEX ☐ MASTERCARD ☐ VISA ☐ CHEQUE

CARD NO _____ / _____ / _____ EXPIRY _____ / _____

CARDHOLDER NAME _____ SIGNATURE _____

Cancellation Policy: Cancellations must be advised in writing at least 5 business days prior to the activity date. An administrative fee of 10% will be incurred for cancellations made within 5 business days prior to the course. Cancellations made within 48 hours prior to the seminar date will incur a 100% penalty for late cancellations. A refund will not be granted if a registrant fails to attend a seminar. Course materials will be sent to registrants who cancel in the non refund penalty period. Substitutions can be made at any time without penalty.

Conditions of Registration: The IPA reserves the right to alter a program or presenter without notice, however, the program is intended to run as advertised. The IPA cancels seminars only when absolutely necessary, but reserves the right to do so, as well as to reschedule seminars and substitute presenters. If a course is cancelled, you may request a transfer to another course, a credit, or full refund. Please note the IPA will not be held liable for any accommodation or associated travel costs should a seminar be cancelled or rescheduled.

Privacy Statement: The IPA acknowledges the importance of privacy and safeguarding personal information. Any personal details provided to the IPA will be protected in line with the National Privacy Principles and the laws and regulations regarding such matters as are applicable in Australia. The IPA will not collect or monitor your personal information without consent nor will it use or disclose to others your personal details without prior authorisation unless: it is required by the law or the courts; it is necessary because of the service you are using or for a service you have requested or to protect the rights or property of others. The information is being gathered to process your registration. You may withhold providing the information but this will make processing your registration difficult. The information requested is intended only for the use of the IPA and our approved service providers.

Early Bird Rate: Applies if registration is received at least 7 days prior to the event. Early bird rates are only available for certain events as stipulated by the IPA.

Members and Non Members are advised when reading this calendar that it is the most current version and will be updated (or refreshed) every two weeks as additional details of seminars, times and presenters become available. Visit www.publicaccountants.org.au/cpe events to keep up to date with the latest seminar information.